**Children and Young People’s Residential Care**

**(Please respond by 29th October 2021)**

Southwark Council is wishing to engage with providers of children’s residential care services, in order to gain an understanding and insight of this market. Following on from the Market Engagement in May 2021, we are still on the journey to shape and design our children’s residential offer.

We would like to hear from any organisations who are currently providing children’s residential services to contribute towards the following:

* Update on the work to date that has been carried out to inform the Strategic Options Appraisal
* High level Service Specification
* Model of Delivery
* Options on alternative delivery vehicles

This notice includes a questionnaire at Appendix A which has been prepared so it can be completed by any size organisation wishing to engage and assist the council at this market insight stage.

This is **NOT** the commencement of a procurement procedure, neither is it a call for expressions of interest.

Please complete the enclosed questionnaire and submit the response via the messaging service within the e-procurement portal.

This notice does not constitute a call for competition to procure any services for the council and the council is not bound to accept any proposals offered. The council is not liable for any costs, fees or expenses incurred by any party participating in any of its market engagement exercises. Any procurement of any services by the council in due course, will be carried out strictly in accordance with the provisions of the Public Contracts Regulations 2015.

Responses to the questionnaire will be treated confidentially.

The council’s tenders will be advertised on the Pro-contract portal and the following websites please see links below:

* [https://procontract.due-north.com](https://procontract.due-north.com/)
* <https://www.gov.uk/contracts-finder>

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| **Part B – Questionnaire** |
| **Q1** | **Referral pathways and Admissions criteria** |
| Please describe your admission procedure and placement matching including exit planning |
| **Response (R1)** | [please type response here] |
| **Q2** | **Workforce model** |
| What is your workforce model for the service you provide i.e. staffing ratios, specialist staff, level of experience/skills required? |
| **Response (R2)**  | [please type response here] |
| **Q3** | **Service Delivery Model** |
| Please describe your experience of using the STAIRS framework? If you do not use STAIRS framework please describe your service delivery model. |
| **Response (R3)** | [please type response here] |
| **Q4** | **Partnership Arrangements** |
| Please describe any previous partnership arrangements that you have established with a Local Authority or a Provider in delivering children's residential services  |
| **Response (R4)** | [please type response here] |
| **Q5** | **Collaborative Working** |
| Tell us how you have worked in collaboration to deliver children's residential services to align with local services *i.e. Education, CAMHS, Health and Youth Offending Teams* |
| **Response (R5)**  | [please type response here] |
| **Q6** | **Performance Monitoring** |
| What existing performance monitoring and reporting systems do you have in place? |
| **Response (R6)**  | [please type response here] |
| **Q7** | **One to One (1:1) sessions** |
| As part of this market engagement, the Council is intending to hold 1:1 'Meet the Commissioner' Meetings where individual providers can discuss above questions further on the dates specified below. Please indicate if you would be interested in participating in the 1:1 meetings? |
| **Response (R7)**  | **Date** | **Please state which date/s you would be able to attend (put an X in the relevant box).**  |
| 2nd Nov 2021 (2pm - 5pm) |   |
| 3rd Nov 2021 (2pm - 5pm) |   |

**Appendix A – Questionnaire**

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| All information supplied will be treated as strictly private and confidential and will not be divulged to any other parties other than those directly involved in the project. |
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| **Part A - Organisation Information** |
| 1 Name of Organisation: |
| 2 Contact Name:  |
| 3 Telephone No: |
| 4 E-mail Address:  |
| 5 Nature of Business and services provided : |
| 6 Please indicate, if applicable, any subsidiary companies run by your organisation:  |
| 7 If part of a group, please indicate brief details of the ultimate holding company: |

**Please return your questionnaire via the Pro-Contract portal:** [**https://procontract.due-north.com**](https://procontract.due-north.com)

**Please respond by 29th October 2021**