

## **Part 5 Mandatory Criteria**

**Contract Reference**

**TCCS2422**

**Contract Title**

**Appointment of an Agent to Act for the Council in the Sourcing, Acquisition and Refurbishment of Properties**

**Maximum Period of Contract**

**3 Years**

**Return Date**

**Monday 06 June 2022**

**Return Time**

**12:00 Noon**

**Return To**

**[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)**

**Applicant Name**

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# Stage Two Award – Mandatory Pass / Fail Criteria

The questions within this section shall be assessed on the basis of pass or fail.

## Section A. Contract Specific Requirements

This question relates to section B1 Contract Specific Requirements of Part 2 Specification.

Question Number	Questions	Response
	Please confirm that you will comply with the requirements set out in section B1 of Part 2 Specification.	<b>Choose an item.</b>
	<p><b>Minimum Requirement</b></p> <p>That the Applicant provides a response to this question.</p> <p><b>Evaluation Criteria</b></p> <p>This question will be evaluated on the basis of your self-assessment as to whether you meet the requirement. A Yes response will be deemed a Pass and a No response will be deemed a Fail.</p> <p><b>Evidencing Compliance</b></p> <p>You will be required in your Part 6 method statement responses to provide evidence of how you will achieve this and experience of other projects of this type.</p>	

## Section B. Climate Emergency

These questions relate to section B2 Climate Emergency of Part 2 Specification.

Question Number	Questions	Response
<b>B1.</b>	Please confirm that your organisation can satisfy all of the requirements set out in section B2.1 of Part 2 Specification.	<b>Choose an item.</b>

	<p><b>Minimum Requirement</b></p> <p>That the Applicant provides a response to this question.</p> <p><b>Evaluation Criteria</b></p> <p>This question will be evaluated on the basis of your self-assessment as to whether you meet the requirement. A Yes response will be deemed a Pass and a No response will be deemed a Fail</p> <p><b>Evidencing Compliance</b></p> <p>You will be required to submit evidence of compliance as part of the award due diligence process. You will receive notification through the portal messaging facility during the tender evaluation period of the information required and the timescale in which it is to be provided.</p>
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**Section C. Health and Safety**  
 These questions relate to section B3 Health and Safety of Part 2 Specification.

Question Number	Questions	Response
<b>C1.</b>	<p>Please confirm whether you will comply with the requirements set out in sections B3.1 and B3.2 of Part 2 Specification and the requirements of Appendix F Council Health and Safety Policy Statement.</p> <p><b>Minimum Requirement</b></p> <p>That the Applicant provides a response to this question.</p> <p><b>Evaluation Criteria</b></p> <p>This question will be evaluated on the basis of your self-assessment as to whether you meet the requirement. A Yes response will be deemed a Pass and a No response will be deemed a Fail.</p> <p><b>Evidencing Compliance</b></p> <p>You do not need to provide evidence of compliance at this stage. Prior to Contract commencement the successful Applicant will be required to provide written evidence to demonstrate compliance with this requirement. Where compliance is not evidenced the Contract may be withdrawn or terminated.</p>	<b>Choose an item.</b>

## Section D. Invoicing

These questions relate to section B4 Invoicing of Part 2 Specification.

Question Number	Questions	Response
D1.	Please confirm whether you will comply with the requirements set out in section B4 of Part 2 Specification.	<b>Choose an item.</b>
	<p><b>Minimum Requirement</b></p> <p>That the Applicant provides a response to this question.</p> <p><b>Evaluation Criteria</b></p> <p>This question will be evaluated on the basis of your self-assessment as to whether you meet the requirement. A Yes response will be deemed a Pass and a No response will be deemed a Fail.</p> <p><b>Evidencing Compliance</b></p> <p>You do not need to provide evidence of compliance at this stage. Prior to Service commencement the successful Applicant may be required to provide written evidence to demonstrate compliance with this requirement. Where compliance is not evidenced the Service Contract may be withdrawn or terminated.</p>	

## Section E. Business Continuity Plan

These questions relate to section B5 Business Continuity Plan of Part 2 Specification.

Question Number	Questions	Response
E1.	<p>You are required to provide a copy of your organisational Business Continuity Plan as part of your submission and insert the name of the file in the box below.</p> <p>Please confirm you have provided your organisational Business Continuity Plan and that you will comply with the requirements set out in section B5 of Part 2 Specification.</p>	<b>Choose an item.</b>

**Minimum Requirement**

That the Applicant provides a response to this question.

**Evaluation Criteria**

This question will be evaluated on the basis of your self-assessment as to whether you meet the requirement. A Yes response will be deemed a Pass and a No response will be deemed a Fail.

**Evidencing Compliance**

You will be required to submit evidence of compliance as part of the award due diligence process. You will receive notification through the portal messaging facility during the tender evaluation period of the information required and the timescales in which it is to be provided.

**Business Continuity Plan Filename:**