**INVITATION TO TENDER**

***25/09/2020***

Dear Supplier

**OPPORTUNITY TO QUOTE FOR THE SUPPLY OF PICKLED ONIONS**

**Supply Period**

The period will be for ***12*** months commencing ***07/12/2020***

**Products and Volumes**

In order for us to accept your quote you will need to submit your pricing within the system by the dates stipulated within the tender and confirm your intent to participate in the tender. The pricing template will contain details of the range of products required together with details of pack sizes. It is highly desirable that the pack sizes remain unchanged, however, alternatives may be considered. Estimated annual requirements are indicated but are shown as a guide for pricing purposes only. No guarantee can be given that these quantities will be taken.

All pricing should be based on the product specified within the documents provided, if pricing for a product of a lower or higher specification has been submitted this must be indicated within the pricing template and specifications provided, this must be submitted at time of submission of the tender. Any pricing that is received without the specification being submitted may not be considered.

**Pricing**

You should indicate your best net price offer on the pricing schedule (based on MOQ). Trading terms will be discussed separately with your Greene King contact. Prices should be inclusive of delivery to the distribution depots outlined and must remain firm throughout the contract period. All pricing is to be supplied price per kilo in UK pounds Sterling; in addition the case pricing should be included.

For reference any exchange rates which have been used to convert to the UK Sterling price can be indicated within your response.

When submitting pricing, if pricing has been based on the supply of the complete basket (sole supply), this needs to be indicated to the Purchasing Manger.

Greene King have committed to reducing its carbon foot print by 17%. Working with key suppliers in order to achieve this Greene King will be using a mixture of behavioural and technical changes in order to achieve these objectives.

Greene King therefore request that if you are able to indentify any ways in which the packaging, pack sizes or distribution of the products can be developed, improving efficiencies and cost benefits please provide an additional proposal indicating the detail and expected pricing.

**Distribution**

This will be to our current nominated distribution depots (which may change from time to time) managed by Kuehne & Nagel (K&N) at Greenford and Trafford Park.

Our distributors are responsible for stock management and will place orders direct with suppliers. AN EXCELLENT LEVEL OF SERVICE IS VITAL (99.5%) AND IS CONSIDERED A KEY FACTOR IN SUPPLIER SELECTION. All suppliers are measured in terms of delivery performance. This information is reported to the Purchasing team on a regular basis.

**Payment**

Our distributors will take title to the goods and will therefore make payment in accordance with their current terms operated (unless otherwise specified).

**Frozen & Chilled Deliveries**

These will be made in accordance with a specified order/delivery pattern set by the distributor. All frozen product deliveries must be made at –18˚C or colder. All chilled product deliveries must be made at between 0˚C and 4˚C. Failure to deliver at these temperatures will result in rejection.

**Due Diligence Audits**

Greene King reserve the right to instruct a third party to audit your production premises in order to meet due diligence requirements. Due notice will be provided to your company prior to audit commencement.

**Terms & Conditions**

All suppliers to Greene King are expected to adhere to all conditions laid out in our standard supply agreement. The terms and conditions must be agreed prior to the award of business, a copy of the terms and conditions are attached.

**Conduct Of The Quote Process**

1. Suppliers are requested to acknowledge intent to bid and agreement of the supplied terms and conditions by confrmation within the system.
2. Samples of the top key lines are to be supplied to ***Sunrise House DE14 3JZ*** with your initial bid by ***16/10/2020***. To arrange please contact ***Agata Santos*** at ***AgataSantos@greeneking.co.uk***
3. The final date for receiving your proposal is ***16/10/2020***. No quotes will be accepted after this date
4. All information that refers to this Invitation To Tender is Private and Confidential and should not be disclosed to third parties
5. The point of contact during the tender process is the Purchasing Manager named above.

Yours sincerely

Agata Santos