**Children and Young People’s Residential Care**

**Please respond by 28 May 2021**

Southwark Council is wishing to engage with providers of children’s residential care services, in order to gain an understanding and insight of this market. This market insight questionnaire will provide commissioners with an initial overview of the type, and characteristics of organisations who currently provide children’s residential placements.

We would like to hear from any organisations who are currently providing these services to further understand:

* Size of market
* Types of service providers
* Types of properties
* Potential challenges, issues and/or risks and
* Identify gaps.

This notice includes a questionnaire at Appendix A which has been prepared so it can be completed by any size organisation wishing to engage and assist the council at this market insight stage.

This is **NOT** the commencement of a procurement procedure, neither is it a call for expressions of interest.

Please complete the enclosed questionnaire and submit the response via the messaging service within the e-procurement portal.

This notice does not constitute a call for competition to procure any services for the council and the council is not bound to accept any proposals offered. The council is not liable for any costs, fees or expenses incurred by any party participating in any of its market engagement exercises. Any procurement of any services by the council in due course, will be carried out strictly in accordance with the provisions of the Public Contracts Regulations 2015.

Responses to the questionnaire will be treated confidentially.

The council’s tenders will be advertised on the Pro-contract portal and the following websites please see links below:

* [https://procontract.due-north.com](https://procontract.due-north.com/)
* <https://www.gov.uk/contracts-finder>

**Appendix A – Questionnaire**

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| All information supplied will be treated as strictly private and confidential and will not be divulged to any other parties other than those directly involved in the project. |
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| **Part A - Organisation Information** |
| 1 Name of Organisation: |
| 2 Contact Name: |
| 3 Telephone No: |
| 4 E-mail Address: |
| 5 Nature of Business and services provided : |
| 6 Please indicate, if applicable, any subsidiary companies run by your organisation: |
| 7 If part of a group, please indicate brief details of the ultimate holding company: |

|  |  |
| --- | --- |
| **Part B – Questionnaire** | |
| **Q1** | What services does your organisation deliver and who are your main clients/customers? |
| **Response (R1)** | [please type response here] |
| **Q2** | How would you classify your organisation within the children’s residential placement market in terms of size and sector, i.e. small, medium or large/ private, not for profit etc? |
| **Response (R2)** | [please type response here] |
| **Q3** | Which sectors do you provide services for (e.g. local authorities, health, private etc.)? What is the sector % breakdown and specifically what other local authorities? |
| **Response (R3)** | [please type response here] |
| **Q4** | What has been your experience of working with local authorities? |
| **Response (R4)** | [please type response here] |
| **Q5** | How are placements commissioned? |
| **Response (R5)** | [please type response here] |
| **Q6** | In your experience, what are the main issues and challenges to providing this type of service e.g. workforce issues, regulatory issues? Please give your reasons. |
| **Response (R6)** | [please type response here] |
| **Q7** | In regards to Q4, how did you address any issues? |
| **Response (R7)** | [please type response here] |
| **Q8** | What type of properties do you use for delivering these services? |
| **Response (R8)** | [please type response here] |
| **Q9** | What is your staffing model for the service you provide i.e. no. of staff vs no. of children, level of experience/skills required? |
| **Response (R9)** | [please type response here] |
| **Q10** | What are the main elements of cost for you in delivering services? Please rank them in importance e.g. staff, overheads. |
| **Response (R10)** | [please type response here] |
| **Q11** | In general, what is your approach to ensure services are fit for purpose and how do you demonstrate the quality aspect of your service? |
| **Response (R11)** | [please type response here] |
| **Q12** | As part of this market engagement, the council is intending to hold focus groups on the dates specified in the following table. Please indicate if you would be interested in participating in a focus group? The focus groups will be held in 2 hour slots. |
| **Response (R12)** | [please type response here]   |  |  | | --- | --- | | **Date** | **Please state which date/s you would be able to attend (put an X in the box).**  **Times to be confirmed** | | 9 June 2021 |  | | 10 June 2021 |  | |

**Please return your questionnaire via the Pro-Contract portal:** [**https://procontract.due-north.com**](https://procontract.due-north.com)

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