

## Part D

## Pricing

# Contract for the Joint Local Enterprise Partnership Energy Strategy Development

**Commercial and Procurement Team**  
Somerset County Council  
County Hall  
Taunton  
TA1 4DY  
[commercialandprocurement@somerset.gov.uk](mailto:commercialandprocurement@somerset.gov.uk)

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# 1 Pricing Evaluation

Bids will be evaluated on the basis of the 'most economically advantageous tender' (MEAT) by way of price and quality (as referred to previously in Part C Selection and Award).

The pricing element of Applicants' Bids will be evaluated using the following scoring system.

The lowest tendered price will be allocated a maximum score of **40%**.

Other tendered prices which are more expensive will be scored using the following equation:

$$\% \text{ Score} = \frac{\text{Lowest price tender} \times 40}{\text{Higher price tendered}}$$

Example:-

Lowest tendered price £70,000 scores 40%

Second lowest tendered price £75,000 = 37.33%  
(£70,000 x 40 ÷ £75,000 = 37.33%)

Third lowest tendered price £80,000 = 35.00%  
(£70,000 x 40 ÷ £80,000 = 35.00%)

This will result in prices being ranked from lowest to highest with percentages being based on the percentage differences between the respective bids.

Applicants are to satisfy themselves that they have understood all the requirements of the specification and the Goods, Services or Works required and to bid their most competitive rates accordingly. All Bids in connection with these Competition Documents will be considered to be comprehensive and fully inclusive of all costs and charges; no subsequent application from an Applicant will be entertained, post Contract, for any additional payment where the Applicant failed to include a cost or charge in their submitted Bid other than in respect of a variation initiated at the request of the Authority.

For the avoidance of doubt the Authority may use its absolute discretion to disqualify Applicants' Bids under the following circumstances:

- where the Applicant fails to provide a satisfactory response to this Part D Pricing;
- where the Bid is deemed to be undeliverable based on the pricing submitted compared with the Authority's requirements as described in Part B General Information and Specification;
- where the Bid is priced at higher than the indicated upper pricing threshold, as this would be deemed unaffordable.

Please note the Authority's standard payment terms are to pay in arrears 30 days following the delivery of the Goods, Services or Works.

## 2 Pricing Submission

Name of Applicant	[Please enter your organisation name here]
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The deliverables described in the Specification for this project are expected to be delivered within the price range of £70,000 – £80,000

Bids in excess of £80,000 will be deemed as non-compliant and rejected.

All prices shall be stated in pounds sterling and exclusive of VAT.

**Please state in the box below the Total Price for the Services – this figure will be used for tender evaluation**

Item/Deliverable	Price	Guidance/Detail
<b>Bidder's Total Price for the Services</b>	£	<b>This figure will be used for the tender price evaluation</b>
Breakdown		Please include here, or as a separate document titled ' <b>Pricing – breakdown</b> ', a detailed breakdown in support of the Total Price. Note – include within the submission any expected expenses.
Rate Card		Please include here, or as a separate document titled ' <b>Pricing – rate card</b> ', a rate card for the members of staff that will be engaged in delivering this contract. Include Title, Role and Day Rate.

Note – payments to the appointed supplier will be monthly upon receipt of a valid invoice. The above Breakdown and Rate Card information will be used to validate payments.

Should additional work be required by SCC to further develop the deliverables beyond the original scope, and within the project period, this additional work will be calculated against the rate card. It will be at SCC's sole discretion to request any additional work.

### 3 Pricing Schedule Declaration

I \_\_\_\_\_ of \_\_\_\_\_ (*add in name of organisation*) hereby offer to supply the Goods, Services or Works as per the completed schedule of prices given within this Part D Pricing, in accordance with the specification, terms and conditions and all other documents forming the Contract.

<b>Signatory Name</b>	
<b>Role in organisation</b>	
<b>Organisation name</b>	
<b>Signature</b>	
<b>Date</b>	

**To be completed and returned with Bid submission. Bids may be disqualified if they are not submitted with this completed schedule.**