



# Basingstoke and Deane

## INVITATION TO TENDER FOR THE REFURBISHMENT OF THE EASTLANDS II BUILDING IN BASINGSTOKE.

Eastlands II is one of the older buildings in Basingstoke Town Centre being grade II listed and is an attractive Georgian building with a featured entrance point, sash windows and a pitched slate roof. Individual rooms are arranged over ground and first floors as offices and meeting rooms, with some ancillary space in the basement area.

Basingstoke and Deane Borough Council ('the Council') is seeking to appoint a suitable contractor to undertake the refurbishment and to be the Principal Contractor for all other sub-contractors and specialists required.

The Scope of works include:

- Replacement of the existing Gas Boiler
- Replacement LED Lighting
- Replacement Flooring
- Replacement Fire alarm system.
- Internal Redecoration

Goods and Services are to be supplied as per the specification requirements included in the tender documents.

This procurement process is being conducted in accordance with the Public Contract Regulations 2015, under an Open Procedure.

The Council has proposed the following timetable for this Tender process:

Dispatch of ITT: Tuesday 12<sup>th</sup> September 2023

Questions & Answers: Tues 12<sup>th</sup> Sept – Weds 11<sup>th</sup> October 2023

Return of Tender: **Before 12:00:00 (midday) Monday 16<sup>th</sup> October 2023**

Evaluation of Tender: Monday 30<sup>th</sup> October 2023

Notification of Contract Award to Tenderers: Thursday 2<sup>nd</sup> November 2023

The Council reserves the right to change the above timetable and Tenderers will be notified accordingly where there is a change in the timetable.

The Council is utilising an electronic tendering tool to manage this procurement and communicate with Tenderers. Accordingly, there will be no hard copy documents issued to Tenderers and all communications with the Council, including the submission of Tenderers' Responses, will be conducted via the ProContract system, which can be accessed using the following link:

<http://sebp.due-north.com>

If you need any further assistance or have any queries about using the ProContract system please contact the PROACTIS support team; contact details are as follows:

Email [ProContractSuppliers@proactis.com](mailto:ProContractSuppliers@proactis.com) OR log a support call directly using the following link: - <https://proactisservicedesk.kayako.com/>

**Please note expressions of interest must be registered before 11.00a.m on Monday 16<sup>th</sup> October 2023. After this time no new suppliers will be able to register and download the Tender documentation on ProContract. Completed tenders and supporting information should be returned no later than 12:00:00 (Midday) Monday 16<sup>th</sup> October 2023.**

