

2324-0360 Specialist medical advice for housing applications

Islington Council invites suitable expressions of interest from suppliers for the above.

The requirement

The council has a statutory duty under the Housing Act 1996, the Homelessness Act 2002, and the Homelessness Reduction Act 2017 to provide services to residents of Islington based on housing need.

An accurate assessment of circumstances ensures that the council fulfils its statutory obligations in assessing housing need, prevents legal challenges, enables the council to direct resources to those households where the council has a statutory duty to re-house them and ensures that limited resources are directed at those households with the greatest need.

Applicants applying to the council's Housing Register, or to the council as homeless, may have medical circumstances that give a household greater priority for re-housing, or create a statutory duty to re-house a family under homelessness legislation. Therefore, part of the housing needs assessment includes an assessment of any medical circumstances and the relevance to the applicants' housing needs.

Assessments/advice must be made by an appropriately qualified provider with an in-depth knowledge of the Housing Act 1996 and related legislation and the council's Housing Allocation Scheme. This requires a practitioner with specialist knowledge of health conditions (physical and mental health conditions), housing legislation, and the council's Housing Allocation Scheme.

Lots

This services contract is not being divided into lots. A single provider is required to deliver the contract.

Contract period

The duration will be thirty-six (36) months from an estimated start date of 8 July 2024 with an option to extend for up to a further twelve (12) months (maximum contract period forty-eight (48) months).

Value of the contract

The total value of this contract is a maximum of £480,000 over the maximum possible contract period. This is based on £120,000 per annum. The contract value is based on cost and volume. Spend will be monitored throughout the contract period. The contract will expire when the total spend reaches £480,000 or upon expiry of the contract period, whichever comes first.

Award criteria

The contract will be awarded to the Most Economically Advantageous Tender (MEAT) in accordance with the Public Contracts Regulations. MEAT for this contract:

Cost 20%

Quality 80%

Quality made up of:

25% - Proposed approach to workforce management

20% - Proposed approach to Social Value

15% - Proposed approach to assessments

15% - Proposed approach to Data Protection

5% - Proposed approach to management information

Total 100%

Further details will be provided in the invitation to tender.

Procurement process

This procurement will be conducted in accordance with the Public Contracts Regulations 2015, under Chapter 3 Section 7 Social and Other Specific Services (known as the “light touch” regime). Under Regulation 76 the council is free to establish a procedure, provided the procedure is sufficient to ensure compliance with the principles of transparency and equal treatment of economic operators (service providers).

The procedure the council has designed is based on the open procedure. All economic operators (service providers) who successfully express an interest will automatically have access to the tender documents. Standard pre-selection questions will be part of the tender response and will need to be passed before evaluation of price and quality aspects. Further details will be available in the procurement documents.

How to express an interest

If you wish to apply for this contract opportunity, please follow these steps:

- Register your organisation free of charge via the [London Tenders Portal](#)
- When you receive an email confirming your username and password use this to log on to the London Tenders Portal and express your interest in 2324-0360 Specialist Medical Advice for Housing Applications, 85000000: Health and Social Work Services.
- Shortly after you have expressed interest, you will receive a second email containing a link to access the procurement documents.

Deadlines

The deadline for expressions of interest is: **11.59am Monday 3 June 2024**

The deadline for submission of Tender documents is: **12 noon Monday 3 June 2024**

Late submissions may not be accepted.

Additional information

- Islington Council and its partners are committed to work towards a 'Fairer Islington,' for more information see www.islington.gov.uk
- Islington Council aims to provide equality of opportunity and welcomes applicants who meet the qualitative selection criteria from black and minority ethnic communities and disabled groups.
- The council encourages all types of organisations who meet the qualitative selection criteria including Voluntary and Community Sector (VCS) organisations, Social Enterprises or not for profit enterprises and small to medium enterprises (SME) to tender.
- All questions relating to this contract should be raised via the messages section of the relevant contract on the London Tenders Portal. Please do not contact any officer of the council directly.
- As part of a commitment to transparency the council is now publishing all spend over £500 each month. This includes spend on contracts, so the successful contractor should expect details of spend against the contract to appear on the council website [Islington Council: Council contracts](#). The council is also committed to publishing tender and contract documentation after contract award stage. Commercially sensitive information will be redacted from documentation. What constitutes commercially sensitive information is a matter for the council's sole discretion. However, tenderers will be invited

to identify information they consider to be commercially sensitive in their tender return and this will be taken into account in the council forming a view.