

2223-0250 Purchase, installation, ongoing maintenance, data and hosting for Electronic Notice Boards (ENB) on housing estates

Islington Council invites suitable expressions of interest from suppliers for the above.

Background

The council currently have an infrastructure of 368 Electronic Notice Boards (ENB) and utilise this mobile technology to transmit information to our estate residents and community centres. Electronic notice boards can show images, posters, film, animation, web pages and potentially integrate with other software packages to show live data.

All boards have three interactive buttons to enable internal and external stakeholders to navigate around the electronic notice boards content on the four priority areas. The council has an existing contract for the maintenance, hosting a bespoke media platform and provision of the data sim cards for the council. This re-procurement is to acquire a new contract to ensure service and supply continuity to our ENB's.

The screens are backlit LED and are energy rated A. They are housed in a vandal proof casing and are predominately placed within communal areas i.e. lobby areas, lifts and walkways to ensure that they are seen by most residents. These locations are identified in collaboration with internal and external stakeholders to ensure there is adequate power and space for the board.

The requirement

The contract is for the maintenance of our existing 356 electronic noticeboards and future installations and maintenance at other sites where required. The provider will be expected to host and provide a platform for the council to utilise its ENB's for the purposes of conveying messages and information to our residents.

The provider will also be responsible for resolving any network or hardware related issues, ensuring services to residents is maintained throughout the duration of the contract.

Lots

This goods and services contract is not being divided in to lots. A single provider is being sought to deliver the service.

TUPE [Transfer of Undertakings (Protection of Employment) Regulations]

Potential providers must be aware that TUPE may or may not apply to this service. Further details will be available in the invitation to tender.

Contract period

The duration will be 24 months from an estimated start date **September** 2024 with options to extend for (2) periods of up to 12 months each (maximum 24 months).

Contract value

The estimated total value of this contract is £892,000 over the maximum 48 months. This is based on £223,000 per annum. However, the council is confident the bids received will be lower than the estimated value.

Award criteria

The contract will be awarded to the Most Economically Advantageous Tender (MEAT) in accordance with the Public Contracts Regulations 2015.

Cost/price 40%

Quality 60%- **made up of:**

20% - Proposed approach to Social value

20% - Proposed approach to quality of electronic notice boards, technical merit

5% - Proposed approach to logistics and delivery capabilities

5% - Proposed approach to maintenance

5% - Proposed approach to installation

5% - Proposed approach to software data hosting

Total 100%

Further details will be provided in the invitation to tender.

Procurement process

As the value of the contract is above the threshold for wider advertising of the opportunity, a Contract Notice will be published on Contracts Finder and Find a Tender Service.

This contract will be procured using the Open Procedure. The Open Procedure means that all bidders who successfully express an interest will automatically be invited to tender and have access to the tender documents. Those who submit a tender and meet the minimum requirements will have their full tender, method statements and pricing evaluated.

How to express an interest

If you wish to apply for this contract, please follow the steps below:

Register your company free of charge via the London Tenders Portal.

Await acceptance. You will receive an email confirming your username and password.

Use your username and password to log into the London Tenders Portal and express your interest in <insert contract number and title/name - category here>.2223-0250- Procurement strategy for purchase, installation, ongoing maintenance, data and hosting for Electronic Notice Boards (ENB) on housing estates- category, **30192170-3** - Notice boards, **72000000-5** - IT services: consulting, software development, Internet and support, **32000000-3** - Radio, television, communication, telecommunication and related equipment and **48000000-8** - Software package and information systems

Shortly after you have expressed interest, you will receive a second email containing a link to access the tender documents.

Deadlines

The deadline for expressions of interest is: **11.59 Friday 05 July 2024**
Submission of Open Tender documents by: **12 noon Friday 05 July 2024**
Late submissions will not be accepted.

Additional information

- Islington Council and its partners are committed to work towards a 'Fairer Islington', for more information see www.islington.gov.uk.
- Please **do not** include any publicity material with your submissions.
- Islington Council aims to provide equality of opportunity and welcomes applicants who meet the qualitative selection criteria from black and minority ethnic communities and disabled groups.
- The Council encourages all types of organisation who meet the qualitative selection criteria including Voluntary and Community Sector (VCS) organisations, Social Enterprises or not for profit enterprises and small to medium enterprises (SME) to tender.

- Your submission will be marked in stages. Only applicants who meet the requirements at each stage will progress to the next stage. Further details will be contained in the tender documents.
- Please include the Contract Number of this tender process when communicating with the Council in any way.
- All questions relating to this contract should be raised via the question and answer section of the relevant contract on the London Tenders Portal. Please do not contact any officer of the council directly.
- Applicants are advised that all costs incurred either directly or indirectly in preparation, submission or otherwise related to this advertisement will be borne by them, and in no circumstances will the council be responsible for any such costs. Applicants are also advised that the council at its sole discretion acting reasonably and in good faith reserves the right to abandon the procurement at any stage prior to contract award.
- As part of a commitment to transparency the council is now publishing all spend over £500 each month. This includes spend on contracts, so the successful contractor should expect details of spend against the contract to appear on the council website [Islington Council: Council contracts](#). The council is also committed to publishing tender and contract documentation after contract award stage. Commercially sensitive information will be redacted from documentation. What constitutes commercially sensitive information is a matter for the council's sole discretion. However, tenderers will be invited to identify information they consider to be commercially sensitive in their tender return and this will be taken into account in the council forming a view.