



Basingstoke
and Deane

**REQUEST FOR QUOTE FOR
THE PROVISION OF CONSULTANCY SERVICES TO DEVELOP A FRAMEWORK FOR
ASSESSING COMMUNITY ASSETS AND NEEDS
(INCLUDING A REVIEW OF THE SCALE AND SCOPE OF THE
VOLUNTARY AND COMMUNITY SECTOR)**

Introduction

Basingstoke and Deane Borough Council ("the council") is seeking to commission a professional consultancy to

a) **Outcome A:** devise an approach and specific mechanism that identifies and brings together the components, methodology, and systems needed to establish a framework for ongoing assessment of community assets and needs.

This needs to be completed by **30 September 2019** and will be used to generate and update a series of place-based assessments.

b) **Outcome B:** provide an overview of the current scale shape and scope of the voluntary and community sector across the borough of Basingstoke and Deane.

This needs to be completed by **1 July 2019** and will provide independent and reliable data to inform the council and its partners of the nature and characteristics of the sector.

The Council is utilising an electronic tendering tool to manage this procurement and communicate with Bidders. Accordingly, there will be no hard copy documents issued to Bidders and all communications with the Council, including the submission of Bidders Responses, will be conducted via the ProContract system, which can be accessed using the following link:

<http://sebp.due-north.com>

For the information of Bidders, advice on accessing the system is available using the following link:

<https://supplierhelp.due-north.com>

If you need further assistance using the ProContract system please contact the PROACTIS support team quoting project ID: DN402413

Email ProContractSuppliers@proactis.com OR log a support call directly using the following link:

<http://proactis.kayako.com/procontractv3/Core/Default/Index>

Please note expressions of interest must be registered before 10:00 am Thursday 25th April 2019.

Completed bids and supporting information should be returned no later than 11:00am on Thursday 25th April 2019.