

Section 3 – Form of Tender

FORM OF TENDER FOR THE PROVISION OF EXTERNAL PRINT SERVICES

Name / Position:

Address:

Date:

UNCONDITIONAL AND IRREVOCABLE OFFER TO THE AUTHORITY IN RESPECT OF:

THE PROVISION OF EXTERNAL PRINT SERVICES

I/We the undersigned return this Tender and acknowledge that we are bound by our proposals submitted pursuant to the Invitation to Tender (receipt of which is also acknowledged) of which the following form part, all duly completed in full where appropriate:

- Section 3 - Form of Tender**
- Section 4 - The Specification**
- Section 5 - Terms and Conditions**
- Section 6 - Standard Selection Questionnaire**
- Section 7 - The Certificate of Non-Collusion**

I/We unconditionally and irrevocably offer to enter into the Contract and deliver the goods / services in relation to **The Provision of External Print Services** (as set out in Section 1 (Invitation to Tender)).

I/We confirm that:

- i I/We are fully conversant with every part of the Invitation to Tender and its annexures, and
- ii this Tender is strictly in accordance with all and every provision of the Invitation to Tender including, without limitation, the Instructions to Providers.
- iii All information representations and any other matters of fact communicated to the Authority (whether in writing or otherwise) in connection with or arising out of this Tender are submitted in good faith and are to the best of my/our knowledge true, complete and accurate in all respects.

I/We agree that this Tender shall remain open for the duration of the DPS.

I/We undertake to execute the Contract substantially in the form annexed to the Invitation to Tender.

I/We undertake to provide a Parent Company Guarantee in the form set out in Section 1 should the Authority in their absolute discretion require such Guarantee either prior to the award of the Contract or subsequently at any time following the execution of the Contract.

I/We certify that I/We have not communicated anything contained in the Invitation to Tender or its annexures to any other person except in accordance with the Instructions to Providers or adjusted our Tender in accordance with any agreement or arrangement with any other person or organisation in the terms set out above.

I/We acknowledge that the Authority is not bound to accept the lowest or any Tender they may receive, and reserve the right at their absolute discretion to accept or not to accept any Tender.

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I/We certify that we have full power and authority to enter into the Contract and deliver the goods / services, and that this is a bona fide Tender.

I/We certify that I/we are of sound financial standing that will enable us to carry out our obligations under the Contract in full and are not aware of any circumstances which might adversely affect such financial standing in future.

Dated this day of

Signed for and on behalf of the Provider:

Signed:

Position/Status:

Provider's Name:

Address:

Signed for and on behalf of the Provider:

Signed:

Position/Status:

Provider's Name:

Address:

[PLEASE PRINT OUT THE FORM OF TENDER, SIGN, SCAN AND UPLOAD THE COMPLETED DOCUMENT AS PART OF YOUR TENDER]