



**EXPRESSION OF INTEREST (EOI)
FOR ITS PROCUREMENT PARTNERING SERVICES
EOI REFERENCE: CP19/10/770**

October 2019



Expressions of Interest (EOI)

This is an Expressions of Interest (EOI) notice. The Government of Jersey (GoJ) wishes to contract with a supplier that will provide **Procurement Partnering Services** for the Government's upcoming **Integrated Technology Solution**. The GoJ is managing this procurement process in accordance with the Jersey Financial Directions. This services contract is being procured using an open procedure.

If this opportunity is of interest, please register your interest on the Government's procurement portal www.channelislandtenders.com

The purpose of the Expression of Interest is to provide potential service providers with an overview of its requirement and the proposed timeline for procurement.

About the Government of Jersey

The Government of Jersey (GoJ) is the government (www.gov.je) of the Island of Jersey and is responsible for the management of the Island's finances and operation of its public services. Jersey does not sit within the European Union but as a Public Sector body it applies the principle of transparent procurement practices in accordance within the boundaries of their own laws and financial regulations.

Jersey is self-governing with independent fiscal and legal systems and courts of law. The States Assembly is made up of 49 elected members. Jersey is a British Crown Dependency, and is defended and internationally represented by the UK government. The population of Jersey is estimated at 104,000 with population density being approximately double that of England.

Jersey is in a unique position of fulfilling the majority of roles of both a central and a local government, but scaled to a small jurisdiction. This presents challenges in delivering economies of scale, but also huge opportunity to more easily join up processes across the entire system of government administration.

The Government have set out a long-term vision and ambition for modernising and improving Jersey's public services which can be further understood by reading the following documents;

[Proposed Government Plan 2020-2023](#),

The proposed Government Plan sets out the income and spending proposals in one comprehensive, costed plan. Ministers have published their first-ever Government Plan for Jersey. The plan brings to life the five strategic priorities that the States Assembly unanimously approved for this Government's term of office.

[Common Strategic Policy](#),

The Common Strategic Policy sets out ministers' high-level ambitions for Jersey and contains five strategic priorities where ministers will focus their efforts.

In addition, [Future Jersey](#) and [the Island Plan](#) provide insight into the longer term strategic plans and sets out Islanders' ambitions for Jersey's future over the next 20 years.

About the Government Transformation Programme (OneGov)

The Government of Jersey (“the Government”) has recently undertaken steps to transform its organisational structure. To help achieve its goals, the Government will reorganise public services to become one government and integrate the delivery of services to islanders, providing coherence and clarity about our structure, accountabilities and performance.

The delivery of this transformation will be realised through the implementation of a range of initiatives and will be critically dependent on technology. However, the Government has to deal with a substantial “technology debt”, a historical lack of investment in digital and technology capability and a shortfall in capacity to handle current demand. Significant upfront investment is required to address this situation and achieve the outstanding, modern public services that our islanders and employees deserve.

Further information on this area can be found in the [Modernising Government](#) section of the Government Plan (Section 2, Part 6)

About the Integrated Technology Solution (ITS) Programme

A critical pillar of the One Government transformation will be the establishment of modern and effective enabling functions (Finance, Procurement & Commercial, People Services and Payroll). These will be streamlined as part of the ‘whole of government’ transformation and enabled by investing in our people and equipping them with modern technology which encapsulate best and industry accepted practice.

An Outline Business Case (OBC) has been developed to set out the potential options to replace the current technology that supports the four functions in scope. Subject to approval of the OBC, the next phase of the project is to progress with the Full Business Case (FBC), including the specification of requirements and the procurement of partners to implement the ITS programme.

The Government is now seeking professional services support and subject matter expertise from an **ITS Procurement Partner** to complete the FBC phase of the ITS Programme.

It is anticipated that this phase of the project will commence in January 2020 and conclude with contract awards for the delivery elements of the project in July 2020.

Summary Overview of Requirements

The requirements for the **ITS Procurement Partner** are divided into the following sections:

- 1 Requirements Gathering and Service Definition
- 2 Procurement
- 3 Programme Delivery and Full Business Case Development

Requirements Gathering and Service Definition

It is anticipated that the **ITS Procurement Partner** will;

- Lead the work with all relevant Government stakeholders to define the Finance, People Service, Payroll and Commercial & Procurement business requirements that the ITS solution must deliver

- Lead the work with the Government's technology function, Modernisation and Digital (M&D), to define the technology and data requirements needed to develop the associated technical products to accompany tender specifications
- Lead the work to define the level of business change support that will be required to accompany the overall ITS delivery, working with stakeholders across the Government to define the change readiness, the impact of the change and develop associated implementation plans to successfully implement the change
- Work with the Government to define the implementation and support service requirements. The ITS programme will require a broad cross-section of skills and a significant increase in capacity for a sustained period of time

Procurement

It is anticipated that the **ITS Procurement Partner** will;

- Lead the work with the Government's ITS Steering Group to develop a detailed Procurement Strategy for the ITS scope of services, complying with Jersey Financial Regulation and Government policy
- Plan and deliver proportionate market engagement activities appropriate to the nature, size and scale of ITS
- Develop the required procurement documentation, in accordance with Government systems, process and templates, to deliver the potential multiple procurements of ITS delivery supplier contracts
- Support the tender evaluation process, working alongside the Government team to evaluate responses to the ITS procurement
- Provide market insight to support the Government's aims and agreed outputs
- Support the Government define and agree mutually acceptable contracts to providers selected for the ITS Programme
- Support the Contract Award and mobilisation phase

Programme Delivery and Full Business Case Development

It is anticipated that the **ITS Procurement Partner** will;

- Lead the programme management in accordance with industry recognised standards (e.g. MSP)
- Identify and manage programme risks, issues and dependencies
- Provide market insight to inform ITS delivery implementation plans
- Coordinate and track progress of individual projects or workstreams
- Facilitate and manage governance of the programme aligned to Government processes
- Lead the work with Government teams to build on the existing OBC to deliver an "HMT Green Book-Compliant" FBC
- Manage the review and approval of the FBC through the appropriate Government decision making and governance process

Consortia and Sub-Contracting

The Government is open to receiving expressions from either single organisations or a consortium of organisations with proven experience of delivering similar requirements, supporting the development of the FBC and awarding of delivery contracts.

Procurement Route, Contract Type and Conditions

Standard GOJ contract terms and conditions for services shall apply to this tender. Tenderers are required to comply with the key contractual terms and conditions in the contract with no suggested material amendments/mark-ups.

Programme- Anticipated Dates and Locations

The proposed contract period will be from January 2020 to July 2020 for completion of the Full Business Case and award of contracts to ITS delivery partners

Activity	Date
Expression of Interest Issue Date	Friday 18 th October 2019
Expression of Interest Close Time & Date	Thursday 31 st October @ 17:00
Supplier Briefing Call	Week commencing 4 th November
Invitation to Tender Issue Date	Monday 11 th November 2019
Tender close time & date	Friday 29 th November 2019
Tender clarification	Friday 6 th December 2019
Supplier presentations / interviews	Wednesday 11 th December 2019
Evaluation process complete	Friday 13 th December 2019
Preferred supplier notified	Friday 13 th December 2019
Contracts signed	8 th January 2020
Contract start date	13 th January 2020

The principal location for the work will be 18-22 Broad Street, St Helier, Jersey.

It is anticipated that a significant amount of engagement with Government of Jersey stakeholders will be required to deliver the project. This will require co-locating with the programme team and to have on-site presence for a substantial part of the engagement in Jersey.

EOI Submission Process and Deadline

Please register your interest using the Government's Procurement Portal at www.channelislandtenders.com.

Please Note: Suppliers expressing an interest are advised that nothing herein or in any other communication made between the GOJ and any other party, or any part thereof, shall be taken as constituting a contract, agreement or representation between the GOJ and any other party (save for a formal award of contract made in writing) nor shall they be taken as constituting a contract, agreement or representation that a contract shall be offered in accordance herewith or not at all.

Should GoJ decide to publish an ITT, suppliers expressing an interest shall receive notification through the Government's Procurement Portal. Potential suppliers who do not respond to the EOI may still respond to the ITT.