**SCHEDULE 9 – CONTRACT MANAGEMENT**

This is pass or fail Schedule. If any of the requirements detailed in this Schedule identified as ‘pass/fail’ cannot be met then your tender will be disqualified.

* **Management Information (Pass/Fail)**

LIVEWEST will expect the successful Tenderer to provide us with management information. .

Monthly Management Information ( KPIs to be agreed but likely to include the headings below )

|  |  |
| --- | --- |
| [key performance indicators] |  |
|  |  |

* **Contract Management (Pass/Fail)**

Please nominate a senior manager or director below who will be nominated to provide information and resolve problems in an appropriate manner during Tendering.

Name

Who will be the Contract Manager if you win?

Name

* **Electronic Trading** (Pass/Fail)

Please confirm the following;

|  |  |
| --- | --- |
| Are you able to invoice us electronically,  | Y / N |
| Are you able to provide the Management Information detailed in section 1 of this schedule in Microsoft Excel format using a standard LIVEWEST KPI tracker ? | Y / N |

**To be completed and returned with your Tender submission. Your tender will be disqualified if you do not submit this completed schedule.**