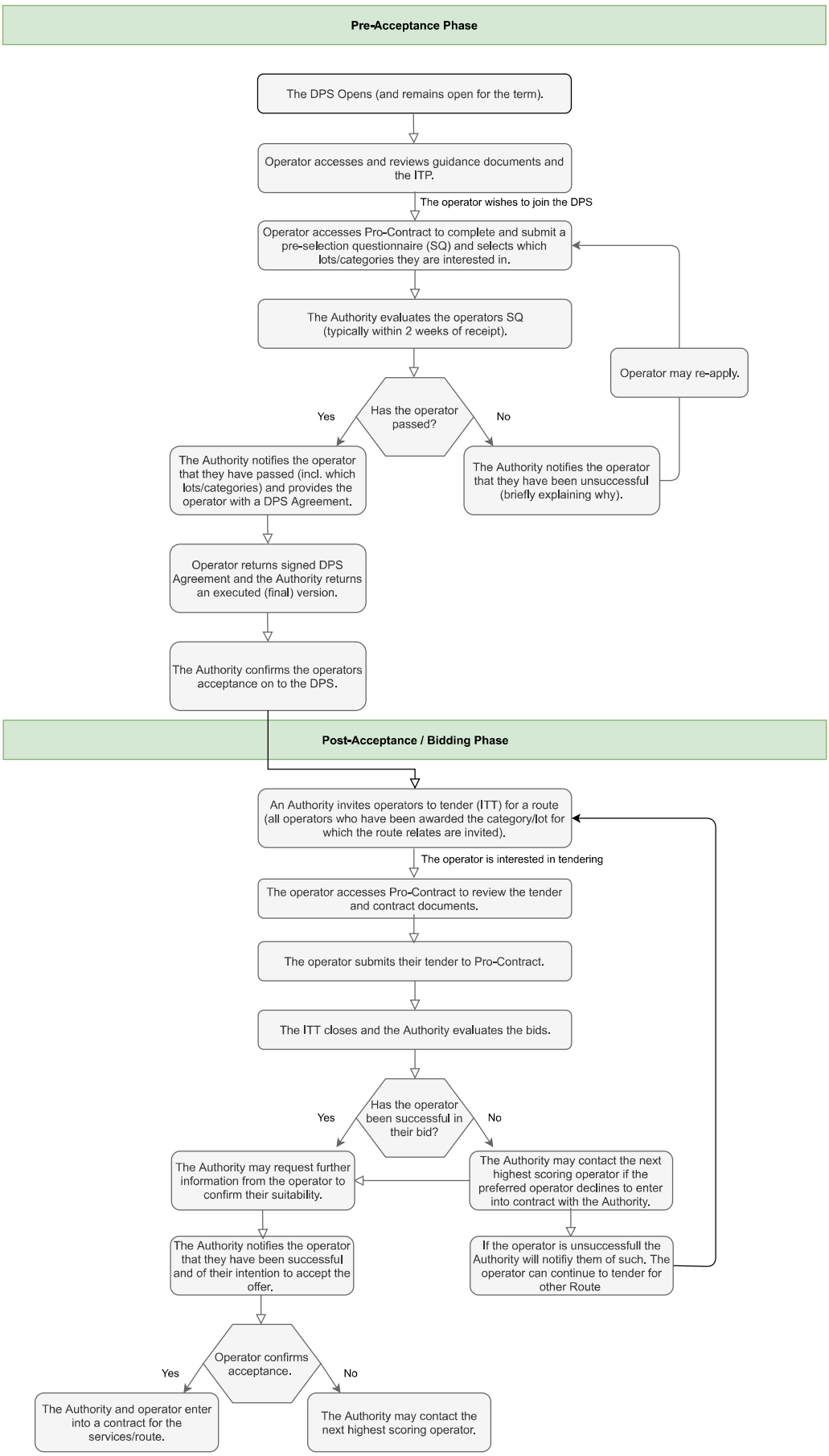
Pre-Acceptance Phase
The DPS Opens (and remains open for the term).
Operator accesses and reviews guidance documents and the ITP.
The operator wishes to join the DPS
Operator accesses Pro-Contract to complete and submit a pre-selection questionnaire (SQ) and selects which lots/categories they are interested in.
The Authority evaluates the operators SQ (typically within 2 weeks of receipt).
Has the operator passed?
Yes
No
The Authority notifies the operator that they have passed (incl. which lots/categories) and provides the operator with a DPS Agreement.
The Authority notifies the operator that they have been unsuccessful (briefly explaining why).
Operator may re-apply.
Operator returns signed DPS Agreement and the Authority returns an executed (final) version.
The Authority confirms the operators acceptance on to the DPS.
Post-Acceptance / Bidding Phase
An Authority invites operators to tender (ITT) for a route (all operators who have been awarded the category/lot for which the route relates are invited).
The operator is interested in tendering
The operator accesses Pro-Contract to review the tender and contract documents.
The operator submits their tender to Pro-Contract.
The ITT closes and the Authority evaluates the bids.
Has the operator been successful in their bid?
Yes
No
The Authority may request further information from the operator to confirm their suitability.
The Authority may contact the next highest scoring operator if the preferred operator declines to enter into contract with the Authority.
The Authority notifies the operator that they have been successful and of their intention to accept the offer.
If the operator is unsuccessfull the Authority will notifiy them of such. The operator can continue to tender for other Route
Operator confirms acceptance.
Yes
No
The Authority and operator enter into a contract for the services/route.
The Authority may contact the next highest scoring operator.