

Barrow In Furness Borough Council

Draft Tender Timetable – 1st October 2019

OPEN PROCEDURE

	Previous Date		Changed as at 11/06	Who	Status
Update meeting to agree Timetable, set out project, including, Objectives and Evaluation Criteria	9 th November 2018			ALL	Complete
Questionnaire FACTFIND issued to Client	13 th November 2018			JLT	Complete
Request confirmed claims experience and Claims Listing for Tender (required by 1 st May 2019)	10 th April 2019			JLT	Complete
Request 10 years confirmed claims experience and Claims Listing for Tender from Zurich Municipal (required by 1 st May 2019)	10 th April 2019			Barrow In Furness Borough Council	Complete
Questionnaire FACTFIND completed by Client	29 th March 2019			Barrow In Furness Borough Council	Complete
Compile draft Tender Document	1 st April 2019 – 9 th May 2019			JLT	Complete
Submit Tender to Council for review meeting with project team for approval	9 th May 2019			ALL	Complete
Meeting to agree/ finalise Tender specification	10 th May 2019			ALL	Complete
Submit draft OJEU notice to Council	10 th May 2019			JLT	
Publish notice on OJEU & Contracts Finder	20 th May 2019	29 th May		Barrow In Furness Borough Council	
Tender to market (uploaded to portal)	23 rd May 2019	4 th June	12 th June	Barrow In Furness Borough Council	
Last date for submission of questions	12:00 Midday 21 st June 2019	12:00 Midday 4 th July	12:00 Midday 11 th July	Insurers	
Tenders back	12.00 midday on 8 th July 2019	12.00 midday on 18 th July	12.00 midday on 25 th July	Insurers	
Evaluate Tenders	9 th July 2019 - 22 nd August 2019	18 th July to 15 th August	25 th July to 22 nd August	JLT	
Meeting to discuss Evaluation	9 th August 2019	16 rd August	Week com 26 th August	ALL	
Evaluation Report presented to Council	23 rd August 2019	23 th August	30 th August	JLT	

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Final Decision received from Council	30 th August 2019	26 th August	1 st September	Barrow In Furness Borough Council	
Award decision letters issued	2 nd September 2019 – 12 th September 2019	2 nd September 2019 – 12 th September 2019	2 nd September 2019 – 12 th September 2019	Barrow In Furness Borough Council	
Award Contract	13 th September 2019	13 th September 2019	13 th September 2019	JLT	
Protocol Meeting with New Insurers (if necessary)	16 th September 2019 onwards	16 th September 2019 onwards		ALL	
Cover Incepted	1 st October 2019	1 st October 2019		JLT	
Issue contract award notice by	16 th September 2019 onwards			Barrow In Furness Borough Council	