



Gosport Borough Council  
project for the design, supply and  
installation of outdoor gym equipment  
at Stokes Bay, Gosport.



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## **SECTION 1**

### **1.0    Introduction**

- 1.1    Gosport Borough Council wishes to install outdoor gym equipment at Stokes Bay.
- 1.2    This document has been prepared to describe the core nature of the proposed development to be developed further by the Main Design and Build Contractor.
- 1.3    The Council therefore wishes to invite quotations from contractors with the appropriate skills, knowledge and experience to design and construct the proposed project as detailed.
- 1.4    It is envisaged that all of the works associated with the installation of outdoor gym equipment in Stokes Bay will be completed by 29<sup>th</sup> May 2020.



## SECTION 2

### 2.0 General Instructions

- 2.1 These instructions relate to the design, build and installation of outdoor gym equipment alongside the prom at Stokes Bay, Stokes Bay Road, Gosport (near to PO12 2BL) as shown on the map in appendix B.
- 2.2 The procuring authority is Gosport Borough Council, Town Hall, High Street, Gosport, Hants, PO12 1EB (hereinafter referred to as 'the Council').
- 2.3 The return date for quotations is Tuesday April 14<sup>th</sup> 2020, the quotations are to be accompanied by a design plan, detailed list of new equipment to be installed completed with installation instructions, method statement and works specification.
- 2.4 Quotes are to be submitted via the South East Business Portal the subject of the quote is to be Stokes Bay gym area quotation.
- 2.5 All enquiries concerning this project should be addressed in writing via the South East Business Portal no later than April 7<sup>th</sup> 2020.
- 2.6 In accordance with the obligations placed upon public authorities and organisations by the Freedom of Information Act (FOIA), all information submitted to the Council may be disclosed by the Council in response to a request made pursuant to the FOIA. In respect of any information submitted by an Applicant which they consider to be commercially sensitive, Applicants should:
  - (a) Clearly identify such information as commercially sensitive and the consequences of disclosure; and
  - (b) Detail the envisaged timeframe during which such information will remain commercially sensitive.
- 2.7 Quotations submitted to the Council must be kept open and valid for acceptance for at least 90 days after the closing date for the return of the quotation.



## SECTION 3

### 3.0 EMPLOYERS REQUIREMENTS

#### 3.1 Design Requirements

- 3.1.1 The Main Contractor is to carry out all necessary surveys to establish levels and ground conditions.
- 3.1.2 The Main Contractor is to make all necessary investigations as to the suitability of the existing drainage and is to allow in their Quote for any necessary improvement or clearance works.
- 3.1.3 All detailed design development work shall be carried out by the appointed Main Contractor using suitably qualified and experienced Designers. All design work shall be carried out so as to be in accordance with all current and relevant legislation, guidance, industry best practice.
- 3.1.4 Any Employer or Client layout changes or other additions/revisions that are necessary during the pre-construction of construction phase of the project will be instructed by the Employer in writing in accordance with the contract.
- 3.1.5 Any detail that the Employer can show that is not appropriate, fit for purpose or otherwise not in accordance with these Employers requirements shall be resubmitted prior to the start of the works, unless otherwise agreed, and shall not be considered as additional works or variations to the project value.
- 3.1.6 The Main Contractor shall produce at least the following in their method statement and again prior to works commencing on site to include any amendments:
  - a. External Works/General Arrangement Plan;
  - b. Setting Out Plan;
  - c. Levels and Falls Plan; Equipment Specifications and Installation details;
  - d. Materials and Workmanship Specification Document;
  - e. Designers Risk Assessment;
  - f. Construction Phase Health and Safety Plan;
  - g. Safety Surface Specification and Installation details;
  - h. Environmental protection plan;
- 3.1.7 The outline of the site is shown on the drawings included in Appendix B of this document.
- 3.1.8 Appendix D details the requirements for specific items and grass reinforcement mesh surfacing is required around each item of equipment so that the natural grass surface can be reinstated.



- 3.1.9 The gym equipment shall be sustainable and durable, of a design suited to purpose, it is intended that the gym equipment will be required to have a lifespan of 15 years or more in a coastal environment. The equipment shall also be of an up to date design that will continue production for several years following this construction project.
- 3.1.10 The gym equipment, surfacing and overall scheme shall be designed in such a way that it compliments the character of Stokes Bay and the area generally.
- 3.1.11 The gym equipment shall be designed to require minimal maintenance through its lifetime other than the replacement of wearing parts and the requirement for repainting metal parts.
- 3.1.12 Parts to replace worn parts and spares generally shall be made available for repairs delivered within 1 week of order placement, construction diagrams and spares list shall be made available at contract award.
- 3.1.13 The gym equipment shall deliver the requirements outlined in Appendix C.
- 3.1.14 The layout shall be submitted in plan, elevation and perspective or 3D views and emphasise spacing between items of equipment and other structural elements along with details of the methodology used to ensure the equipment will be accessible at the same level as the Prom.
- 3.1.15 The safety surfaces will be specified with relevant construction detail drawings and be compliant with UK safety standards EN1176 & EN16630.
- 3.2 Planning
- 3.2.1 Planning Permission is required.
- 3.3 Building Regulations
- 3.3.1 The Main Contractor shall be responsible for obtaining all Building Regulations approval which may be relevant to the project. Gosport Borough Council Building Control can be contacted via: [www.buildingcontrolpartners.gov.uk](http://www.buildingcontrolpartners.gov.uk)
- 3.4 Method statement
- 3.4.1 The method statement shall cover the practical implementation for the construction of the gym area and shall include the site set up, welfare facilities, traffic management and maintaining a safe and secure site. There are public conveniences located to the East of the Sailing Club building.
- 3.5 Site Set Up
- 3.5.1 It is not envisaged that this scheme requires a site compound, however a safe working zone should be established.



### 3.6 Traffic Management

- 3.6.1 Access to Stokes Bay can be gained from Pebble Beach Carpark it is recommended that a banksman ensures the prom is clear of pedestrians at the access point.
- 3.6.2 The Main Contractor must take into account the health and safety of the general public at all times and shall allow for employing traffic management measures to ensure the safe access and egress of vehicles from the site.

### 3.7 Site Supervision and Security

- 3.7.1 The Main Contractor shall make adequate provision for security throughout the works and to minimise risk to trespassers, should unauthorised access be gained to the working area.
- 3.7.3 Access to the working area is to be strictly controlled and maintained throughout the works.

### 3.8 Health and Safety and CDM

- 3.8.1 Upon appointment the Main Contractor shall assume the duties of Principal Designer and Principal Contractor as laid out in the Construction (Design and Management) Regulations 2015.
- 3.8.2 It is not envisaged that this project will require notification to the Health and Safety Executive.
- 3.8.3 A ROSPA approved play area inspection is required upon completion on the works, any defects noted in the inspection are the responsibility of the main contractor to resolve prior to hand over to Gosport Borough Council for opening.

### 3.9 Reinstatement of Soft Landscape

- 3.9.1 All soft landscape damaged in the course of the works either through construction processes or through accessing the site will be repaired as per the specification in Appendix E.

### 3.10 Environmental considerations

The Marine environment around Stokes Bay is a designated SPA, therefore any works must ensure that there is no contamination of the natural environment. Measures to mitigate this must be included in the method statement.



## SECTION 4

### 4.0 QUOTATION EVALUATION

4.1 Quotes will be evaluated on the following criteria;

4.1.1 Price – 40%, meeting the design criteria and design and construction method statement 60%, however, award of the Contract will be subject to the provision of all required documentation and confirmation that the preferred contractor is a financially sound company of good standing.

4.1.2 Design and construction evaluation criteria

3.1.9	Gym equipment elements meet the exercise criteria outlined in Appendix D	7.5%
3.1.9	Gym equipment meet DDA Compliance guidelines as outlined in Appendix D	7.5%
3.1.10	Sustainable, durable and contemporary for a coastal environment	7.5%
3.1.12	Designed to require minimal maintenance	7.5%
3.1.13	Ease and speed of replacements and spares	7.5%
3.1.14	Meets the location design and construction requirements	7.5%
3.1.16	Grass mesh surfacing	7.5%
3.4	Installation Method statement	7.5%
4.1.1	Price	40%



## **SECTION 5**

### **5.0 Quote Submission**

- 5.1 All quotes are to be returned via the South East Business Portal as detailed in paragraph 2.5 the quote must contain all relevant information as outlined throughout the document above.