

2122-0424 Camden and Islington Community Stop Smoking Service

Islington Council invites suitable expressions of interest from suppliers for the delivery of a Community Stop Smoking Service across the boroughs of Camden and Islington.

Current status / Background

The Camden and Islington Community Stop Smoking Service (CISSS) has been delivered as a joint service since 2017. Both councils are committed to providing evidence-based services that treat tobacco dependency effectively, help smokers to stop smoking, reduce smoking related health harms and inequality, support residents to stay healthy, and ensure children have the best start in life. The CISSS will contribute to the reduction of smoking prevalence, and as a result increase the ability of communities to live healthier lives.

The CISSS model was developed after extensive engagement with stakeholders, and incorporates research from University College London. The model uses a three-tier approach to support (low intensity through to high intensity) to ensure smokers receive the best support to help them stop smoking.

The tiers of the service can be defined as:

- **Tier 1** self-support through online or app-based information and printed media to those smokers who want to quit without face-to-face support.
- **Tier 2** brief support (minimum two sessions) with appropriate medication provided by trained professionals in community settings.
- **Tier 3** specialist support with appropriate medication to highly addicted smokers who find it harder to quit so can benefit from an intensive face-to-face intervention and behavioural support.

The model has further adapted to take account of the COVID pandemic which resulted in some modifications that received positive feedback from service users.

The requirement

Islington Council wants to procure a service to support residents of Camden and Islington to successfully stop smoking.

The broad aims of the Camden and Islington Community Stop Smoking Service will be to:

- offer a range of support options to smokers who want to quit, tailored to their needs and

preferences.

- ensure all smokers who want to stop smoking can access appropriate information, advice and stop smoking medications.
- provide services that are accessible to all groups of the population who may benefit from them, with a specific focus on priority groups.

The high-quality service will work with smokers aged 12 or older, who live, work, study or are registered with a GP in the London Boroughs of Camden or Islington. It will take referrals from a diverse range of sources across both Camden and Islington and be open access for all those eligible. It will need to develop and maintain strong partnerships with local NHS acute and mental health trusts to support treatment of tobacco dependency in line with the NHS Plan, ensuring robust referral pathways into the service. The service will also offer support and training to local GPs and community pharmacists commissioned to deliver stop smoking services through a separate locally commissioned scheme.

The service will need to be available and easily accessible in a variety of settings and venues across the boroughs, use a range of mediums and operate flexible hours to maximise accessibility. The service will provide service users with appropriate stop smoking medications to support their quit attempt in line with clinical guidelines.

The service will operate a website which will provide clear, accessible, evidence-based, up to date information, advice, and motivational tips on stopping smoking and will promote the fact that the service is free.

Lots

The contract will not be divided into lots as a single provider is required to deliver the three tiers as a single service.

TUPE [Transfer of Undertakings (Protection of Employment) Regulations]

Potential providers must be aware that TUPE may or may not apply to this service. Further details will be available in the invitation to tender.

Contract Period

The contract period will be for 48 months from an estimated start date 1 April 2023 with an option to extend up to a further 24 months.

Contract Value

The maximum fixed combined budget for Camden and Islington is £3,985,800 over the maximum 72 months term of the contract. This is based on a contract value of £664,300 per annum.

There is a maximum fixed budget for this service of £3,985,800. Any bids over this amount will be disqualified.

Award criteria

The contract will be awarded to the Most Economically Advantageous Tender (MEAT) in accordance with the Public Contracts Regulations. MEAT for this contract is quality 70% and cost 30%. Further details will be provided in the invitation to tender.

Cost 30%

Quality 70%

Quality made up of:

Proposed approach to social value 20%

Proposed approach to service delivery 20%

Proposed approach to networking and working in partnership with a range of stakeholders 15%

Proposed approach to inequalities and social exclusion 10%

Proposed approach to mobilisation and implementation 5%

Total 100%

Tenderers should be aware that we reserve the right to hold presentations and/or interviews during the tender process. Presentations and/or interviews will be for verification/clarification purposes of the written submission.

We reserve the right to interview leading bidders.

Procurement Process

This contract is over the threshold at which we are required to publish public procurement notices for new procurements to the UK e-notification service, Find a Tender (FTS).

This procurement will be conducted in accordance with the Public Contracts Regulations 2015, under Chapter 3 Section 7 Social and Other Specific Services (known as the "light touch" regime). Under Regulation 76 the council is free to establish a procedure, provided the procedure is sufficient to ensure compliance with the principles of transparency and equal treatment of economic operators (service providers).

The procedure the Council has designed is based on the open procedure but with the option for an element of negotiation (if required). All service providers who successfully express an interest will automatically have access to the tender documents. Further details will be available in the tender documents.

The council reserves the right to award the contract on the basis of the evaluation of initial tenders without negotiation where this offers value for money. The council reserves the right to not award the contract if the received tenders do not offer value for money.

How to express an interest

If you wish to apply for this contract please follow the steps below:

Register your company free of charge via the [London Tenders Portal](#).

Await acceptance. You will receive an email confirming your username and password.

Use your username and password to log into the London Tenders Portal and express your interest in **2122-0424 Camden and Islington Community Stop Smoking Service - Category 85000000: Health and social work services**.

Shortly after you have expressed interest, you will receive a second email containing a link to access the tender documents.

Deadlines

The deadline for expressions of interest is: **11.59am Monday 15 August 2022**

Submission of Tender documents by: **12 noon Monday 15 August 2022**

Late submissions will not be accepted.

Additional information

- Islington Council and its partners are committed to work towards a 'Fairer Islington', for more information see www.islington.gov.uk.
- Please **do not** include any publicity material with your submissions.
- Islington Council aims to provide equality of opportunity and welcomes applicants who meet the qualitative selection criteria from black and minority ethnic communities and disabled groups.
- The Council encourages all types of organisation who meet the qualitative selection criteria including Voluntary and Community Sector (VCS) organisations, Social Enterprises or not for profit enterprises and small to medium enterprises (SME) to tender.

- Your submission will be marked in stages. Only applicants who meet the requirements at each stage will progress to the next stage. Further details will be contained in the tender documents.
- Please include the Contract Number of this tender process when communicating with the Council in any way.
- All questions relating to this contract should be raised via the question and answer section of the relevant contract on the London Tenders Portal. Please do not contact any officer of the council directly.
- Applicants are advised that all costs incurred either directly or indirectly in preparation, submission or otherwise related to this advertisement will be borne by them, and in no circumstances will the council be responsible for any such costs. Applicants are also advised that the council at its sole discretion acting reasonably and in good faith reserves the right to abandon the procurement at any stage prior to contract award.
- As part of a commitment to transparency the council is now publishing all spend over £500 each month. This includes spend on contracts, so the successful contractor should expect details of spend against the contract to appear on the council website [Islington Council: Council contracts](#). The council is also committed to publishing tender and contract documentation after contract award stage. Commercially sensitive information will be redacted from documentation. What constitutes commercially sensitive information is a matter for the council's sole discretion. However, tenderers will be invited to identify information they consider to be commercially sensitive in their tender return and this will be taken into account in the council forming a view.