

SPECIFICATION FOR THE PROVISION OF TAXI LICENSING PLATES

PROVISION OF HACKNEY CARRIAGE PLATES

Hackney Carriage Plates Requirements

- The plates must comply with the requirements of section 51 of the Town and Police Clauses Act 1847, which states:

No hackney carriage shall be used or employed or let to hire, or shall stand or ply for hire, within the prescribed distance, unless the number of persons to be carried by such hackney carriage, in words at length, and in form following, (that is to say,) "To carry persons," be painted on a plate placed on some conspicuous place on the outside of such carriage, and in legible letters, so as to be clearly distinguishable from the colour of the ground where on the same are painted, one inch in length, and of a proportionate breadth; and the driver of any such hackney carriage shall not be required to carry in or by such hackney carriage a greater number of persons than the number painted thereon.

- For technical reasons the plates must be compatible with the VIP Systems Basic Flexiplate Size 4 Platform Kit product code 06 1010.
- The plate must state that it is a 'Hackney Carriage'.
- The plate must show the Cheshire East Council logo.
- There must be space to display the vehicle registration number, expiry date, vehicle licence number, validation hologram, vehicle make and model.
- The plate must also have the wording 'This Plate Remains the Property of Cheshire East Council'.
- Must be a white background.
- There shall be a choice of coloured triangle (i.e. red, blue or gold) pre-printed on the left hand side of the plate, which needs to be of sufficient size to be clearly visible.
- The plates must be able to withstand being fixed to the outside of the vehicle in all weathers for a minimum of 12 months.
- The template must be in a Microsoft Word format and capable of being printed using a standard printer.
- The finished plates must also be tamper proof.

Hackney Carriage Internal Plates/Sticker

- The size must be 18cm long and capable of being folded in half (i.e. to 9cm) by 8.5 cm high.
- The background must be white.
- It must have either the Cheshire East logo or the wording 'Cheshire East Council' and the wording 'Hackney Carriage'.
- There must be space to enter the vehicle licence number.
- There must be following wording along with space to enter the relevant information 'Reg No', 'expiry date' and 'licensed to carry passengers'.
- On the reverse side there must space to insert the council's contact details and the vehicle licence number.
- The template must be in a Microsoft Word format and capable of being printed using a standard printer.

PROVISION OF PRIVATE HIRE PLATES

Private Hire Plates Requirements

- The plates must comply with the requirements of section 51 of the Town and Police Clauses Act 1847, which states:

No hackney carriage shall be used or employed or let to hire, or shall stand or ply for hire, within the prescribed distance, unless the number of persons to be carried by such hackney carriage, in words at length, and in form following, (that is to say,) "To carry persons," be painted on a plate placed on some conspicuous place on the outside of such carriage, and in legible letters, so as to be clearly distinguishable from the colour of the ground where on the same are painted, one inch in length, and of a proportionate breadth; and the driver of any such hackney carriage shall not be required to carry in or by such hackney carriage a greater number of persons than the number painted thereon.

However, any reference to 'Hackney Carriage' must be changed to 'Private Hire Vehicle'.

- For technical reasons the plates must be compatible with the VIP Systems Basic Flexiplate Size 4 Platform Kit product code 06 1010.
- The plate must state that it is a 'Private Hire Vehicle'.
- The plate must show the Cheshire East Council logo.
- There must be space to display the vehicle registration number, expiry date, vehicle licence number, validation hologram, vehicle make and model.
- The plate must have the wording 'This Plate Remains the Property of Cheshire East Council'.
- Must be a yellow background.
- The plates must be able to with stand being fixed to the outside of the vehicle in all weathers for a minimum of 12 months.
- The template must be in a Microsoft Word format and capable of being printed using a standard printer.
- The finished plates must also be tamper proof.

Private Hire Internal Plates/Stickers

- The size must be 18cm long and capable of being folded in half (i.e. to 9cm) by 8.5 cm high.
- The background must be yellow.
- It must have either the Cheshire East logo or the wording 'Cheshire East Council' and the wording 'Private Hire Vehicle'.
- There must be a white space to enter the vehicle licence number.
- There must be following wording along with white spaces to enter the relevant information 'Reg No', 'expiry date' and 'licensed to carry passengers'.
- On the reverse there must be space to insert the council's contact details and the vehicle licence number.
- The template must be in a Microsoft Word format and capable of being printed using a standard printer.

Exempt Private Hire Internal Stickers

- The size must be 18cm long and capable of being folded in half (i.e. to 9cm) by 8.5 cm high.
- The background must be light grey with black font
- It must have either the Cheshire East logo or the wording 'Cheshire East Council' and the wording 'Executive Hire Vehicle'.
- There must be a white space to enter the vehicle licence number.
- There must be following wording along with white spaces to enter the relevant information 'Reg No', 'expiry date' and 'licensed to carry passengers'.
- On the reverse side there must space to insert the council's contact details and the vehicle licence number.
- The template must be in a Microsoft Word format and capable of being printed using a standard printer.

Quantities –

Inserted is a table which shows the volume of plates supplied to the Council in the financial year 01/04/2018 – 31/03/2019. Cheshire East Council gives no guarantee or warranty or makes any representation as to the accuracy of any indicative volumes or as to the value of the work during the contract period - any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of potential providers.

Plates	Volume
Fully made up Hackney Plates	1050
Internal Plates	1575
Fully made up Private Hire Plates	572
Internal Plates	858
Exempt plates	54

Miscellaneous

External Fixings – Must be able to supply either the VIP Systems Basic Flexiplate Size 4 Platform Kit product code 06 1010 or a similar system which is compatible with the external plates.

Internal fixing – Must be able to supply a clear adhesive poach which is capable of holding the internal plates/stickers and is capable of be affixed to the inside of a car window.

Validation stickers – must be a silver hologram of the Cheshire East Council logo and capable of being affixed to the plate.

The Contract Manager will monitor the quality of both the product and the delivery times in relation to each order. The reasonable delivery time for the Taxi Plates is within five days from the date ordered. In the event that, in the reasonable opinion of the Contract Manger, the product and/or delivery times do not meet the requirements of the Council as set out in the tender documents and/or contract documents then the Council shall take steps to terminate the contract in accordance with the contract terms and conditions.