



COMMISSIONING SPECIFICATION: Serious Youth Crime and Prevention Project

Specification for Service Delivery
Expected Contract Start Date: 1st April 2020
Expected Contract End Date: 2 years from start date
Contract Value: £965,000

1. INTRODUCTION AND OVERVIEW

- 1.1.** Kent County Council (KCC), in partnership with Kent Police and Medway Council, have been successful in receiving funding from the Ministry of Housing, Communities and Local Government (MHCLG). This funding is to target children and young people (CYP) between the ages of 10 – 17 years, at risk of being, or already involved in serious youth violence.
- 1.2.** Serious youth violence, for the purposes of this project, is considered to be acts which could cause serious harm to others. CYP may be already involved in, or on the periphery of activities such as drug supply or gang affiliation or be demonstrating mind sets which could lead to such involvement. This project needs to tackle where risks already exist, as well as taking a preventative approach to those CYP who are vulnerable to being drawn into serious youth violence or related activity.
- 1.3.** County Lines drug supply is linked with violence committed by, and against, CYP who are involved in County Lines and it puts other CYP at risk of violence and exploitation.
- 1.4.** It is thought that some CYP may be inclined to carry knives, or other weapons, because of their perceptions of being at risk of violence in their schools and communities. This fear can have a corrosive impact on a CYP's wellbeing.
- 1.5.** In October 2018, MHCLG launched the Supporting Families Against Youth Crime Fund to support the delivery of the Government's Serious Violence Strategy (September 2017). The strategy emphasises early intervention and prevention, aiming to tackle the root causes of violence and prevent CYP from getting involved in crime.
- 1.6.** The strategic aims of the Supporting Families Against Youth Crime Fund are to:
 - Add capacity to local authorities to help them respond to gang and youth crime issues
 - Test and learn from interventions and place-based initiatives
 - Drive improved local, multi-agency partnership working with the Voluntary and Community Sector (VCS)

- Develop CYP's personal resilience to withstand peer pressure and make positive choices, particularly at primary to secondary school transition
 - Intervene early and raise awareness of the dangers of gangs, youth violence and knife crime
 - Challenge a culture of acceptable knife carrying
- 1.7. Kent County Council secured £1,362,645 over two years, in a collaborative bid with Medway Council, Metropolitan Police and Kent Police to deliver across North Kent (Dartford, Gravesham, Sevenoaks and Swale) and Medway. A portion of this funding has secured coordination, Police and analyst time to support the strategic aims of the project.
- 1.8. The commissioned element of the project will focus on the operational delivery of services to CYP, their families and their communities, to both tackle and to prevent serious youth violence.
- 1.9. Additionally, KCC will commission a research project to collate the evidence base of 'what works', and to evaluate the effectiveness of the project as we, and our delivery partner/s, test out new approaches, interventions and processes. The successful provider will be expected to work with the Evaluator to contribute to the design and completion of data capture tools and provide data and evidence as requested.
- 1.10. Kent's response to gangs, and the exploitation of vulnerable children by gangs, is described in the Kent and Medway Gangs' Strategy, 2018-2021:
- **Preventing** people from engaging with gangs and youth violence, including through raising awareness for CYP, their communities, families and professionals who support them
 - **Protecting** vulnerable CYP by increasing community inclusion, safeguarding activity and providing intensive support
 - **Pursuing** via cooperation with professionals to share intelligence which supports prosecution and disruption activity
 - **Preparing**, reducing the impact of criminality where it takes place (through methods including sharing of intelligence)
- 1.11. This contract will deliver a programme of both the Preventative and Protective elements. There are two distinct strands of work:
- **Prevent 30 CYP**, vulnerable to exploitation, per year, from being criminally exploited and involved in youth violence through providing targeted support and diversionary activities
 - **Protect 50 CYP per year, who are thought to already be involved in gangs or violence (including carrying knives)**, by providing intensive (3+ times per week) and long term (12 months) support to them and their families. Engage them in meaningful activity which meets their needs and helps them to develop long-term supportive relationships within their community to reduce risk-taking behaviour and increase social inclusion.

- Raise awareness amongst CYP, their home, schools, communities, and professionals who support them by delivering and/or publishing (e.g. on-line: social media) appropriate information about gangs, violence and related activity
- 1.12. The delivery partner will work across Dartford, Gravesham, Medway, Sevenoaks and Swale to support the CYP (and their families) identified in both the prevent and the protect cohorts, although data tells us that we expect the demand for both to be predominantly in Medway, Dartford and Gravesham.
 - 1.13. The service will work flexibly across local authority boundaries to ensure that there is an effective response to CYP who are identified as needing either preventative or protective support. The service will complement provision by Youth Offending Teams, Children's Social Work teams, Early Help or Education providers.
 - 1.14. CYP for both the protect and prevent cohorts (those involved in violent offending or at risk of becoming involved), will be identified by partners, including Kent Police. KCC and Medway Local Authorities will refer CYP to the delivery partner and provide all relevant known information related to the risks associated with the CYP and their family. KCC and Medway will triage all referrals to ensure the network of known professionals is understood, to ensure the project can add value without duplicating effort, and to enhance information sharing. The sufficiency of referrals through to the project will be the responsibility of Kent and Medway Local Authorities and the provider will not be held to account for any lack of referrals.
 - 1.15. The provider will need to build strong relationships with the CYP and their family. The ability to do this is critical to the success of the service. Flexibility to engage with CYP on weekends and evenings, and to work with young people within their communities, when and where they may be most at risk, is expected.
 - 1.16. Alongside the work with the CYP and their family, the provider will engage the services necessary to ensure that the CYP becomes more resilient, the family is better able to deal with challenges and the CYP is able to sustain engagement with education, training or employment opportunities. Details of relevant services can be found in Section 4, but the provider is not limited to these and we encourage the provider to establish links with local assets.
 - 1.17. The provider should expect to work closely with services which promote and support CYP to engage in education, training and employment, including the NEET Support Service (currently provided by CXK) and the Inclusion and Attendance Service.
 - 1.18. The provider will deliver awareness raising training sessions with identified schools, communities and professionals, and is welcome to deliver outside of these priorities, and to use social media platforms to extend reach.

The Police, through Violence Reduction Units, with support from project partners, are hosting a co-design activity with young people in March 2020. The materials designed with CYP will be available for the commissioned provider to use in awareness raising activity. There are also opportunities to deliver some sessions in collaboration with project partners including youth workers. We see this project as a collaborative endeavour with our delivery partner.

2. AIMS AND OBJECTIVES OF SERVICE

- 2.1.** The aims of the project are multi-faceted, with the following provider responsibilities:
- Increase awareness of the risks of gangs, youth violence and weapon use amongst CYP, to their families, and communities including schools and professionals
 - Provide the highest risk, most vulnerable CYP, who are thought to already be involved in county-lines or gang related activity, with long-term intensive protective support
 - Provide vulnerable CYP, who are at risk of being drawn into such activity, with preventative support
 - Increase the quantity and quality of trusted relationships between CYP and adults who are there to support them
 - Ensure CYP and their families are able to identify and develop strong support networks which will support resilience when services are no longer in place
 - Contribute to understanding and helping develop our community spaces so that people who use them feel safe
 - Contribute to the development of a Child Criminal Exploitation (CCE) toolkit for use across all agencies
- 2.2.** The project should evidence improvement for those individuals worked with including reduced risk behaviours (offending, missing episodes) and enhanced safety and well-being including engagement in education/training/employment.

3. OUTCOMES – WHAT WILL SUCCESS LOOK LIKE?

3.1 Protect Cohort

3.1.1 Bespoke, intensive protective support to a minimum of 50 CYP and their families per year, involved in, and at risk of serious youth violence, will be coordinated and expressed within a whole family plan. This must be aligned to the Troubled Families outcome plans (see Appendix)

3.1.2 For that most high-risk cohort worked with, the project will contribute to better outcomes, compared with the 12 months prior to their engagement in the project, including, where appropriate:

- Reducing the number of missing episodes for the CYP worked with

- Reducing the number of criminal investigations and intelligence reports relating to County Lines or related activity for the young people worked with
- Reducing the frequency and seriousness of offending by the young people worked with
- Improving the wellbeing, self-esteem, self-efficacy, resilience and the critical thinking of the vulnerable CYP worked with
- Increasing the education/training/employment engagement amongst the CYP worked with, including reducing their school exclusions
- Increasing the engagement of those worked with in positive activities and community-based activities such as sport and recreation
- Reducing the number of hospital admissions related to violence for the CYP worked with

3.1.3 The relevant data (missing episodes, arrests, convictions, Education/Training/Employment (ETE engagement) will be made available on a case-by-case basis for each young person referred to the programme, to enable monitoring of effectiveness of the service in reducing risks and improving outcomes. Well-being, self-esteem and resilience for that cohort should be self-reported by the CYP to the provider, together with any soft information such as observations by family members.

3.1.4 Self-reporting and observations should also support evidencing progress of the CYP worked with towards:

- identifying and/or developing strong support networks within their communities and personal networks
- aspiring to positive futures and taking steps towards securing a pro-social and constructive lifestyle
- understand the exploitation and risks associated with youth violence and gang affiliation
- having knowledge of where to go if they, or a friend, need help or assistance

3.1.5 Monitoring for this cohort should also include reporting on the intensity (duration and frequency) of sessions, as well as the length of time (in weeks/months) that support is provided.

3.2 - Prevent Cohort

3.2.1 Reporting for the prevent cohort of a minimum of 30 (per year) vulnerable young people will be expected to monitor similar outcomes and outputs, but success may be more likely to be evidenced through sustained good outcomes, as this cohort are likely to have less 'negative data' reported against them.

3.2.2 The whole-system impact of the preventative activity is expected to also contribute to reducing the number of offences which relate to serious youth violence, county lines and drug supply. Since arrests and conviction data is heavily influenced by Policing policy and activity, these measures will be monitored but will not form the basis of performance management of the provider. Rather, the provider will be expected to monitor the reach of preventative activity (numbers of on-line hits; attendees at workshops), and report on self-evaluations and feedback of that activity.

3.3 Evaluation

The provider will work with the appointed evaluation team and provide all necessary information and data within agreed timescales to enable a full and complete project evaluation. This will be managed through the Serious Youth Violence (SYV) project team.

4. OVERVIEW OF CURRENT SERVICE AND ESTIMATED VOLUMES

- 4.1. KCC and Medway Local Authorities provide statutory Social Work and Youth Offending services for CYP and their families. Those CYP referred to the protect element of the project, who are thought to be involved in County Lines or related activity, would typically be expected to be open to one of these statutory services.
- 4.2. Early Help (including commissioned providers) support CYP and their families to prevent escalation to statutory services. Youth Workers (both commissioned and in-house) provide diversionary and preventative activity, often through universal youth clubs or via 'detached' street-based support. Youth services also provide targeted support to vulnerable groups including CYP with Special Educational Needs and those needing support with a range of issues such as bullying, parenting, sexual health, relationships, emotional well-being etc. Youth services also offer opportunities for CYP to enhance their skills through activities such as Duke of Edinburgh Award.

Young people identified as being vulnerable and who could benefit from the preventative activity of this project may typically be open to Early Help or be known to youth services.
- 4.3. The provider may remain supportive of the CYP and their families, beyond the involvement of statutory and early help services.
- 4.4. The broader preventative activity, such as school and community awareness sessions, would target universal and targeted audiences (such as a whole school or year group), in which there may be a mixture of CYP open, and not, to services.
- 4.5. There are few services currently operational across Kent and Medway which provide intensive support to CYP which targets their specific vulnerabilities to risks associated with serious youth violence. Specifically, there are few services which work flexibly with this cohort on weekends and evenings and few services which support this cohort to develop strong networks of support and build relationships within their communities.

St Giles Trust operate a service for young people in custody and any ongoing involvement between St Giles and the CYP will be identified by Kent/Medway through their screening processes.

- 4.6.** While Kent and Medway both have services, which provide expertise in accessing education/training/employment (ETE), the project cohort could benefit from more intensive support which complements this. This might include exploring and developing strengths and interests and offering practical and emotional support for CYP to engage with ETE offers. The provider should monitor the CYPs progress in ETE and support them to address any issues as they arise.
- 4.7.** The provider will be given a list of useful contacts and further information on appropriate signposting routes and options during the mobilisation period of this contract.
- 4.8.** To help delivery partners understand the potential demand and geography for the protect cohort, the data held about CYP with youth justice outcomes related to violence is presented below by district:

District	Numbers of CYP aged 10-17 years with Youth Justice outcomes for violence April 2018 – March 2019
Dartford	68
Gravesham	40
Medway	131
Swale	30
Sevenoaks	22

As engagement in education is one of the factors closely related to vulnerability and offending risks, the data below is illustrated for CYP aged 10-17 years for the academic year Sept 2018 - March 2019.

District	Fixed term exclusions	Unauthorised absences
	(number)	(days)
Dartford	2	345
Gravesham	3	179
Medway	1	126
Swale	7	728
Sevenoaks	2	163

These two sets of data suggest that the provider may expect that the main locations of their prevent work will be in Medway, Dartford and Gravesham. Further, the schools data above suggests that preventative awareness raising may be a priority in Swale schools where absence and exclusions are high.

The expectation is that the provider will work with SYV project leads to agree geographical and priority areas.

5. WHO THE SERVICE IS FOR:

- 5.1. Service users will be 10-17-year olds and their families in the districts of Dartford, Gravesham, Sevenoaks, Swale and Medway.
- 5.2. The protect cohort will be those known to be involved in serious youth violence, knife offences, drug supply and those demonstrating related risk-taking behaviours such as going missing. We know that most of these young people are expected to be males, aged 15-17 years. Priority should be given when there is evidence of increasing risk such as repeated offending, increasing frequency or duration of missing episodes, risk of harm to others and/or likelihood of offending is high.
- 5.3. The prevent cohort will be those considered to be at risk of becoming involved in serious youth violence, knife offences, drug supply and those demonstrating related risk-taking behaviours such as going missing.
- 5.4. The protect and prevent cohorts will be identified by Kent and Medway's Adolescent Services (Youth Justice, Early Help and Adolescent Social Work), Police and Children's Social Work teams.
- 5.5. Other partners (such as schools) may identify relevant individuals and should refer through to Kent and Medway's services first, to enable Kent and Medway to inform the provider of what services are involved with the family; to obtain the relevant data sets; to enhance communication between services and reduce duplication.
- 5.6. It is vital that the provider is highly skilled at engaging CYP and their families and can sustain relationships until outcomes are achieved.
- 5.7. If further support is required beyond engagement with the provider, a clear exit strategy needs to be identified.

Referral pathway:

Kent: Supporting Families Against Youth Crime

Referral and allocation pathway

A professional is concerned about a **child aged 10-17**, who is at risk of or is already involved in county-lines; gangs or serious youth violence. Some indicators may include:

- Arrests or intelligence relating to involvement in county lines, affiliation with gangs (including peers or siblings in gangs) or serious youth violence
- Missing episodes
- Safety move into the area

Other factors which may be concerning, but are not indicators of risk in themselves are:

- Poor school attendance (below 90%), part time timetable, home education or missing education
- Parents struggling to impose boundaries
- Substance misuse by the young person



Identified young person is notified to SYV Project Team
SYC analyst checks required data sets



NOT OPEN

Request for support to go through Front Door. Triage and allocation to KCC/Medway services to assess need



OPEN CASES

Allocated worker clarifies where additional support is needed to address risks and refers to project, sharing assessment.



Delivery partner agrees with allocated worker an intervention plan, detailing the intensity of support to be delivered, commensurate with identified level of need, and agree record sharing. Intervention, engagement and outcomes measured until closure.
Analyst monitors progress and data sets.

6. SERVICE DESCRIPTION AND SERVICE DELIVERY

- 6.1. The project seeks specific outcomes as outlined in section 3 and partners are encouraged to be creative in how they achieve these. The delivery partner should explain what structure and roles they will put into place in order to achieve these outcomes and describe how they will ensure a smooth transition and cooperation between roles and services.

6.2. The service is being commissioned using an outcome-focussed approach, it is expected that the following types of activity will take place as part of this service:

- Improve family relationships
- Strengthen the support network for each CYP
- Liaise with and access specialist and mainstream services to ensure continuity in times of crisis on behalf of the CYP
- Develop the CYP's problem-solving skills, creativity and sense of a positive future
- Support CYP to become more reflective and to be able to develop resilience and problem-solving skills
- Help CYP develop positive networks of friends and engage in activities that will help them achieve their goals
- Engage with CYP and, for the protect cohort, sustain a relationship for 12 months
- Work in a trauma-informed, strengths-based way using desistance models and restorative approaches
- Provide a flexible approach which is responsive to service user need, including availability outside of normal office hours
- Work intensively with the protect cohort of CYP in their ETE (Education, Training, Employment) settings (schools, colleges and pupil referral units) and those not engaged (including CME or NEET) to improve attendance and attainment, reduce exclusions and develop a positive relationship between CYP and their education/training/employment provider
- Deliver awareness raising sessions within identified schools, communities and professionals
- Collaborate with other agencies to resolve problems and strengthen the support the CYP receives

6.3. There is an additional £10,000 funding which will be managed collectively between the provider and the SYV project for creative skills-development and accessing or developing accredited programmes, for volunteers, mentors, apprentices or CYP and their families e.g. knife first aid.

6.4. Providers must be able to demonstrate knowledge, or be willing to develop their knowledge, of:

- Using trauma-informed approaches to understand why behaviours occur
- How strengths-based approaches (including desistance theory) support positive change
- Contextual safeguarding approaches
- Restorative approaches

6.5. The provider is required to:

- Provide individually tailored, intensive, long-term support (typically 3+ times per week, including weekends and evenings, for approximately 12 months according to assessed need to a **minimum of 50 CYP** and their families per

year across the North Kent and Medway areas, for the protect cohort: those involved in or at high risk of being involved in gangs/serious youth violence, child criminal exploitation and their families and communities. Priority for intensive support should be given to those at highest risk

- Provide individually tailored, less-intensive support (typically weekly, for 6-9 months, depending on need) to a **minimum of 30 CYP** and their families, who are on the prevent cohort: on the periphery or at risk of involvement in county lines across North Kent & Medway
- Deliver training/workshop sessions for multi-agency staff, CYP, families and the community to raise their awareness of serious youth violence, gangs, CCE and the impact of carrying knives/weapons. The delivery partner should aim to reach over 1000 young people, their families and professionals (social media is one of a number of measurable platforms to do this)
- Adhere to Kent & Medway's adolescent risk processes including participation in multi-agency forums to share intelligence (in accordance with legislative limitations and responsibilities) to ensure a coordinated response, enabling robust Police disruptions and operations to County Lines and CCE (Child Criminal Exploitation) hotspots.
More information is available about the detail of these processes which are being embedded from January 2020 to replace Adolescent Risk Management (ARM) Panels.
- Support schools to understand and respond appropriately to gangs, serious violence and related issues (such as possession of knives and use of social media) in cooperation with Early Help, Adolescent Services and Education Teams.

6.6. Given the vulnerability of the target cohort, the provider will be required to demonstrate their capability to deliver the services, including safe recruitment of staff and ensuring that staff are capable and supported to safeguard children and young people.

6.7. Additional funding of up to £5000 can be made available to support the acquisition of any necessary ICT equipment (such as laptops) to enable the required recording and information sharing. Such equipment would be considered project assets and may need to be returned to KCC/Medway at the conclusion of the project.

7. SOCIAL VALUE

7.1. The provider should outline how it intends to secure improvements to economic, social and environmental wellbeing and how this will be achieved in relation to KCC's and Medway's priorities and outcomes. The provider should outline how it can contribute to the wider development of priorities and outcomes within the two counties.

7.2. Providers should give consideration to the five Social Value Priorities for KCC which are as follows:

1. Local Employment

2. Local Economy
3. Community Development
4. Good Employer
5. Green and Sustainable

8. PERFORMANCE MEASURES

- 8.1. The project is aimed at reducing serious youth violence, but a number of measures will illustrate the effectiveness of the project to contribute to tackling existing risk and to be preventative.
- 8.2. Measurement and review of data sets will be supported by project analysts who can access Local Authority and Police data. The commissioned Evaluator for the project will support the monitoring and evaluation of this and softer data such as self-evaluation. The provider will need to contribute to and support performance monitoring and data collection at least every quarter.
- 8.3. The provider will need to demonstrate the ability to design methods to collect, respond to and report on feedback from both service users and partners, with a view to continuously develop and improve service delivery during the contractual period.
- 8.4. The provider is required to keep case notes of intervention and related activity, to the professional standards of Kent and Medway services (taking into account timeliness, content, professional language). Training can be provided by Medway in relation to these standards, and on the systems required for inputting. It is expected that the provider seeks these opportunities during the mobilisation period so that high standards are adhered to from the outset of the project.
- 8.5. Under performance by the delivery partner will be subject to conditions laid out in the Contract Monitoring Schedule (14) of the Invitation to Tender documents.
- 8.6. There is no further funding available through this allocated project.

	Indicators	Way of measuring / KPI	Frequency of monitoring	Responsible office
Specified and mandatory service outcomes	type of; number of; level of;	How we will measure the change created	e.g. quarterly	
Support CYP and their families with intensive	50 CYP, 3 times weekly for a length of approximately 12	Delivery partners to provide	Monthly reporting of figures,	Contract Manager, reporting to

support	months	data in a universal format such as excel	discussed in quarterly contract meetings	Head of Youth Justice
Support CYP and families to support the prevention of Youth Violence	30 CYP, weekly for approximately 6-9 months	Delivery partners to provide data in a universal format such as excel	Monthly reporting of figures, discussed in quarterly contract meetings	Contract Manager, reporting to Head of Youth Justice
Deliver training/workshops to CYP young people, their families and professionals to raise awareness of serious youth violence, gangs, CCE and the impact of carrying knives/weapons.	Reach 1000 CYP/professionals/families per year	Delivery partners to provide data in a universal format such as excel	Monthly reporting of figures, discussed in quarterly contract meetings	Contract Manager, reporting to Head of Youth Justice

8.6.1 Supplementary measures will also be added as measures of quality. This is referred to as Activity Data and will be developed in Quarter 1 with the provider. For example, this will include measurements such as a reduction in number of missing episodes specific to each young person, and reduction in number and severity of offences.

8.6.2 Providers are welcome to suggest and use tools or methods in which they will achieve these KPIs. These are to be agreed with the contract manager.

8.7. The delivery partner should detail their model of support and supervision for their team (including volunteers). KCC may monitor this and seek evidence.

9. CONTRACT PERIOD AND PAYMENT TERMS

9.1. The contract will run for 2 years from the date of being awarded, expected to be 1st April 2020-end March 2022. This reflects the period for which funding has been offered.

9.2. Payments will be made monthly in arrears.

10. CONTRACT GOVERNANCE

- 10.1. KCC, comprising of both representatives from CYPE and the Children's Commissioning team will be responsible for contract management.
- 10.2. Performance against outcomes will be reported to Divisional Team meetings (for the Early Help and Preventative Services division of Integrated Children's Services) and will also be made known to Kent County Council elected members. Data collected from the provider may also be used to inform future commissioning activity.

11.CONTRACT MONITORING AND PERFORMANCE MANAGEMENT

- 11.1. The provider will work collaboratively with the Council and other agencies and professionals to continuously improve the service in order to achieve better outcomes for individuals. The Council will seek to engage the input of CYP wherever possible and the provider will be required to demonstrate how their input has been considered in developing the service.
- 11.2. The provider's performance shall be measured using the Key Performance Indicators specified in Section 8 above as well as Schedule 14 (Contract Management, which will be provided when the Invitation to Tender is published). In addition to the formal review meetings described in Schedule 14, the Council intends to develop a collaborative relationship between commissioners and all of our providers, characterised by dialogue, collaborative working between agencies and professionals and a commitment to achieving better outcomes for children.
- 11.3. Formal contract monitoring meetings will take place with both the Council's and the provider's Contract Managers on a quarterly basis. Initially meetings will be held monthly until the provider is fully mobilised and performing to expected standards. Regular less formal meetings will take place when required between both the Council's and the provider's Contract Managers.
- 11.4. The provider will be required to collate and present the data collected for these meetings and to comment on internal performance data collected by KCC in relation to the quality of service; adjusting the approach to delivery as required and within the principles of developing a new service as a collaborative partnership.

12.KEY RISKS

- 12.1. This is a new service for which levels of demand and the degree to which they are split across the levels of need are unclear. The provider will need to set out how and to what extent they could realise the outcomes required based on their knowledge of the service and the data provided.
- 12.2. There is a risk that the scope and reach of the intended longer term outcomes expands into ambiguity, so to mitigate this the commissioners and provider will need to work together to satisfy the commissioning partnership's purpose

to fulfil statutory duties, whilst considering how best to appropriately integrate with pathways that are already in place in a way that minimises duplication and deliver better outcomes for young people.

- 12.3.** The availability of tools, formal and informal assessments processes, intervention programme resources and technologies to increase engagement in activity and models of delivery that are up to date may all be potential barriers to a service that can deliver quickly from the start of the contract and commissioner and the provider will need to work closely together to mitigate this.
- 12.4.** Data security and compliance with the GDPR (see glossary below) are key risks of any commissioned contract and the provider will be required to set out how they will ensure compliance with the regulations at all times.

13. END OF CONTRACT

- 13.1.** Funding has been secured for a delivery period of 2 years at which point the contract will end.
- 13.2.** Tools and training developed will remain the intellectual property of KCC at the point of the contractual term ending.
- 13.3.** The provider shall be responsible for making arrangements to ensure that statutory agencies are able to continue any incomplete interventions with young people or are aware of which actions need to be taken if they are unable to do this themselves.

14. GLOSSARY

A list of terms referred to within this document are included below, together with their definitions:

Term	Description
Court Disposals	Where an offence has been through the court process and resulted in a decision being made through the courts as to the consequences for an individual relating to that offence.
Out of Court Disposals	An out of court disposal (OCD) is a method of resolving an investigation for offenders of low-level crime and anti-social behaviour such as graffiti and low-level criminal damage, when the offender is known and admits the offence. An OCD can only be used in limited circumstances. A driving principle for OCDs is to reduce re-offending by enabling restorative and

	reparative justice. Nationally, there are a number of methods for dealing with suspects in this way. These are universal and include community resolutions
Youth Justice Units	Units responsible for working with Young Offenders, usually those who have been subject to a Court Disposal. Units deliver Youth Justice interventions and targeted support to young people within the Youth Justice service and their families, with a view to reducing the likelihood of reoffending as part of a whole families' approach.
Adolescent Early Help Units	Units responsible for working with adolescents with a range of complex circumstances, challenges or behaviours. Adolescents worked with will include those dealt with via Out of Court Disposals
GDPR	The General Data Protection Regulation (GDPR) is a compliance standard intended to strengthen data protection for individuals across the <u>European Union</u> . GDPR replaces the 1995 data protection directive and changes the way companies must handle the personal data of EU residents

Appendix – Troubled Families

DRAFT