

### Certificate of Non Canvassing and Non Collusion

#### Non Canvassing

We hereby certify that we have not canvassed nor solicited any Member, Officer, Employee, Servant or Agent of the council in connection with the award of this Contract for the services and that no person employed by us or acting on our behalf has done any such act.

We further undertake that we will not hereafter canvass or solicit any Member, Officer or Employee of the Council in connection with the award of this Contract for the Services and that no person employed by us or acting on our behalf will do any such act.

#### Non Collusion

In recognition of the principle that the Council shall receive bona fide competitive offers from all those companies submitting tenders

We Certify That

- (1) this is a bona fide offer, intended to be competitive
- (2) we have not fixed or adjusted the amount of the offer or the rates and prices quoted in it by or under or in accordance with any agreement or arrangement with any other person

We also Certify that

We have not done and undertake not to do at any time any of the following acts:

- (a) communicate to a person other than the Council the amount or approximate amount of the proposed offer or any information which would allow the amount or approximate amount to be calculated (other than disclosure, in confidence, which was or is essential to obtain insurance premium quotations required for the preparation of the offer)
- (b) enter into any agreement or arrangement with any other person as to the amount of any Tender to be submitted
- (c) pay or give or offer or agree to pay or give any sum of money inducement or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any other offer for the services any act or omission

In this Certificate:

- (1) 'person' includes any person and any body or service provider corporate or incorporate
- (2) 'any agreement or arrangement' includes any transaction formal or informal and whether legally binding or not.

(1) Signature	
Name (in capitals)	
Position in Company	
Date	
(2) Signature	
Name (in capitals)	
Position in Company	
Date	