## Report Outputs / Frequency

This is provided for guidance and is not deemed to be a definitive list. Reports to be against Time / Targets / Historical data /Benchmarks as required, and corrected for weather variations as relevant. Reports are to be cumulative and monthly / quarterly as agreed with the Principal Mechanical, Electrical and Energy Engineer.

* League Table Adjusted by Degree Days (Gas) - Direct comparison of related sites adjusted by consumption influencing variables.
* League Tables (All Utilities) - A bar graph of sites ranked by consumption.
* League Table CO2 Emissions - A bar graph and table of sites ranked by CO2 output.
* Year on Year Reports - Consumption report comparing the present and previous values on a month by month basis utilising the meter reads.
* Site Emissions - A bar graph and table of sites ranked by emissions output.
* Normalised Cost and Consumption Report - Annual report at account level detailing total cost and consumption normalised by person and floor area.
* Estimation Report - Annual report detailing sites without an actual read during the period 1st April in the previous year to date.
* Overdue invoice report - Report listing site name, account, last bill date, expected bill date, days overdue, Supplier.
* Invoice Gap report - Report listing site name, account, gap period from and to dates, Supplier.
* GPG 286 Benchmarking Report - Sites normalised against consumption influencing variables as detailed in Good Practice Guide 286.
* Bill Overviews - Report listing cost and consumption, including MD, of each invoice by site account.
* Half Hourly Data Profile Reports - Highlights the daily, weekly, monthly consumption and/or cost profile for a specified site or channel.
* Footprint and annual reports with quarterly updates.
* Consumption, financial and risk forecasts in connection with statutory requirements (e.g. CRC EES).
* Project reports as applicable.