

## **Contract Title: DR5206 Grounds Maintenance and Tree Surveying Services**

The London Borough of Tower Hamlets (LBTH) is seeking tenders from interested organisations for the above services:

### **Description:**

This contract is divided into two Lots:

Lot 1 – The provision of Grounds Maintenance at 56 sites at the time of the tender,

Lot 2 – Tree surveying services at 26 sites at the time of the tender.

The type of sites include; Administration buildings, Community sites, Children's and Adults day centres and Nursery services, Libraries, Idea Stores, Park Buildings (boundary area only) and depots.

The services required for Lot 1 include;

- a) Grass cutting and maintenance
- b) Planting and maintenance of borders, beds, planters, pots and boxes
- c) Maintenance of shrubs
- d) Maintenance of hedges
- e) Maintenance of hard surfaces (including car parks and sport pitches) – sweeping, leaf clearance (including dog faeces) and weed control
- f) Tree pits
- g) Emptying of small waste bins
- h) Cleaning of external furniture
- i) Tree works
- j) Emergency clearance of snow
- k) Responsive reactive grounds and/ or tree works
- l) Watering regimes
- m) Jet Cleaning of Paths
- n) Graffiti removal

And the services required for Lot 2 include;

- a) Tree Surveying services (initial surveys and annual surveys thereafter, and follow up surveys to monitor issued works)
- b) Reporting on prescribed treatments over the life cycle of the contract

The contract is being procured following OJEU procurement rules as an open tender and TUPE does not apply.

Each contract lot will be awarded to a separate contractor, but at the same time. In the event of a supplier winning both lots, the bidder will be awarded the lot with the highest value. Bidders will also have to achieve a minimum pass mark for quality section.

The Council is committed to improving the quality of life for both residents and businesses within Tower Hamlets. In line with The Public Services (Social Value) Act 2012 the authority will consider how this procurement might improve the economic,

social and environmental well-being of the relevant area. In order to achieve this, it is our objective to work with existing and future contractors to secure an appropriate level of community benefits through the procurement process. Detailed guidance and minimum levels of the economic and community benefit applicable to this tender will be available within the tender documentation.

**The anticipated contract start date is:** Friday, 27 April 2018

**The estimated value of the contract is:**  
**£240,000 over three years**

£80,000 eighty thousand pounds      Per Annum  
£60,000 for Lot 1 and £20,000 for Lot 2.

**For a period of:** One year initially with the option to extend for further two years, one year at a time, at the sole discretion of the Council.

Organisations wishing to express their interest are requested to **register** on the London Tenders Portal ([www.londontenders.org](http://www.londontenders.org)) where the tender documentation will be available for download.

Organisations must ensure that access to the system is available to their representatives dealing with the contract. The council will not be liable for the lack of delegated access within the organisation and will not send any documentation regarding the contract, which shall be exclusively available through the portal.

Tenderers are responsible for allowing sufficient time to submit their ITT. The Council accepts no liability whatsoever for ITTs that are not submitted due to internet connectivity issues, transmission delays or errors.

**Deadline for expression of interest and / or return of quotation is:**  
Monday, 05 March 2018                      12 Noon

LBTH is an Equal Opportunities Employer and a supporter of Ethical Governance, our protocol can be found here along with [Guidance to Suppliers and Providers](#). Or via:

<http://www.towerhamlets.gov.uk/>

LBTH does not undertake to invite all applicants or bind itself to accept the lowest or any Tender. LBTH will not be liable for any costs incurred in tendering for this contract.

If you require any further information please contact:

Gohar at: [procurement@towerhamlets.gov.uk](mailto:procurement@towerhamlets.gov.uk)