Responding to the SEND soft market testing.

First head to eastmidstenders.org and click on the View Opportunities.



Narrow the opportunities so the page only displays Nottinghamshire County Council opportunities.

~	Organisations	1 2 < Prov				
-	Nottinghamshire County Counci	Title	Buyer	Expression Start	Expression End	Estimated value
	There are 0 categories selected	High Needs Supported Accommodation Provider List for East Midlands Region (East Midlands Regional Provider List for High Needs Supported Accommodation)	Nottinghamshire County Council	24/01/2018	01/01/2028	N/A
	Add OHSI SC categories Add NHS eClass Version 2014 categories	Housing for People with Care and Support Needs - DPS (Dynamic Provider List - Housing for People with Care and Support Needs)	Nottinghamshire County Council	23/12/2015	08/02/2023	N/A
	Add CPV categories	Independent / non-maintained special schools Approved Provider List for Nottinghamshire (Nottinghamshire Approved Provider List for Independent/non-maintained special schools)	Nottinghamshire County Council	08/06/2016	31/07/2023	N/A
-	Regions	Integrated Wellbeing Services and Substance Misuse Treatment and Recovery Services	Nottinghamshire County Council	22/06/2018	20/07/2018	N/A
	There are 0 regions selected Add new region	SEND Regional Commissioning Project	Nottinghamshire County Council	04/07/2018	22/07/2018	N/A
~	Keywords	Short Breaks and Childcare Services for Disabled Children and Young People and their Parents/Carers (DPS for Short Breaks and Childcare Services for Disabled Children and Young People and their Parents/Carers)	Nottinghamshire County Council	09/01/2018	03/01/2028	N/A
•	Include closed	Supported Accommodation for Younger Adults - SOFT MARKET TESTING	Nottinghamshire County Council	05/07/2018	26/07/2018	N/A
	⊖ Yes ● No	1 2 < Prev				

The SEND regional Commissioning Project is likely to appear on the second page. Click into the project.

Once the project has been opened, the attachment files are accessible, one attachment is the overview of the project and the second is the <u>response form</u> which will need saving to your PC, completing and then attaching to your response within east mids tenders.

Main contract det	tails	Expression of interest window				
Opportunity Id Title Categories	DN351599 SEND Regional Commissioning Project 80340000-9 - Special education services	From 04/07/2018 08:16 to 22/07/2018 12:00 Login and register interest in this opportunity				
Description Soft Market Testing is a method of gathering Market Intelligence on a given subject area by engaging with the providers of the goods / services required. The purpose is to question how the existing services may be being delivered and to look for innovation and/ or alternative delivery models. At the same time the partner local authorities are looking for efficiencies and best value to contribute to outcomes for the children and young people with special educational needs and/or disabilities (SEND) in the region.		If you are not currently registered on the ProContract procurement portal, you can complete a simple registration process by clicking the following link - Register free				
		Contact details				
Region(s) or supply	EAST MIDLANDS (ENGLAND)	Buyer Nottinghamshire County Council Contact Lucy Mendham Email lucy.mendham@nottscc.gov.uk Telephone 01159775729				
Estimated value Keywords	SEND					
Key dates		Nottingham Nottinghamshire				
Estimated contract Start date	dates 04/07/2018 End date 22/07/2018	NG2 7QP United Kingdom				
		Attachments				
		Response Form SEND Regional 43				
		Commissioning.docx KB				
		SEND Regional Commissioning.docx 57 KB				

SEND Regional Commissioning Project

Once you are ready to response you will need to log in and register in the opportunity which is on the top right hand side of this page.

Once logged in this button will change to 'Register interest in this opportunity' this is the button you need to click to submit a response.

Main contract det	ails	Expression of interest window		
Opportunity Id	DN351599	From 04/07/2018 08:16 to 22/07/2018 12:00		
Title	SEND Regional Commissioning Project	Register interest in this opportunity		
Categories	80340000-9 - Special education services			
Description	Soft Market Testing is a method of gathering Market Intelligence on a given subject area by engaging with the providers of the goods / services required. The purpose is to question how the existing	Contact details		
	services may be being delivered and to look for innovation and/ or alternative delivery models. At the same time the partner local	Buyer Nottinghamshire County Council Contact Lucy Mendham		

Once you have registered an interest in the opportunity the project information will appear in your 'My Activities' tab

Home	Find opportunities	My activitie	s N	ly contracts	s Help ~			Testing Su	pplier Y	our acco	ount Log	out
<u>Home</u> ⇒ My a	activities					ſ			0 1			
							All dat	ta 🔍 -	Search		G	
My activit	ties											
Narrow yo	our results	Active a	ctivities	Archive	d activities	Last viewed activ	vities					
 → Buyer ✓ Notting 	nhamshire County Council								Action	S		•
	m Council		Buy	er 🔦	Title	:	Cur	rrent event		0	Event dead	lline 😄
			Notti Cour	inghamshire ntv Council	Handyperson ar (HPAS)	d Adaptation Service	e Han (HP	ndyperson and A PAS)	Adaptation	Service	15/01/2018	
Event ty All Advert	pe t		Notti Cour	inghamshire nty Council	Nottinghamshire Gang Mowing (Rushcliffe/New Areas)	<u>County Council-</u> /ark/Gedling/Broxtov	Not Gan <u>Ne</u> (Ru Are	ttinghamshire Co ng Mowing ushcliffe/Newarl eas)	ounty Coun k/Gedling/E	icil- Broxtowe	31/01/2018	
			Notti	inghamshire nty Council	Asbestos Analys	ts	Asb	pestos Analysts			29/05/2018	
✓ Status			Notti Cour	inghamshire nty Council	Provision of Cor Courses	porate Training	Prov	vision of Corpor urses	rate Trainin	g	06/06/2018	
All New a	ction		★ Notti Cour	inghamshire nty Council	SEND Regional	Commissioning Proje	ect SEN	ND Regional Cor	mmissioning	g Project	22/07/2018	
	Update											

So that the opportunity appears, it is essential you narrow and update your results on the left hand side and tick Nottinghamshire County Council.

Once you have located the project through your my activities tab and opened it, the below screen will appear. To responed you need to click on start next to the project.

tivity : SEND Regior _{vents}	nal Commissioning Project	Nottinghamshire County Council	
SEND Regional Commis	sioning Not started (Respond by: 22/07/2018)	Hide details Start You have received 0 message(s) of whice unread	ch <mark>0</mark> are
Activity type: Reference: Respond by:	Market consultation 328081 22. July 2018 at 12:00	View all View unread	
Response status:	Not started	Audit history View audit history	
SEND Regional Commis Project	sioning Expression of interest accepted	View details Open	

Also from this page any messages which are sent out within the project will appear in the right hand side messaging facility. You can also submit messages here to the project team.

Once into the project, the below screen will appear, from this page you can view and download the attachments, if you haven't already, view how long is left until the project closes and submit a response.



After clicking on start my response, the system will take you a 3 step response wizard.

Step 1 provides you with some guidance

Create Market consultation response



Step 2 Allows you to add any additional information to your response however this is not compulsory.

V Details	2 Additional information	3 Attachments
Supplier reference	e (optional) 🥡	
Response informa	ation (optional) 🥑	
Additional comme	ents (ontional)	
Continue Rese	et Cancel Back	

Step 3 is where you will need to attached the completed response form you previously downloaded. An attachment for this step in compulsory and you will not be able to continue without an attachment.

Create Market consultation response



Finally, once you have attached your response, a button will appear on the main project page which is 'Submit Response' If you wish to respond to this soft market testing please submit a response by the 7th September (N.B. The date has been extended since the screenshots were taken below)

		<back summary<="" th="" to=""></back>
My response	3917047 Draft	Deadline & Time remaining
Section Additional information	🖌 Edit	A response to this activity can be submitted no later than
Supplier reference:		22nd July 2018 at 12:00 PM •
		Time remaining 🥑
✓ Attachments		6 4 13 8 Days Hours Minutes Seconds
8 Soft Market Testing Response.docx	11 KB	
🔶 Add attachment		Response controls
		Submit response
		Open response wizard
		Submission checklist
		Attachments