**Appendix A – Form of Submission**

**FORM OF SUBMISSION FOR BOATING CONCESSION IN GROVELANDS PARK**

**SUBMISSION DUE IN BY 5pm THURSDAY 30TH NOVEMBER 2017**

Name / Position: [INSERT NAME & POSITION]

Address: [INSERT FULL COMPANY ADDRESS]

Date: [INSERT DATE]

**UNCONDITIONAL AND IRREVOCABLE OFFER TO THE AUTHORITY IN RESPECT OF BOATING CONCESSION IN GROVELANDS PARK**

I/We the undersigned return this Submission and acknowledge that we are bound by our proposals submitted pursuant to the Invitation to Quote (receipt of which is also acknowledged) of which the following form part, all duly completed in full where appropriate:

Minimum Standards – Appendix B

Written Submission Questionnaire – Appendix C

Landlord Reference Forms – Appendix D

Certificate of non-collusion – Appendix E

I/We unconditionally and irrevocably offer to enter into the Contract to provide a Boating concession (as set out in section 1 (Invitation to Quote)).

I/We agree to the bid as set out in Appendix E (Rent Proposal Form).

I/We confirm that:

* + - * 1. I/We are fully conversant with every part of the Invitation to Quote and its annexures, and
				2. this Submission is strictly in accordance with all and every provision of the Invitation to Quote including, without limitation, the Instructions to Providers.
				3. All information representations and any other matters of fact communicated to the Authority (whether in writing or otherwise) in connection with or arising out of this Submission are submitted in good faith and are to the best of my/our knowledge true, complete and accurate in all respects.

I/We agree that this Submission shall remain open to be accepted or not by the Authority and shall not be withdrawn for a period of 120 days from the Closing Date set out in the Invitation to Quote, or such longer period as may be agreed by the Authority.

I/We undertake to execute the Contract substantially in the form annexed to the Invitation to Quote.

I/We undertake to provide a Parent Company Guarantee should the Authority in their absolute discretion require such Guarantee either prior to the award of the Contract or subsequently at any time following the execution of the Contract.

I/We certify that I/We have not communicated anything contained in the Invitation to Quote or its annexures to any other person except in accordance with the Instructions to Providers or adjusted our Submission in accordance with any agreement or arrangement with any other person or organisation in the terms set out above.

I/We acknowledge that the Authority is not bound to accept the lowest or any Submission they may receive, and reserve the right at their absolute discretion to accept or not to accept any Submission.

I/We certify that we have full power and authority to enter into the Contract and deliver the goods / services, and that this is a bona fide Submission.

I/We certify that I/we are of sound financial sounding that will enable us to carry out our obligations under the Contract in full and are not aware of any circumstances which might adversely affect such financial standing in future.

Dated this …………………. day of ………………………..

Signed for and on behalf of the Provider:

Signed:

Position/Status:

Provider’s Name:

Address:

Signed for and on behalf of the Provider:

Signed:

Position/Status:

Provider’s Name:

Address:

**[PLEASE PRINT OUT THE FORM OF SUBMISSION, SIGN, SCAN AND UPLOAD THE COMPLETED DOCUMENT AS PART OF YOUR SUBMISSION]**