**ANNEX 2: INFORMATION FOR TENDER - CONTRACT for the Provision of Accommodation and Support for Care Leavers**

**This contains important information about the current DPS round and must be read by all interested Providers.**

**DPS COMMENCEMENT DATE:** 1 March 2018

**CONTRACT DURATION:** 36 months with optional extension clause of up to 36 months.

**AIMS of the DYNAMIC PURCHASING SYSTEM**

The Council wants to achieve better outcomes for care leavers and all young people through having the right level of support and quality of placements available locally and out of area, if required, with support focused on outcomes which will enable young people to thrive.

**SERVICE CATEGORIES**

- Single-unit ‘Low Profile’ Support and Accommodation (24 hour support + on-site sleep-in provision)

- Shared ‘Low Profile’ Support and Accommodation (24 hour support + on-site sleep-in provision)

- ‘Complex’ Support and Accommodation (24 hour support with on-site sleep-in support plus additional 1:1 key-working support based on need)

- Accommodation and Support for over 18’s (accommodation plus visiting support)

**TENDER SUBMISSION ARRANGEMENTS**

You should upload your completed tender submission via the ProContract e-procurement portal. We can only accept electronic submissions.

Following the initial tender opportunity (Round 1 and subsequent early rounds up to and including Round 5) to establish the DPS, from October 2018 providers will now be able to submit future DPS applications via four ‘rounds’ a year. A ‘round’ consists of: a period every three months where evaluation of submissions will be undertaken, resulting in

* Award of any contracts and inclusion on the DPS *or*
* Feedback to providers whose submission does not meet the minimum performance threshold

Following the start of the DPS on 1st March 2018, providers will be able to submit / re-submit a submission to join the DPS.

**NOTIFICATION**

You will be notified of the outcome of your tender submission in writing as soon as is practicably possible following the evaluation process.

**INDIVIDUAL CONTRACTS**

Once on the DPS, individual contracts will be arranged directly via an ‘Individual Placement Agreement’. (IPA) (Appendix 2) Please see Annex 1 ‘How Services will be commissioned using the Dynamic Purchasing System.

**EVALUATION DATES FOR APPLICATIONS FROM PROVIDERS for inclusion on the DPS for accommodation and support provision for care leavers**

The timetable below is indicative only and the Council reserves the right in its absolute discretion to amend any of the dates set out in the indicative timetable or elsewhere in these instructions to Tenderers. \*Each round will close on the first day of the month every quarter; where this date falls on a non-working day, the round will close on the first working day following the first of the month.

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| **Dynamic Purchasing System Round** | **Round closing date\*** | **Notification of results** |
| Round 6 | 01-01-19 | January 2019 |
| Round 7 | 01-04-19 | April 2019 |
| Round 8 | 01-07-19 | July 2019 |
| Round 9 | 01-10-19 | October 2019 |
| Round 10 | 01.01.20 | January 2020 |
| Round 11 | 01-04-20 | April 2020 |
| Round 12 | 01-07-20 | July 2020 |
| Round 13 | 01-10-20 | October 2020 |
| Round 14 | 01.01.21 | January 2021 |
| Round 15 | 01-04-21 | April 2021 |
| Round 16 | 01-07-21 | July 2021 |
| Round 17 | 01-10-21 | October 2021 |
| Round 18 | 01-01-22 | January 2022 |
| Round 19 | 01-04-22 | April 2022 |
| Round 20 | 01-07-22 | July 2022 |
| Round 21 | 01-10-22 | October 2022 |
| Subsequent rounds to be advised | | |