**Invitation to Tender** **Appendix F – Form of Tender**

**For the supply, installation, and maintenance of a Mobility Hubs solution**

**Project REF: DN651617**

**Commencing: 14 February 2023**

**Contract term: 24 months + 12-month optional extension**

**Procedure: Open**

**Tender submission deadline: 03 April 2023**

### Form of Tender Letter

**Invitation to tender for: the provision of a Mobility Hubs Solution**

*Important Note: Where a Tenderer is a consortium, this Form of Tender Letter must be signed by the authorised signatories of all members of the consortium. Each signatory must confirm his/her name and title as well as the full name and address of the member of the consortium on whose behalf he/she is signing.*

**To: West of England** Combined Authority **(the “Combined Authority”)**

I/We the undersigned, having read the draft Contract and Specification do hereby offer to complete the supply of services required to be performed in the carrying out of the above contract in accordance with the above documents, to the criteria as appended to this letter.

I/We understand that the Combined Authority is not bound to accept the lowest or any Tender and will not pay any expenses incurred by me/us in connection with the preparation and submission of this Tender.

I/We agree that my/our Tender remains open for consideration for a period of 180 days from the date fixed for submission of Tenders. I/We declare that the insurance specified in the draft Contract is currently maintained by us.

I/We confirm that I/we have the capability and resources to meet all requirements of the draft Contract and the Specification in terms of quality, cost and time.

**Signed:**

**Designation:**

**(Duly authorised to sign tenders and give such certificate for and on behalf of):**

**Tenderer:**

**Date:**

**Address:**