



## Part 2 Specification

### Contract Reference

**TCOS1117**

### Contract Title

**Standing List of Contractors for  
Highways and Marine Engineering  
Schemes**

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# 1. Overall Scope and Nature of the Requirement

- 1.1 This Standing List of Contractors is intended for the delivery of future Highways Improvement Schemes and Marine Engineering Schemes in different areas of Torbay during the next 4 years. The Standing List will comprise suitably qualified and experienced Contractors who will bid for individual projects or programmes of works.
- 1.2 It is intended that Torbay Council's previous Frameworks, T23313H – Framework Agreement to Establish Suitable Contractors to Undertake Highways and Urban Design Schemes, and T00114RVS Marine Engineering Schemes Framework Agreement will be combined to deliver both requirements from September 2018 as follows:
  - Lot 1 – Highways Schemes
  - Lot 2 – Marine Engineering Schemes
- 1.3 The Standing List is being established to cover an approximate total spend of up to approximately £17 million.
- 1.4 Appointment by the Authority will be by means of a Further Competition for each project between all the Contractors who have places on the Standing List for the relevant Lot. Contractors who have been awarded places on Lot 1 will be invited to Further Competitions for Lot 1 requirements and Contractors who have been awarded places on Lot 2 will be invited to Further Competitions for Lot 2 requirements.
- 1.5 There is no guarantee of work offered to the Contractors awarded places on the Standing List irrespective of whether each of the Works packages involved is to be let as a single “one off” package or as a programme of multiple and possibly quite diverse discrete packages over a period of time.
- 1.6 **Highways Schemes in the Pipeline (Lot 1)**
  - Appendix 5 - Windy Corner
  - Appendix 6 – Shiphay Lane
  - Appendix 7 - Station Square Paignton

## 2. Minimum Requirements

Contractors will be assessed on the following criteria, which apply to both Lots 1 and 2:

- 2.1 The Contractor must demonstrate the ability to deliver work with a suitable track record on previous Contracts of a similar nature to those required under this Standing List Agreement.
- 2.2 Delivery of work without reliance on sub-contracting – the Contractor's ability to deliver the works bid for must be met without significant reliance on sub-contracting of work.
- 2.3 Organisational/Business Structure - the Contractor's organisation must have a suitable organisational/business structure in place to deliver the work described within these Tender documents.
- 2.4 Suitably Qualified Operatives – the Contractor must demonstrate that they have suitably qualified and experienced staff and operatives to undertake the work described within these Tender documents.
- 2.5 Professional Standards – Please note that it is not a Mandatory requirement of the Tender for Contractors to hold membership of or accreditations with trade bodies such as “Exor” or “Construction line” or equivalent. But if your organisation is a member of any of these trade bodies please provide your registration number within your response to Question 1.1(i) of Part 3 Selection Questionnaire.
- 2.6 Quality, Performance and Health & Safety – the Contractor must demonstrate a built-in culture within their organisation to monitor performance at all levels, with the aims of achieving the highest standards of workmanship.
- 2.7 The built-in culture must include the Health & Safety of the operatives and the general public, where they are affected by the works being undertaken. Additionally, information should be provided on prevention measures from your organisation, in the field of Health & Safety at Work and details of your company's safety record.
- 2.8 The Contractor must demonstrate that, particularly within an urban situation, they will keep a clean, tidy and safe working environment on site and remove waste materials to an off-site store on a daily basis. This must also apply to the removal of plant and equipment, not in current use.

## 3. Specific Requirements

3.1 For projects within this Standing List Applicants will be expected to demonstrate a track record of previous Contracts and to deliver works to include but not be limited to the following:

### 3.2 Lot 1 - Highways and Urban Schemes

- bulk excavation;
- general ground works;
- installation of drainage;
- kerbing;
- surfacing;
- white lining;
- signing;
- precast concrete structures;
- in situ concrete structures;
- brickwork/blockwork;
- landscaping;
- traffic management;
- installation of traffic signals; and
- works for statutory undertakers.

### 3.3 Lot 2 - Marine Engineering

3.3.1 Applicants must be able to demonstrate having undertaken and having the capacity to deliver typical activities in the construction and/or repair to piers, sea defences, and other marine structures, which are likely to include but not be limited to:

- reinforced and mass fill concreting;
- rock armour supply and installation;
- concrete spraying;
- pressure grouting/pointing;
- harbour wall repairs;
- pier foundation/construction/underpinning;
- pontoon installation;
- underwater video/CCTV surveying and reporting;
- underwater burning/cutting/welding;
- pressure jetting;
- scour protection; and
- pile design & installation.

3.3.2 Applicants must have a good awareness of marine licencing/marine environmental constraints.

## 4. Contract and Performance Review Requirements

- 4.1 The Standing List will be managed by the Authority Authorised Representatives named in Part 1 Information and the Lead for each Lot will be the Authority/TDA Authorised Representative for each Lot.
- 4.2 The Authorised Representatives will be the prime contacts for any queries or issues with the Standing List, which may arise. The Authorised Representatives will arrange Standing List Review meetings at a frequency to be agreed with the successful Contractor.
- 4.3 The Contractor is required to manage the Standing List and Call-Off Contracts effectively.
- 4.4 The Contractor will be expected to work positively and collaboratively with the Authority's Contract Manager, working to resolve any problems which may arise.
- 4.5 It is a requirement of the Standing List that supervisory staff from Foreman upwards will be the Contractor's own employees.
- 4.6 The Method of Measurement will be specified in the individual Call-Off Contract and may be either :
  - Institution of Civil Engineers – Civil Engineering Standard Method of Measurement (CESMM) (using the latest update); or
  - Dft manual of contract documents for Civil Engineering works, Method of Measurement for Highway Works (using latest updates).

## 5. Invoicing

- 5.1 The Contractor must submit invoices monthly by post or by email to the Engineer, bearing the appropriate purchase order number.
- 5.2 Payment of undisputed invoices will be made to the Contractor by BACS within 28 days of receipt.
- 5.3 Remittance advices will be transmitted to the Contractor by email.

## 6. Added Value

### 6.1 Further Services Offered

- 6.2 The Applicant will be expected to suggest as part of its response to the Evaluation Questions any additional products or services that they may be able to offer or any other added value that their offer might be able to bring to the Authority. Applicants are expected to build any such offers into their submissions regardless of whether specific questions are asked along these lines or not.

### 6.3 Social Value, Sustainability, Environmental Considerations

- 6.4 The Applicant should consider how any Contract awards to their organisation under this Standing List will have a direct impact on social value in the Torbay area, on sustainability and on the local environment.

## 7. Awarding the Standing List places on Behalf of Other Contracting Authorities

The Authority is not setting up this Standing List on behalf of or for use by other contracting authorities. This Standing List will be for the use of Torbay Council and TDA.