



## Part 4 Award Questionnaire

**Contract Reference**

**TPL3021**

**Contract Title**

**Terrace Car Park - Electrical  
Refurbishment Works**

**Maximum Period of Contract**

**6 Months - to complete January 22**

**Return Date**

**Monday 26<sup>th</sup> July 2021**

**Return Time**

**12:00 Noon**

**Return To**

**[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)  
(ProContract)**

**Applicant Name**

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# Contact Details

Applicants are required to provide details of the organisation contact to whom the outcome letter should be addressed.

If this section is not completed the letter will addressed to the contact named when the Framework was set up or, where the Authority did not set up the Framework, to the portal contact for this further competition.

Contact Name:	
Name of Organisation:	
Role in Organisation:	
Phone Number:	
Email Address:	
Signature (electronic is acceptable):	
Date	

## Stage Two – Award

Applicants are required to submit their response to the following Technical Question. They should be drafted in such a manner so as to be able to form part of the Contract. They should be submitted containing sufficient detail to demonstrate that the stated outcomes will be deliverable, as defined within Part 2 Specification.

Responses must be relevant to the question and be appropriate in length. Supporting information may be submitted, provided that it is clearly referenced in the question to which it relates and appended to the main submission.

The evaluation of the response will not go beyond the word limit that has been set, if applicable.

All contractor responses to be in Arial font size 12.

## Section A. Pass / Fail Criteria

The questions within this section shall be assessed on the basis of Pass or Fail. In order to achieve a Pass for each question the minimum requirement is for the Applicant to respond Yes.

Question Number	Questions	Response
1	Applicants are to confirm that they will comply with all the requirements of the Particular Specification.  <b>Minimum requirement: Applicant to respond yes</b>	<b>Yes / No</b>
<b>Comments:</b>		

## Section B. Method Statements

Applicants are required to submit Method Statements. They should be drafted in such a manner so as to be able to form part of the Contract. They should be submitted containing sufficient detail to demonstrate that the stated outcomes will be deliverable, as defined within Part 2 Specification Contract Overview and Particular Specification.

Responses must be relevant to the question and appropriate in length. Supporting information may be submitted, provided that it is clearly referenced in the question to which it relates and appended to the main submission.

The evaluation of the response will not go beyond the word limit that has been set, if applicable.

Method Statement Number	Method Statement	% Score
1	<p><b>Running the Contract</b></p> <p>Please describe how you are going to operate this Contract to ensure that it is run efficiently and effectively, which will result in meeting the required outcomes.</p> <p>Topics to specifically include:</p> <ul style="list-style-type: none"> <li>• Approach to the mobilisation of this Contract;</li> <li>• What help and support you require during Contract Mobilisation</li> </ul> <p><b>Word Limit: 750 words Arial font 12</b></p>	5.00%
Response:		
2	<p><b>Administration and Reporting</b></p> <p>Please describe how you are going to meet the administration requirements set out in Part 2 Specification Overview and Particular Specification.</p> <p><b>Word Limit: 750 words Arial font 12</b></p>	5.00%

<b>Response:</b>		
<b>3</b>	<b>Social Value, Sustainability, Environmental Considerations</b>  Please set out how your organisation's proposals will comply with the Council's Social Value goals in relation to 6.2.2 of Part 2 Specification and how these will be measured.	<b>10.00%</b>
<b>Response:</b>		