1. Appendix 1.1 - Specification - Lot 1 Green Waste

1.1. Green waste is collected by the Council on a fortnightly collection service from households in varying bin sizes across the BCP area.

1.2. Bidders note that green waste collected in Poole is contracted separately and is therefore out of scope for the duration of this contract.

1.3. Green waste collected by the Council from households will be tipped at the Contractor's site in 26 tonne refuse collection vehicles or similar.

1.4. Green waste is collected at the Recycling Centres located in Bournemouth and Christchurch in dedicated tipping areas.

1.5. The Contractor will haul the green waste collected at the Bournemouth Recycling Centre to the Contractor's site. The waste is collected loose in a concrete bay. A third-party contractor load the green waste into the Contractor's vehicles on site at Bournemouth Recycling Centre.

1.6. The green waste collected at Christchurch Recycling Centre will be hauled to and tipped at the Contractor's site by a separate contractor.

1.7. The waste is classified as the European Waste Catalogue code in the table below.

Category of Waste	EWC – European Waste Catalogue Code
Biodegradable waste	20 02 01

1.8. Estimate of tonnages collected in each area during 2019. This is for indicative purposes only.

Area	Annual Tonnage Estimate
Bournemouth Households	6,962
Christchurch Households	3,550
Bournemouth Recycling Centre	5,266
Christchurch Recycling Centre	5,410

1.9. The processing of the food waste must produce an output that complies with BSI Specification PAS 100.

1.10. As per the general requirements the Contractor shall provide full information of how all of the waste material is processed including the end destination(s).

1.11. Green waste shall include the materials listed in table 1.12 below. The Supplier shall accept the materials in this list.

Table 1.12 Green Waste Materials

Flowers, plants and weeds
Grass cuttings
Leaves and bark
Pot plant compost
Hedge prunings
Branches
Straw and sawdust
Tree parts
Garden derived fruit and vegetables
Egg boxes
Tea bags

2. KPIs for Green Waste

KPI	Details	Reporting Frequency	KPI Failure Scenario	Timescale for Correction
Monthly reporting	The Contractor shall supply a monthly report by the 7th	Monthly	The report is provided after the 7th date of the month	Two days
Operational Site Depot	The Contractor's depot shall be operational on the agreed days and hours.	Daily	The Contractor's site is not operating and the waste material cannot be tipped during agreed hours.	1 day
Turnaround Time	The maximum turnaround for a Council vehicle to tip the waste on the Contractor's site shall be 40 minutes. The average time for Council vehicles tipping on site during any given calendar month shall be 20 minutes.	Monthly	Either, a single Council's vehicle movement on site is greater than 40 minutes due to the Contractor's operation, or the average for all Council vehicles turnaround times within a calendar month is greater than 20 minutes.	
Haulier Provision	The Contractor shall provide collections to ensure that the waste does not build up to a level which exceeds the storage area at the Council site.	Daily	The waste spills out of the designated Council area due to non-collection.	1 day
Waste Disposal Contingency	Should there be an issue from the normal operation of the contract the Contractor shall ensure that an alternative site to hold the waste is immediately made	Daily	The normal operation of the contract is prohibited and the Contractor does not provide a suitable alternative immediately	1 day

	available and agreed to be suitable with a representative of the Council.			
Recycling and composting	Recycling and composting of the waste to remain at the minimum levels required by the Council.	Monthly	The Contractor diverts waste to non-recycling processes which have greater levels of disposal than agreed.	1 month
Risk Assessments	The Contractor shall produce risk assessments for all working practices on their site and for haulage related to this contract. This shall be kept updated with copies of the originals provided before the contract commences. Updates to the risk assessments shall be monitored continually and any updated copies provides with 5 business days from completion to the Council.	Monthly	The Contractor does not provide amended risk assessments within 5 business days from completion.	5 business days