1. Appendix 1.3 - Specification - Lot 3 Food Waste

1.1. Food waste is collected by the Council on a fortnightly collection service from households and commercial properties in the BCP area. There will be collection vehicles that collect every day between Monday and Friday.

1.2. Food waste is collected by the Council from households in the Christchurch and Bournemouth area and will be tipped at the Contractor's site in 26 tonne refuse collection vehicles or similar.

1.3. Bidders note that there are currently no collections of food waste from Poole Households. If this changes during the life of the contract then such waste will fall within scope of this contract.

1.4. The waste is classified as the European Waste Catalogue code in the table below.

Category of Waste	EWC – European Waste Catalogue Code
Biodegradable kitchen and canteen waste	20 01 08

1.5. Estimate of tonnages collected in 2019. This is for indicative purposes only.

Area	Annual Tonnage Estimate
Bournemouth Households	3,220
Christchurch Households	1,532

1.6. The processing of the food waste must produce an output that complies with BSI Specification PAS 110.

1.7. As per the general requirements the Contractor shall provide full information of how all of the waste material is processed including the end destination(s).

1.8. Food waste shall include the materials listed in table 1.9 below. The Supplier shall accept the materials in this list.

Table 1.9 Food Waste Materials
All category 3 animal by-products cooked and uncooked food, including: Meat, fish and bones Fruit and vegetable peelings Cheese and dairy produce Cakes, breads and pastries Leftovers, including plate scrapings Tea bags and coffee grounds Pasta, rice and egg shells Cut flowers

Compostable and newspaper caddy liners

2. KPIs for Food Waste

KPI	Details	Reporting Frequency	KPI Failure Scenario	Timescale for Correction
Monthly reporting	The Contractor shall supply a monthly report by the 7th	Monthly	The report is provided after the 7th date of the month	Two days
Operational Site Depot	The Contractor's depot shall be operational on the agreed days and hours.	Daily	The Contractor's site is not operating and the waste material cannot be tipped during agreed hours.	1 day
Turnaround Time	The maximum turnaround for a Council vehicle to tip the waste on the Contractor's site shall be 40 minutes. The average time for Council vehicles tipping on site during any given calendar month shall be 20 minutes.	Monthly	Either, a single Council's vehicle movement on site is greater than 40 minutes due to the Contractor's operation, or the average for all Council vehicles turnaround times within a calendar month is greater than 20 minutes.	
Waste Disposal Contingency	Should there be an issue from the normal operation of the contract the Contractor shall ensure that an alternative site to hold the waste is immediately made available and agreed to be suitable with a representative of the Council.	Daily	The normal operation of the contract is prohibited and the Contractor does not provide a suitable alternative immediately	1 day
Recycling and composting	Recycling and composting of the waste to remain at	Monthly	The Contractor diverts waste to non-recycling processes which have	1 month

	the minimum levels required by the Council.		greater levels of disposal than agreed.	
Risk Assessments	The Contractor shall produce risk assessments for all working practices on their site and for haulage related to this contract. This shall be kept updated with copies of the originals provided before the contract commences. Updates to the risk assessments shall be monitored continually and any updated copies provides with 5 business days from completion to the Council.	Monthly	The Contractor does not provide amended risk assessments within 5 business days from completion.	5 business days