Bracknell Forest Council

Time Square, Market Street

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**Invitation to Tender (ITT)**

**FINANCIAL SECTION**

**INSTRUCTIONS AND INFORMATION**

**TO TENDERERS**

**Financial Rules:**

**Please note: The Care Specification refers to “Integrated sexual and reproductive health service specification.”**

The Commissioners are ideally looking for an annual block price for all provision of all Sexual Health services as provided geographically for the patients in Berkshire East. In effect, one block price for all three Local Authorities: the following rules apply:

The block bid would pay for:

* All activity provided to Slough Borough Council residents by the service (within the geographical location of Berkshire East – Slough, Bracknell Forest & Royal Borough of Windsor and Maidenhead.)
* All activity provided to Bracknell Forest Council residents by the service (within the geographical location of Berkshire East – Slough, Bracknell Forest & Royal Borough of Windsor and Maidenhead.)
* All activity provided to Royal Borough of Windsor and Maidenhead residents by the service (within the geographical location of Berkshire East – Slough, Bracknell Forest & Royal Borough of Windsor and Maidenhead.)
* All activity provided to West Berkshire, Wokingham and Reading residents by the service (within the geographical location of Berkshire East – Slough, Bracknell Forest & Royal Borough of Windsor and Maidenhead.)
* All family planning activity for patients from outside Berkshire East (in line with NHS guidelines)
* All GUM activity for “out of England” – for Scotland, Northern Ireland and Wales.

The Commissioners are asking for an additional price for:

* Bracknell Forest Targeted Outreach Nurse Service as noted in the Care specification.
* RBWM community-based nurse-led service as noted in the Care specification.

It is important to note that the commissioners expect all GUM activity from localities outside Berkshire will be separately charged in line with NHS guidelines. The costings and costs of those services should be agreed with the lead commissioner but that is not mandatory.

There are clearly different ways of measuring activity and in the slides “14: Sexual and Reproductive Health in Berks East” show activity by Local Authority.

Please note there needs to be an additional, and separate, quote for Bracknell Outreach and RBWM Outreach as outlined in the Care specification.

As a guideline the following attendances were recorded by the present provider’s services for GUM and family Planning:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Month | Slough total activity | Bracknell Forest total activity | RBWM total activity | not known total activity | West Berkshire activity | TOTAL ACTIVITY |
| 2017-03 | 1224 | 399 | 610 | 6 |  | 2239 |
| 2017-04 | 1028 | 316 | 490 | 2 |  | 1836 |
| 2017-05 | 1110 | 322 | 516 | 5 |  | 1953 |
| 2017-06 | 1027 | 373 | 540 | 2 |  | 1942 |
| 2017-07 | 1009 | 326 | 588 | 6 |  | 1929 |
| 2017-08 | 1069 | 348 | 519 | 1 |  | 1937 |
| 2017-09 | 1360 | 397 | 639 | 1 |  | 2397 |
| 2017-10 | 1447 | 477 | 714 | 2 |  | 2640 |
| 2017-11 | 1479 | 408 | 855 | 6 |  | 2748 |
| 2017-12 | 1285 | 362 | 718 | 4 |  | 2369 |
| 2018-01 | 1566 | 417 | 860 | 1 |  | 2844 |
| 2018-02 | 1273 | 349 | 643 | 13 |  | 2278 |
| Total | 14877 | 4494 | 7692 | 49 | 1045 | 28157 |

You may, as a provider, wish to agree a cap and block price.

This would agree a minimum amount which would be paid whatever the activity and then, as activity increased, more would be paid, up to a block (maximum price) beyond which the commissioner would not contribute. There are also different ways of measuring activity so please be clear how that would be measured. The commissioners are happy to look at all models as long as there is a clear understanding within the bid as to what the maximum price payable is and the minimum.

As a way of guidelines on the expected contract value per annum, the six Berkshire Local Authorities are paying at present in the region of £1,930,000 per annum for the services provided within the geographical location of Berkshire East – Slough, Bracknell Forest & Royal Borough of Windsor and Maidenhead, as out lined in the Care Specification.

Please note 60% of the tender bid score will be decided by cost.

The lowest bid will automatically receive 60%, with other bids receiving marks dependent on their amount.

For example if the lowest bid was £90, and the next lowest £99, the lowest bid would receive a 60% scoring and the next lowest 50% (being 10% higher than the lowest bid.)

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**FINANCIAL SECTION**

**Formal Bid**

***Please note: please fill in either the Block Price or The Block and Cap price.***

**Block Price**

**July 2019 / June 2020**

Block Price: £……………

Bracknell Forest Targeted Outreach Nurse Service £……………

RBWM community-based nurse-led service £……………

**July 2020 / June 2021:**

Block Price: £……………

Bracknell Forest Targeted Outreach Nurse Service £……………

RBWM community-based nurse-led service £……………

**July 2021 / June 2022**:

Block Price: £……………

Bracknell Forest Targeted Outreach Nurse Service £……………

RBWM community-based nurse-led service £……………

**July 2022 / June 2023**:

Block Price: £……………

Bracknell Forest Targeted Outreach Nurse Service £……………

RBWM community-based nurse-led service £……………

**July 2023 / June 2024:**

Block Price: £……………

Bracknell Forest Targeted Outreach Nurse Service £……………

RBWM community-based nurse-led service £……………

**Block & Cap Price**

***If you wish this option please note you need to add activity***

**July 2019 / June 2020**

Price: Cap (Minimum) £…………… Block (Maximum) £……..

Activity: Cap (Minimum) …………… Block (Maximum) ..……..

Bracknell Forest Targeted Outreach Nurse Service £……………

RBWM community-based nurse-led service £……………

**July 2020 / June 2021:**

Price: Cap (Minimum) £…………… Block (Maximum) £……..

Activity: Cap (Minimum) …………… Block (Maximum) ..……..

Bracknell Forest Targeted Outreach Nurse Service £……………

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**July 2022 / June 2023**:

Price: Cap (Minimum) £…………… Block (Maximum) £……..

Activity: Cap (Minimum) …………… Block (Maximum) ..……..

Bracknell Forest Targeted Outreach Nurse Service £……………

RBWM community-based nurse-led service £……………

Signed Financial Director:………………………………………………………………………..

Please print name and Organisation:……………………………………………………………

**July 2023 / June 2024:**

Price: Cap (Minimum) £…………… Block (Maximum) £……..

Activity: Cap (Minimum) …………… Block (Maximum) ..……..

Bracknell Forest Targeted Outreach Nurse Service £……………

RBWM community-based nurse-led service £……………

If you wish to add any workings out for the Block and Cap please do so here:

Signed Financial Director:………………………………………………………………………..

Please print name and Organisation:……………………………………………………………