



Expression of Interest (EOI) Consultancy Services

Awarding Authority: Buckinghamshire Council

Buyers Reference: Walton Street Public Realm, Aylesbury

Project ID: DN478461

Project Description:

Buckinghamshire Council is pleased to confirm that it intends to issue fee quotation documents to **Commercial Team to include a Project manager, Cost Consultancy, and Contract Administration Services** in relation to **Walton Street Public Realm in Aylesbury**.

Applications to be considered for inclusion on the fee quotations' select list are invited from a suitably experienced **Commercial Team** to undertake the **roles of Project Manager, Cost Consultant, and Contract Administrator**. In order to Express an Interest to be included on the fee quotation list you are required to complete a Pre-Qualification Questionnaire (PQQ) (see further information on this process below).

You are asked to note that this EOI for inclusion on the fee quotation list is aimed at Commercial Teams ONLY; who are experienced in delivering Landscaping Works in urban town centre environments as per the Commercial Team advertisement.

The Tender period for this project is **4 weeks**, if you are expressing an interest, please ensure you take this period into consideration when submitting your PQQ

Note: BC are publishing an EOI for the **multi-disciplinary design team services** separately to this EOI. Please note that consultancies will only be considered for shortlists for either the multi-disciplinary design team or the commercial team they will not be considered for both service areas. Please only express interest in one of these services areas as appropriate to your experience.

Important Note: **If you are a material supply company, domestic sub-contractor, works contractor or have no experience in Landscape Architecture please do not register an Expression of Interest in the delivery of these Commercial team Services as your submission will not be considered:**

Services Description:

The aim of this project is to improve the approach and entrance to County Hall, to improve the hard and soft landscaping and to upgrade the lighting, paving, planting and street furniture.

The areas that are to be improved are along and off of Walton Street. **Appendix 1**, Photo Report Walton Street, gives a comprehensive picture of the current state of the public realm in and around Walton Street.

The attached Location Plan (**Appendix 2**) shows the areas to be improved clearly defined as:

1. Green area marked A
2. Pink area marked B – the entrance to New County Offices
3. Blue area marked C

The services will be awarded using Buckinghamshire Council's Standard terms of Consultant Appointment.

At

Buckinghamshire Council
Walton Street
Aylesbury
Bucks
HP20 1UZ

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Place of Delivery:

The **Consultancy services** will be delivered at:

Buckinghamshire Council
Walton Street
Aylesbury
Bucks
HP20 1UZ

Postcode Area for advert to be placed: National and Buckinghamshire.

Period of Contract:

1. **Mobilisation 3 weeks in July 2020**
2. **Appointment to Commence July 2020**
3. **Project Completion January 2022**

To be considered for this appointment please note that you will need to express an interest by submitting a completed PQQ via the Buckinghamshire Business Portal:

<http://www.supplybucksbusiness.org.uk>.

Registration on the Buckinghamshire Business Portal only takes a few minutes to complete and is free of charge.

Should you have difficulty in using the Buckinghamshire Business Portal to upload your documents please contact, ProActis Supplier Support on 0330 005 0352, alternatively go to the 'Help Icon' on the Portal Website, where you can register an issue.

Pre-Qualification:

To express an interest you are required to submit your completed PQQ via the Buckinghamshire Business Portal. EOI's will not be considered without an accompanying and properly completed PQQ. Please ensure you sign the PQQ and confirm the Honesty and Openness statement.

Pre-Qualification for Construction line members:

Construction Line Members are required to download BCCs standard PQQ from Buckinghamshire Business Portal and only need to complete the sections of the PQQ with the name of their company, construction line registration number, construction line category relevant to this project and relevant notational value(s).

Buckinghamshire Council requires Consultants to hold Level 3 (Gold) membership with Constructionline.

Pre-Qualification for Non-Construction line members:

If you are not registered with Construction line you are required to download BCCs standard PQQ from Buckinghamshire Business Portal and fully complete all sections of the PQQ and return with a full copy of the required attachments.

Numbers of Commercial Teams to be invited to Provide fee Quotation:

Buckinghamshire Council intends to invite **5 Commercial Teams** to provide fee quotations for this project. If more than **5** compliant expressions of interest are received then a random selection of **5 Commercial Teams** shall be undertaken via Construction line. If less than **5** compliant expressions of interest are received then those suppliers who have met the criteria shall be invited to participate in the fee quotation via the Buckinghamshire Business Portal.

Below are the service Categories and values we will use as an initial filtering system.

Constructionline: For any queries related to the Constructionline methodology, please contact:

Clare Judd Constructionline Key Account Manager, clare.judd@capita.co.uk or Tel No **07927 563412**.

Please make sure you have the correct details on your Constructionline profile 10 working days before the submission date of **22 May 2020**.

Category	Notation Value (£)
Cost Consultancies and Employers Agents; Landscaping	£27,000

Insurance:

Buckinghamshire Council have standard levels of insurance:

Public Liability Insurance	£10,000,000.00
Employers Liability Insurance	£10,000,000.00
Professional Indemnity Insurance	£ 5,000,000.00

Please ensure your details on your Constructionline profile show the appropriate levels of insurance.

The deadline to express an interest in providing the services, which includes submitting your signed and completed PQQ, is the 22nd May 2020.

Issue of Fee Quotation Documents:

The Invitation to provide fee quotation documents are planned to be uploaded onto the Buckinghamshire Business Portal, on the **3rd June 2020**.

Data Protection & Privacy:

Please note that any personal information observed during any part of the tender process shall be dealt with in compliance with the Data Protection Act 2018.

BC would advise that our Privacy Policy has been updated to comply with the requirements set out by the General Data Protection Regulation (GDPR).

The BC Privacy Policy can be viewed via our website www.bucks.gov.uk.