



TENDER RESPONSE – PART D – QUALITY EVALUATION FOR TITLE

Strategic Procurement

DN 710891

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Version: v1.00
Date: April 2024

Evaluation Criteria Questions to be Scored

This document sets out the questions asked as part of the Quality Evaluation of the procurement exercise. Bidders should therefore ensure that have read and fully understood the contents of the ITT and the evaluation approach taken to assess responses to these questions as set out in Section 5 of the Invitation to Tender.

The following Quality questions cover the specific services required by the Council. Answers should be concise and include examples of relevant contracts to demonstrate experience wherever possible.

Bidders must respond fully to each question and not simply refer to another answer or annexed document unless a question states that it is permissible. Where a Bidder fails to provide a response for a question(s) the Council will automatically award a score of "0" in respect of that question(s) and the Council reserves the right to reject that Bidder and not to consider that Bid further.

Bidders are encouraged to provide sufficient detail when responding to each question.

In providing responses to the questions set out in this document, **Bidders should not assume that the Council has any prior knowledge of the Bidder, its practice, reputation or its involvement in existing services, projects or procurements. In evaluating responses to these questions the Council will only consider information provided in response to these questions.**

Page Limits Per Question

Responses should not exceed the page limits indicated within each question.

The page limit is based on a single side of the size of the paper indicated for each criteria in the table below. The page limit is inclusive of text, drawings, diagrams, screen prints, flow charts or any other form of presenting a response. All text should be Arial font size 11.

Responses to each question should be completed on separate documents, clearly identified as being a response to each question. Once the response has been completed, it should be saved (preferably as a PDF document) in the naming format indicated below for that question. Please ensure when you upload your response to ProContract, that you attach your document for each of the questions below.

Question Weightings

The quality questions will be evaluated, scored and the weightings applied to each evaluation criteria question outlined in the Section 5 of the Invitation to Tender.

Criteria Number	Evaluation Criteria
D1	<p>Bidder's approach to Experience and Contract Examples</p> <p>Please provide details of your relevant contract experience Please describe:</p> <ul style="list-style-type: none"> • Brief Introduction to your organisation • Details of 3 successfully completed comparable projects in the last 5 years including the following: <ul style="list-style-type: none"> ○ Role on Project ○ Contract Value ○ Completion Date ○ Challenges of the project and how they were overcome <p>Relevance for this project.</p> <p>Please complete your response to this question within a separate document. Once you have finished your response, please save the document (preferably as a PDF) as 'Response to D1 - Bidder Name' and upload as part of your tender submission.</p> <p>Please ensure that you do not exceed the maximum page limit for this question of 8 A4 pages.</p>
	<p>Bidders approach to team Experience and Qualifications</p> <p>Please detail the CVs of proposed team members and their relevant experience, expertise and qualifications. Please state their role of each on the project. Please provide an organogram.</p> <p>Please complete your response to this question within a separate document. Once you have finished your response, please save the document (preferably as a PDF) as 'Response to D2 - Bidder Name' and upload as part of your tender submission.</p> <p>Please ensure that you do not exceed the maximum page limit for this question of 8 A4 pages.</p>
	<p>Bidders approach to Service Delivery</p> <p>Please describe how will you meet the requirements of the Specification including how you will implement the program. Your response should include but not limited to;</p> <ul style="list-style-type: none"> • Your approach to the design, fabrication and installation of the mounts packages for the large and complex objects. • Your approach to the design, fabrication and installation of other bespoke mounts. • Your approach to coordination and working in close collaboration with the Client, other Contractors and Consultants • Include an outline programme for design, fabrication and installation indicating coordination with case and gallery installation • Specialist skills that you will bring to the project <p>Please identify risks and opportunities with a particular focus on the six large and complex mounts and describe how you would mitigate them.</p>

	<p>Please complete your response to this question within a separate document. Once you have finished your response, please save the document (preferably as a PDF) as 'Response to D3 - Bidder Name' and upload as part of your tender submission.</p> <p>Please ensure that you do not exceed the maximum page limit for this question of 12 A4 pages.</p>
D4	<p>Bidder's approach to sustainability</p> <p>Wherever possible we require our contracts to deliver sustainability benefits within our local economic area. Please describe the sustainability benefits that you will bring to the BCP area as a direct consequence of winning our contract. Examples of benefits that you might commit to include but are not limited to the following:</p> <ul style="list-style-type: none"> Developing local skills within the BCP boundary by providing local careers talk(s); hosting work placement student(s) in education (e.g. school, college) through link(s) with educational establishment(s) within the BCP boundary on an annual basis throughout the duration of the contract. Note that such placement(s) must be additional to your current placements. <p>Minimising your impact on traffic congestion and air pollution within the BCP conurbation by embracing remotely hosted video meetings (e.g. MS Teams).</p> <p>Please complete your response to this question within a separate document. Once you have finished your response, please save the document (preferably as a PDF) as 'Response to D4 - Bidder Name' and upload as part of your tender submission.</p> <p>Please ensure that you do not exceed the maximum page limit for this question of 2 A4 pages.</p>