**Volume 5**

**Tender Evaluation Criteria**

## Scoring Guidance

## Stage 1

## Supplier Qualification and Formal Offer of Tender

## As part of their response, bidders must respond in full to the following mandatory requirements:

1. Qualification Parts 1 and 2
2. Qualification Stage Part 3 (a) Economic and Financial
3. Qualification Stage Part 3 (b) Modern Slavery
4. Form of Tender
5. Conflict of Interest Declaration
6. Non-Collusion Declaration
7. Contract Response
8. Reserved Information

Any Response, which does not meet these mandatory requirements, shall not be evaluated further.

## Stage 2

**Technical Mandatory Requirements**

Bidders shall comply with the following mandatory requirement as detailed below:

**Technical Mandatory Requirement**

|  |  |
| --- | --- |
| **Requirements** | |
| Supplier is accredited to ISO 9001 and provides up to date certificated evidence relevant to the goods or services. | Discretional Pass/Fail |

**Scoring criteria for mandatory Technical requirements:**

|  |  |
| --- | --- |
| **Criteria** | **Description** |
| Pass/Fail | This is a response that requires bidders to provide satisfactory evidence to a mandatory requirement critical to the delivery of the goods.Bidder’s response will be scored on a discretionary pass or fail basis. TfL may (in its discretion) either:  * pass / fail; or * fail and reject the tender on the grounds that the amendment/s or any associated mitigating action is unacceptable.  TfL shall exclude a bidder from consideration if they cannot achieve a “pass” to the requirement.Not answering the mandatoryrequirement will be treated as a ”fail”. |

Any bid, which does not pass this Technical mandatory requirement, shall not be evaluated further.

## Stage 3A

## Delivery Schedule Requirements

### Bidders shall comply with the following scored requirements as detailed below:

Bidders shall submit a Programme in an acceptable format (i.e. Primavera or Microsoft Project), with programme dates that align with delivery dates listed in the T&C’s Schedule 1 Detailed Terms and with enough float. A narrative should be provided which explains how the bidder proposes to achieve these dates and what they would do in the event of any delays.

A fully detailed programme for the duration of scope’s delivery is required. This must include, but it is not limited to:

* A full work breakdown structure including all activities required with associated durations and a logic for:
* Mobilisation
* Refurbishment process development and acceptance
* Quality control activities
* FAI
* Delivery of the refurbishment process for each of the train sets.
* Any other key dates.
* All the resources required to provide the works and be based on the proposed method statement.  The critical path(s) shall be clearly identified.
* A statement as to the intended shifts of working that reflect the Programme and shift patterns that you intend to operate in the performance of the works.

### **Failure to provide a reasonable response may result in a low-scoring bid.**

### **A score of zero may result in a bid being rejected.**

### Bids shall be evaluated as the following scored requirements as detailed below:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Assessment criteria |  | Inadequate | Poor | Good | Very Good | Excellent |
| Expected Delivery Dates | Weighting 20% | Few Expected Delivery Dates are later than the dates listed in T&C’s Schedule 1 Detailed Terms and no narrative provided.  No programme provided or incomplete.  Critical path(s) not clearly identified.  Incomplete statement detailing the intended shifts of working. | Few Expected Delivery Dates are later than the dates listed in T&C’s Schedule 1 Detailed Terms and no narrative provided.  A partially detailed programme for some elements of the scope’s delivery. Including, a partial work breakdown structure with some activities required and some durations with logic.  Some of the resources required to provide the works are included and the critical path(s) not clearly identified.  Incomplete statement detailing the intended shifts of working. | Few Expected Delivery Dates are later than the dates listed in T&C’s Schedule 1 Detailed Terms with narrative identifying reasons and mitigations.  A fully detailed programme for the duration of scope’s delivery. Including, a full work breakdown structure with all activities required and associated durations with logic.  All resources required to provide the works are included and the critical path(s) clearly identified.  A statement detailing the intended shifts of working. | All Expected Delivery Dates are earlier or match the dates listed in T&C’s Schedule 1 Detailed Terms with little float. Narrative provided which explains how the bidder proposes to achieve these dates and what they would do in the event of any delays.  A fully detailed programme for the duration of scope’s delivery. Including, a full work breakdown structure with all activities required and associated durations with logic.  All resources required to provide the works are included and the critical path(s) clearly identified.  A statement detailing the intended shifts of working. | All Expected Delivery Dates are earlier or match the dates listed in T&C’s Schedule 1 Detailed Terms with enough float. Narrative provided which explains how the bidder proposes to achieve these dates and what they would do in the event of any delays.  A fully detailed programme for the duration of scope’s delivery. Including, a full work breakdown structure with all activities required and associated durations with logic.  All resources required to provide the works are included and the critical path(s) clearly identified.  A statement detailing the intended shifts of working. |
| Geared Scoring |  | 0 | 4 | 9 | 16 | 25 |

## Stage 3B

### **Technical Requirements**

The technical requirements for the Goods and Services are contained in the Volume 2 Technical Requirement Specification (TRS) as issued as part of the ITT.

Bidders shall provide their technical submission responses as concisely as possible in a clear and consistent manner. The technical submissions shall comprise of:

* An outline process for refurbishment, with options as appropriate, compliant to the requirements of the TRS that will form the basis of the Process review and selection stage following contract award. Any potential benefits or propositions that would potentially add value to the refurbishment process or end user should be included.
* A description of how the bidder will develop the refurbishment process in line with the TRS and demonstrate compliance to the requirements.
* A description of the quality management processes that will be employed to ensure that first-offs are fully compliant, subsequent refurbishments are completed in a reliable and repeatable manner and instances of non-conformance will be identified and investigated as appropriate.
* A description supported by appropriate evidence of evidence of experience delivering similar or otherwise relevant scopes of work.

### **Failure to provide a reasonable response may result in a low-scoring bid.**

### **A score of zero may result in a bid being rejected.**

### Bids shall be evaluated as the following scored requirements as detailed below:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Assessment criteria |  | Inadequate | Poor | Good | Very Good | Excellent |
| Bidder’s Processes | Weighting 30% | Bidder’s processes and previous experience are inadequate providing no confidence or insufficient/no detail provided. | Bidder’s processes and previous experience are poor, providing limited confidence or insufficient/no detail provided. | Bidder’s processes and previous experience are good providing confidence in the bidder’s ability to provide fully compliant goods in a reliable and repeatable manner. Bidder has demonstrated that instances of non-conformance will be identified and investigated appropriately. | Bidder’s processes and previous experience are very good, providing a high level of confidence in the bidder’s ability to provide fully compliant goods in a reliable and manner with added value. Bidder has demonstrated that Instances of non-conformance will be identified and investigated appropriately. | Bidder’s processes are excellent, providing a very high level of confidence in the bidder’s ability to provide fully compliant goods in a reliable and repeatable manner with added value. Bidder has demonstrated that instances of non-conformance will be identified and investigated appropriately. |
| Geared Scoring |  | 0 | 4 | 9 | 16 | 25 |

## Stage 3C

## Commercial Requirements

### Bidders’ Commercial response will be evaluated based on their submissions of the Price, Contractual Compliance and Terms and Conditions.

### **Price**

### Priced document Volume 6 Cost Model column H to O (inclusive).

### Each item is to be priced

### Breakdown of costs:

### Batch Quantity for Manufacture (not priced)

### Materials per unit

### Set-up per Unit

### Labour (manufacture of goods) per Unit

### Overheads per Unit

### Factory Per Unit

### Distribution (delivery of goods to customer) per unit

### Profit per Unit

### Price Scoring Method:

|  |  |  |
| --- | --- | --- |
| Price Weighting 50% | Lowest Price Inverse Proportion (LPIP) scores prices relative to the lowest price with the lowest price getting the full scores. |  |

## Contractual Compliance

### TfL requires responses which are complete, compliant and without qualifications. Bidders shall therefore include the price of full compliance with the requirements in their bid.

## Terms and Conditions

### Bidder’s responses on Terms and Conditions will be scored on a discretionary pass or fail basis. TfL may (in its discretion) either:

* pass / fail; or
* fail and reject the tender on the grounds that the amendment/s or any associated mitigating action is unacceptable; or
* permit the amendment in which case it may make an Evaluation Cost Adjustment.