

Quotation Request – Gosport Borough Flag Pole Servicing and Maintenance.

Gosport Borough Council (GBC) invites you to quote for annual servicing and maintenance of Gosport Borough Council owned flag poles in 3 locations across the borough (for 2 years). Namely Falkland Gardens, Gosport Town Hall and Stokes Bay Splash Park as indicated on the plans below.

The work is to be carried out in accordance with;

- Health and Safety at Work Act 1974.
- Workplace (Health and Safety Welfare) regulations 1992.
- Management of Health and Safety at Work Act 1999.
- Provision and Use of Work Regulations 1998.

Locations covered by the service quote;

- Falkland Gardens, Mumby Road, Gosport. Hampshire. PO12 1EP. – 3x flag poles.
- Gosport Town Hall, High Street, Gosport. Hampshire. PO12 1EB – 2x Flag poles.
- Stokes Bay Splash Park, The Promenade, Stokes Bay Road, Gosport. Hampshire. PO12 2BL – 1x flag pole.

Servicing of each pole is to include;

- 1x service visit per year.
- Secure the work area with high visibility barriers surrounding the pole and plant.
- Visual inspection of base plate / mountings / anchor bolts.
- Visual inspection of pole and finial.
- Visual inspection and security of access cover plate and lock / fixing.
- Visual and operational check of ropes / pulleys / lanyard.
- Visual and operational check of toggles / cleats / clips.
- Maintenance and lubrication of all elements above. Silicone or other clear grease to be used where necessary.
- Clear site of materials and leave tidy.
- Production of a written service report and remedial repairs / maintenance list.

Maintenance during the service visit;

- Will include running repairs and adjustments of the serviced items, and minor items such as toggle replacement / clips or nuts and bolts.
- Will not include major parts or works such as replacement ropes / lanyards / finial / pole or baseplates.

The Contractor will need to visit the site to assess the works required, access restrictions and any allowances for vehicular traffic and pedestrians' access for the duration of these works.

Ensure all Health and Safety requirements are in place including a risk assessment and method statement for the works with particular attention to working at height, and Mobile Elevated Working Platforms training and compliance (if a MEWP is to be used) provided with your quote and that a minimum of £5m public liability insurance cover is in place at the time of these works.

Quotation Process

Please provide a full breakdown of materials, plant and labour costs in your quotation. This must be submitted through the South East Business Portal (SEBP).

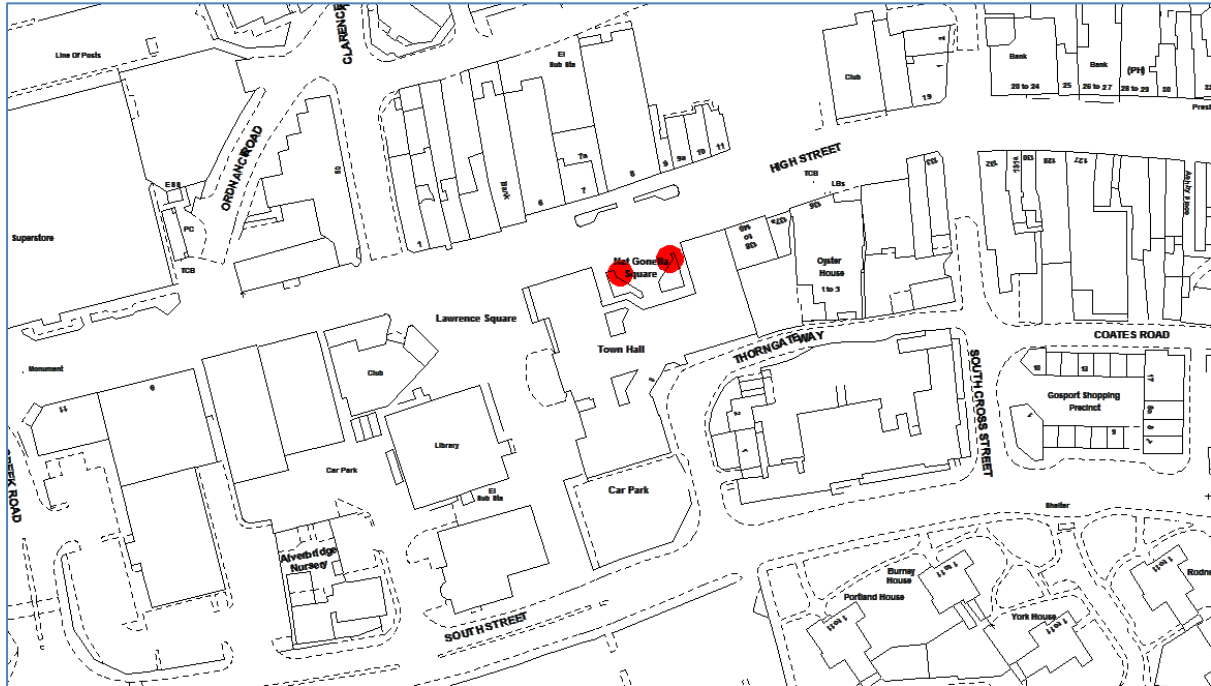
Any enquiries must also be sent through the SEBP.

The deadline for quotations to be submitted is 18th December 2020 at 12:00.

Servicing visits are to be arranged for the week commencing 5th April 2021 and 4th April 2022.

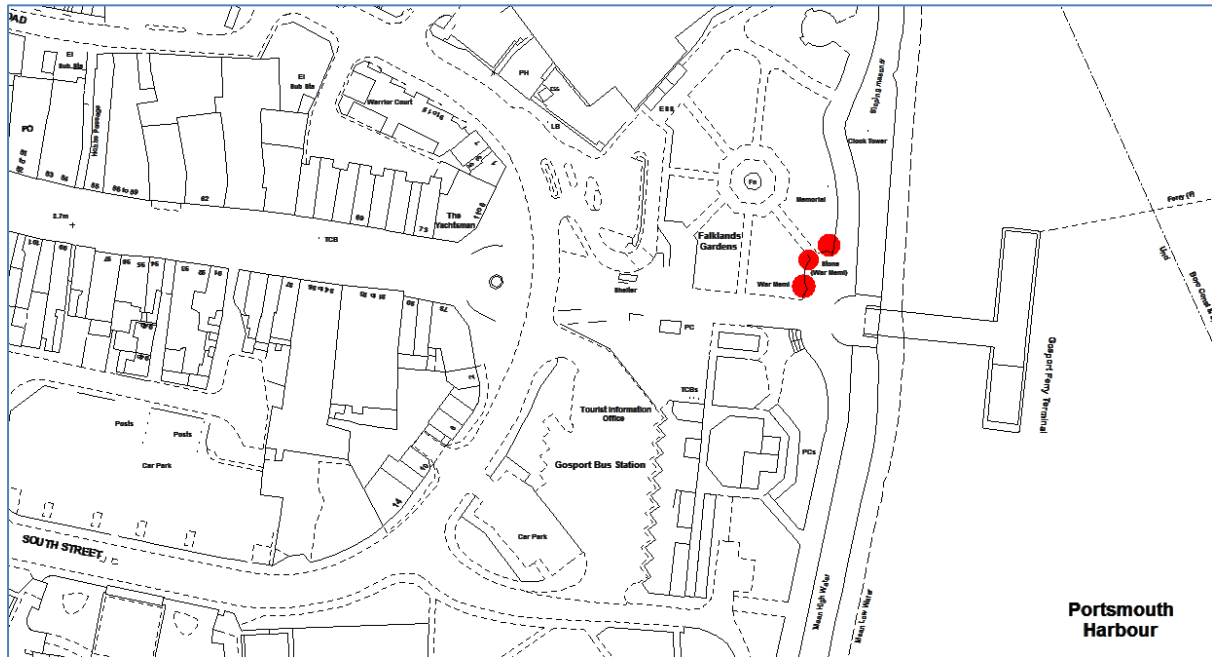


Town Hall Plan and Photograph





Falkland Gardens Plan and Photograph





Stokes Bay Splash Park Plan and photograph

