

Designers Risk Assessment for 17301 Elms Bank Specialist Arts College

Feb 2018

Section: A		Project: New Hydrotherapy Pool		Section: General	Rev:
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:	
Location & Site Access	Existing school is in a residential area	A PC OTH	No adjacent premises area affected.	Low	
	Contractor's access into the site is via existing entry and exit vehicular access points from Ripon Avenue. Access to the site is across a public footpath route, risk of collision with other vehicles/ pedestrians.		PC to ensure roads/footpaths are kept clear of debris and mud PC to erect advanced warning signs for drivers e.g. 'Caution Site Traffic Turning' PC to adequately sign site for deliveries and provide barriered unloading area.	Low	
Existing usage of site	Disruption to existing environment	A PC OTH	PC to ensure that all access points into the school grounds are kept clear at all times for staff vehicles & school deliveries	Low	
	Disruption to school parking		School parking to be maintained throughout the works with the exception of the school holidays. PC to ensure that all access points into the school grounds are kept clear at all times for emergency and staff vehicles.	Low	
	Disruption to existing school working environment		Access to the existing building is to be agreed with the school . PC to provide detailed programme of works. Certain works to be carried out in school holiday periods only in agreement with all other relevant parties.	Low Disruption to existing school working environment / PC programme.	
Deliveries	Risk of collision with other vehicles/ pedestrians.	A PC OTH	PC to ensure adequate scheduling of deliveries, by ensuring that deliveries to the site are kept outside of the schools primary activity times, which is 8-9.15am, 12-2pm, 3-4pm. PC to provide this information to suppliers & details on how to proceed to site area. PC to avoid deliveries at peak traffic periods. PC to ensure use of PPE	Low	
Emergency vehicle access	Risk of accident on site or Ripon Avenue requiring emergency services	A PC OTH	PC to ensure that all access points into the school grounds are kept clear at all times for emergency. PC to keep road clear at all times. PC to ensure access to telephone available	Low	
Site Compound / Security	Site compound area located within school grounds risk of trespass, vandalism and theft leading to injury to others.	A PC OTH	Site compound area enclosed with 2.4m high fencing. Site security to be maintained during works. PC to take all reasonable steps to mitigate likelihood of break-in. Out-of-hours security maybe required.	Risk of trespass, vandalism and theft leading to injury to others.	

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	No details of PC site compound layout		<p>PC to ensure materials in stable and safe manner. Remove ladders from scaffold at night or lock on upper lifts.</p> <p>PC to erect advanced warning signs for drivers e.g. 'Caution Site Traffic Turning'</p> <p>PC to adequately sign site for deliveries and provide barriered unloading area.</p> <p>PC to provide details of site compound layout to show access routes and areas for unloading, cabins, welfare etc.</p>	<p>Low</p> <p>Low</p>
Fire safety/ evacuations	Risk of people not knowing location of temporary fire exits, routes & safe areas during construction period.	A PC OTH	<p>PC /school to ensure all aware of new fire exit routes.</p> <p>School must carry out fire alarm / evacuation testing during early construction.</p> <p>Inform the fire brigade & seek advice.</p> <p>PC to provide safe route including suitable protection & signage.</p>	<p>Low</p> <p>Low</p>
Movement of Operatives	Risk of injury to operatives moving around the site & in the partially completed extension.	A PC OTH	<p>PC to keep clear access routes all times.</p> <p>PC to 'red-tape' scaffold standards.</p> <p>PC to ensure use of PPE</p>	Low
Movement of Pedestrians	Risk of injury to passing pedestrians.	A PC OTH	<p>PC to erect barriers and signs diverting pedestrians around hazard, where required.</p> <p>PC to ensure that all operatives have a high awareness of children playing in the existing play areas, adjacent to the works</p>	Low
Location of temporary power cables.	Risk of electrocution if run over/cut/abused - also trip hazard. Risk of electrocution if power tools faulty.	A PC SE OTH	<p>PC to use 110V or 240V for short periods only with RCD trip.</p> <p>PC to route cables away from trafficked areas and tie back as necessary.</p> <p>PC to ensure all power tools serviced and in sound working order.</p>	Low
Welfare	Risk of illness or accident.	A PC OTH	<p>PC to ensure adequate facilities for contractor's staff & Client representatives in accordance with existing regulations within context of toilet and cabin accommodation provided.</p> <p>Use PPE and refer to COSHH Regulations & HSE guidelines</p>	Low
COSHH - rated materials	Risk of injury by contact/inhalation/spillage	A PC	PC to ensure all COSHH and Hazpak information is available on site and all operatives aware of COSHH implications.	Low
Location of underground services / drainage	Risk of electrocution/gas explosion Risk of hitting water main.	A PC ST SE OTH	PC to ensure use of CAT detector and undertaker's plans to highlight on the ground any buried cables/pipes. PC to call out undertakers if uncertain of nature of cable/pipe.	Low

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	<p>Live services will be maintained to existing occupied buildings</p> <p>Existing drainage runs located in areas of construction</p>		<p>Refer to SE.</p> <p>Survey carried out</p>	<p>Risk of water damage, electrocution / gas explosion</p> <p>Low</p>
Site organisation and storage	Risk of misuse of equipment/materials and dangerous stacking/storage.	<p>A</p> <p>PC</p>	<p>Demarcation of site area.</p> <p>PC to ensure storage/handling implications of incoming deliveries can be reasonably dealt with by site staff.</p> <p>PC to physically contain site within barriers and sign accordingly.</p> <p>PC to ensure all materials are stored to avoid collapse/overturning/overspill onto highway or footpath.</p>	Low
Ground conditions	Risk of unknown ground conditions, water table, contaminated land.	<p>A</p> <p>PC</p> <p>ST</p>	<p>Site survey commissioned & report received.</p> <p>Topographical survey has been carried out</p>	Low
Cranes	<p>Uneven ground</p> <p>Risk of injury to operatives moving around the site & in the partially completed extensions.</p>	<p>A</p> <p>PC</p>	<p>Crane to be located in an agreed defined area taking account of existing and new services and topography. The area to be suitably marked and cordoned off.</p> <p>The crane shall be fully maintained, checked and certified at regular intervals. All slings to be securely fixed, worn slings must not be used.</p> <p>Safe working loads must be clearly stated.</p> <p>PC shall provide a method statement for carnage work.</p>	Low

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Section: B		Project: New Hydrotherapy Pool		Section: Site-wide Elements		Rev:	
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:			
Construction of new build	Adjacent to occupied existing school areas	A PC SE ST OTH	Existing school entrance/exit from classrooms and access to gym have to be closed due to construction of new building PC to provide detailed programme of works. PC to ensure practical measures taken to control noise/dust etc at source. New build area enclosed with 2.4m high fencing & protection to existing buildings as required. PC to ensure that all access/egress points into the school are kept clear at all times. PC to provide safe route including suitable protection & signage.	School & other relevant parties to assess throughout project.			
Demolition of existing Changing Rooms, Sensory Room, Drama Studio, Hydrotherapy Unit & detached Garage	Disruption to existing school working environment	A PC SE ST OTH	Existing temporary classroom block and garages to be vacated and emptied into existing school building prior to demolition of their building. Access to the existing building is to be agreed with the school. PC to provide detailed programme of works. Certain works to be carried out in school holiday periods only in agreement with all other relevant parties. PC to ensure that all access/egress points into the school are kept clear at all times. PC to provide safe route including suitable protection & signage. PC to ensure practical measures taken to control noise/dust etc at source.	School & other relevant parties to assess throughout project.			
Dust	Risk of inhalation	A PC	PC to manage work for access into and in existing occupied building to minimise dust. Method statements to be provided by PC for temporary screens dust extraction units etc. Use PPE and refer to COSHH Regulations & HSE guidelines	Low			
Noise pollution	noise risk to operatives & school users.	A PC ST	PC to ensure practical measures taken to control noise at source. PC to ensure ear protection is available and worn by operatives/visitors when appropriate. Use PPE and refer to COSHH Regulations & HSE guidelines	Low			
Lifting Operations	Risk of falling materials/plant.	A PC ST OTH	PC to ensure all cranes/hoists/gin wheels/ropes/slides certified and serviced. PC to ensure site designated hard hat/boot area. Use PPE and refer to HSE guidelines	Low			

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<i>Pollution/Contamination and Waste Disposal</i>	<i>Contamination of drains/watercourses & fly tipping.</i>	A PC	<i>PC to ensure COSHH documentation readily available for disposal of waste products. Do not use gullies/drains. PC to utilise only licensed waste carriers and ensure receipts for tipped loads checked and retained on site.</i>	Low
<i>Falls from heights</i>	<i>Risk of Injury caused by fall.</i>	A PC	<i>PC to ensure proper access equipment/scaffold available for all operation over 1.2 m. Access plant to be certified and properly serviced. Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals. Any scaffold/ladder not to be used to be prominently marked as such. Use PPE and refer to HSE guidelines</i>	Low
<i>Lighting</i>	<i>Risk of Injury caused by inadequate lighting.</i>	A PC SE	<i>PC to ensure appropriate lighting equipment is used</i>	Low

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Section: C		Project: New Hydrotherapy Pool		Section: Demolition /Soft-strip		Rev:	
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:			
Demolition of existing Changing Rooms, Sensory Room, Drama Studio, Hydrotherapy Unit & detached Garage	Disruption to existing school working environment Sudden collapse Risk of injury.	<div>A PC SE ST OTH</div>	Existing temporary classroom block and garages to be vacated and emptied into existing school building prior to demolition of their building. Access to the existing building is to be agreed with the school. PC to provide detailed programme of works. Certain works to be carried out in school holiday periods only in agreement with all other relevant parties. PC to ensure that all access/egress points into the school are kept clear at all times. PC to provide safe route including suitable protection & signage. PC to ensure practical measures taken to control noise/dust etc at source. Method Statement prepared before commencing any work. PC to erect barriers and signs diverting pedestrians around hazard, where required. Area enclosed with 2.4m high fencing & protection. Use PPE and refer to HSE guidelines	School & other relevant parties to assess throughout project.			
Asbestos	Asbestos -long term health risk	<div>A PC OTH</div>	Commissioned specialist survey (Type 3) to determine presence of asbestos before commencement of works and remove and dispose of any contamination by specialist company. Refer to Type 3 survey sampling, identification and assessment survey Use PPE and refer to COSHH Regulations & HSE guidelines	Low			
Dust	Risk of inhalation	<div>A PC</div>	PC to manage work for access into and in existing occupied building to minimise dust. Method statements to be provided by PC for temporary screens dust extraction units etc. Use PPE and refer to COSHH Regulations & HSE guidelines	Low			
Location of existing services / drainage in areas to be demolished	Risk of electrocution/gas explosion Risk of flooding. Live services will be maintained to	<div>A PC ST SE</div>	PC to ensure use of CAT detector and undertaker's plans to highlight on the ground any buried cables/pipes. PC to call out undertakers if uncertain of nature of cable/pipe. Refer to SE.	Low Risk of water damage.			

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	<i>existing occupied building</i>	<i>OTH</i>	<i>Refer to drawings obtained.</i>	<i>electrocution / gas explosion</i>
<i>Bats</i>	<i>Risk of disturbance of nests Delay to programme</i>	<i>A</i>	<i>Commissioned specialist survey</i>	<i>Low</i>

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Section: D	Project: New Hydrotherapy Pool		Section: Substructure	Rev:
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:
Location of underground services / drainage	<p>Risk of electrocution/gas explosion</p> <p>Risk of hitting water main.</p> <p>Live services will be maintained to existing occupied building</p> <p>Existing drainage runs located in areas of construction</p>	<p>A</p> <p>PC</p> <p>ST</p> <p>SE</p> <p>OTH</p>	<p>PC to ensure use of CAT detector and undertaker's plans to highlight overground any buried cables/pipes. PC to call out undertakers if uncertain of nature of cable/pipe.</p> <p>Refer to SE.</p> <p>Survey commissioned & report received.</p>	<p>Low</p> <p>Risk of water damage, electrocution / gas explosion</p> <p>Low</p>
Ground conditions	<p>Risk of unknown ground conditions, water table, contaminated land.</p>	<p>A</p> <p>PC</p> <p>ST</p>	<p>ST have commissioned site survey & report received.</p> <p>Topographical survey has been carried out.</p>	<p>Low</p>
Excavations – general	<p>Use of excavation equipment is unavoidable.</p> <p>Risk of collapse of trench sides</p> <p>Risk of falls into excavations by operatives</p> <p>Flooding and Instability</p> <p>Materials falling onto operatives in trenches</p>	<p>A</p> <p>PC</p> <p>ST</p>	<p>PC to keep depth of excavations to a minimum.</p> <p>PC to ensure suitable batter or support any excavation over 1.2 m, temporary edge protection and barrier/cover when unattended.</p> <p>Operatives to wear high visibility vests</p> <p>Provide adequate mechanical pumps to discharge safely on designated area</p> <p>Do not store spoil or other materials close by.</p> <p>Use PPE and refer to COSHH Regulations & HSE guidelines</p>	<p>Low</p> <p>Low</p> <p>Low</p>
In-situ concrete	<p>Handling</p>	<p>PC</p> <p>ST</p>	<p>Refer to ST risk assessment</p> <p>Use PPE and refer to COSHH Regulations & HSE guidelines</p>	<p>Refer to ST risk assessment</p>
Brickwork/ blockwork (general)	<p>Manual handling weight of materials</p> <p>Repetitive handling -risk of upper limb disorders</p>	<p>A</p> <p>PC</p> <p>ST</p>	<p>Use PPE and refer to COSHH Regulations & HSE guidelines</p> <p>Weight not to exceed 20 kg per brick</p>	<p>Low</p>
Cement mortar (general)	<p>Skin contact</p> <p>Inhalation of dust</p> <p>Manual / repetitive handling - risk of injury</p>	<p>A</p> <p>PC</p> <p>ST</p>	<p>Use PPE and refer to COSHH Regulations & HSE guidelines</p>	<p>Low</p>

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Section: E		Project: New Hydrotherapy Pool		Section: Superstructure		Rev:
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:		
Structural steel	Refer to ST	A PC ST	Refer to ST risk assessment Use PPE and refer to HSE guidelines	Refer to ST risk assessment		
Block & beam floor	Refer to ST risk assessment	A PC ST	Refer to ST risk assessment Use PPE and refer to COSHH Regulations & HSE guidelines	Refer to ST risk assessment		
Brickwork / blockwork (general)	Manual handling weight of materials	A PC ST	Use PPE and refer to COSHH Regulations & HSE guidelines	Low		
	Repetitive handling -risk of upper limb disorders		Weight not to exceed 20 kg per brick / block	Low		
	Risk of Injury caused by falling from height		PC to ensure proper access equipment/scaffold available for all operation over 1.2 m. Access plant to be certified and properly serviced. Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals. Any scaffold/ladder not to be used to be prominently marked as such.	Low		
Cement mortar (general)	Skin contact / inhalation of dust	A PC ST	Use PPE and refer to COSHH Regulations & HSE guidelines	Low		
	Manual / repetitive handling - risk of injury		Weight not to exceed 25 kg	Low		
	Risk of Injury caused by falling from height		PC to ensure proper access equipment/scaffold available for all operation over 1.2 m. Access plant to be certified and properly serviced. Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals. Any scaffold/ladder not to be used to be prominently marked as such.	Low		
Windows (general)	Aluminium frames - Manual handling weight of materials - risk of injury Manoeuvring into position impact blows	A PC	Items to be mechanically transported and lifted Restrictors (100mm) on opening lights Window poles / electronic opening at H/L. PC to ensure proper access equipment/scaffold available for all operation over 1.2 m. Access plant to be certified and properly serviced. Scaffold and ladders to be erected by experienced tradesmen to current codes of	Low Low		

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	<p><i>Cleaning</i></p> <p><i>Breakage</i></p>		<p><i>practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals. Any scaffold/ladder not to be used to be prominently marked as such.</i></p> <p><i>Use PPE and refer to HSE guidelines</i></p>	Low
<p><i>Metal roof sheet decking</i></p>	<p><i>Manual handling weight of materials - risk of injury</i></p> <p><i>Manoeuvring into position impact blows</i></p> <p><i>Risk of Injury caused by falling from height (installers)</i></p> <p><i>Aluminium gutters and downpipes</i></p>	<p>A PC</p>	<p><i>Items to be mechanically transported and lifted</i></p> <p><i>PC to ensure proper access equipment/scaffold available for all operation over 1.2 m.</i></p> <p><i>Access plant to be certified and properly serviced. Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals. Any scaffold/ladder not to be used to be prominently marked as such.</i></p> <p><i>Fall / arrest system specified</i></p> <p><i>Use PPE and refer to COSHH Regulations & HSE guidelines</i></p>	<p>Low</p> <p>Low</p> <p>Low</p>
<p><i>Plant Room</i></p>	<p><i>Risk of electrocution/gas explosion</i></p> <p><i>Location</i></p> <p><i>- Size</i></p> <p><i>- Access</i></p> <p><i>- Headroom</i></p>	<p>A SE PC</p>	<p><i>Refer to SE risk assessment</i></p> <p><i>Use PPE and refer to COSHH Regulations & HSE guidelines</i></p>	<p><i>Refer to SE risk assessment</i></p> <p>Low</p>

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Section: F	Project: New Hydrotherapy Pool		Section: Internal Works	Rev:
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:
Plasterboard (general)	Manual handling weight of materials - risk of injury Risk of Injury caused by falling from height (installers)	A PC	Weight not to exceed 20kg Use PPE and refer to COSHH Regulations & HSE guidelines Access plant to be certified and properly serviced. Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals. Any scaffold/ladder not to be used to be prominently marked as such.	Low
Plaster finish (general)	Manual handling weight of materials - risk of injury Risk of injury by contact / inhalation /spillage Risk of Injury caused by falling from height (installers)	A PC	Weight not to exceed 20 kg Use PPE and refer to COSHH Regulations & HSE guidelines Access plant to be certified and properly serviced. Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals. Any scaffold/ladder not to be used to be prominently marked as such.	Low
Suspended ceiling (general)	Manual handling weight of materials - risk of injury Risk of Injury caused by falling from height (installers)	A PC	Weight not to exceed 20 kg Use PPE and refer to COSHH Regulations & HSE guidelines Access plant to be certified and properly serviced. Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals. Any scaffold/ladder not to be used to be prominently marked as such.	Low Low
Internal doors (general)	Manual handling weight of materials - risk of injury	A PC	Use PPE and refer to COSHH Regulations & HSE guidelines	Low

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<i>Painting / varnish (general)</i> <i>Floor screeds (general)</i> <i>Flooring (general)</i>	<i>Risk of injury by contact / inhalation / spillage</i> <i>Risk of Injury caused by falling from height</i>	A PC	<i>Use PPE and refer to COSHH Regulations & HSE guidelines</i> <i>Access plant to be certified and properly serviced. Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals. Any scaffold/ladder not to be used to be prominently marked as such.</i>	<i>Low</i>
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Section: G	Project: New Hydrotherapy Pool			Section: Mechanical Services	Rev:
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:	
See Separate Risk Assessment					

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Section: H	Project: New Hydrotherapy Pool			Section: Electrical Services	Rev:
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:	
See Separate Risk Assessment					

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Section: J	Project: New Hydrotherapy Pool		Section: External Works		Rev:
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:	
Kerb laying	Manual handling weight of materials - risk of injury Risk of collision with pedestrians.	A PC	To be mechanically transported and lifted PC to ensure all cranes/hoists/gin wheels/ropes/slings certified and serviced. Use PPE and refer to HSE guidelines PC to erect barriers and signs diverting pedestrians around hazard, where required.	Low	
Concrete pavers	Manual handling weight of materials - risk of injury Risk of collision with pedestrians.	A PC	To be mechanically transported and lifted PC to ensure all cranes/hoists/gin wheels/ropes/slings certified and serviced. Use PPE and refer to HSE guidelines PC to erect barriers and signs diverting pedestrians around hazard, where required.	Low	
Balustrades / railings	Manual handling weight of materials - risk of injury Handling & installation -manoeuvring into position impact blows Risk of collision with pedestrians.	A PC	To be mechanically transported and lifted PC to ensure all cranes/hoists/gin wheels/ropes/slings certified and serviced. Use PPE and refer to HSE guidelines PC to erect barriers and signs diverting pedestrians around hazard, where required.	Low	
Macadam	Injuries caused due to inhalation, ingestion or absorption of hazardous substances and/or materials Risk of collision with pedestrians.	A PC	Use PPE and refer to HSE guidelines Plant to be certified and properly serviced & operators to be skilled & trained. PC to erect barriers and signs diverting pedestrians around hazard, where required.	Low	

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Section: K	Project: New Hydrotherapy Pool		Section: Test & Commissioning	Rev:
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:
See Separate Risk Assessment				

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Section: L	Project: New Scape Building & Links		Section: Maintenance	Rev:
Item:	Identified Hazard:	Assess by:	Actions taken to eliminate/reduce:	Residual risk:
CLEANING & MAINTENANCE REGIME TO BE DEVELOPED AS PART OF HEALTH and SAFETY FILE				
Cleaning and redecoration of external wall finishes	Risk of falling Risk of falling equipment Risk of injury to building users.	A	<i>Cleaning/ maintenance Contractor to provide a safe working method statement.</i> <i>Cleaning/ maintenance Contractor to ensure proper access equipment/scaffold available for all operation over 1.2 m.</i> <i>Access plant to be certified and properly serviced.</i> <i>Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals.</i> <i>Use PPE and refer to HSE guidelines</i> <i>Erect barriers and signs diverting pedestrians around hazard.</i>	Access for maintenance to be developed. Health & safety file to be compiled.
Cleaning of glazed elements	Risk of falling Risk of breakages Risk of falling equipment Risk of injury to building users.	A	<i>Cleaning/ maintenance Contractor to provide a safe working method statement.</i> <i>Cleaning/ maintenance Contractor to ensure proper access equipment/scaffold available for all operation over 1.2 m.</i> <i>Access plant to be certified and properly serviced.</i> <i>Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals.</i> <i>Use PPE and refer to HSE guidelines</i> <i>Erect barriers and signs diverting pedestrians around hazard.</i>	Access for maintenance to be developed. Health & safety file to be compiled.
Replacement of broken glass	Risk of falling Risk of cuts and lacerations during deliver/fixing Risk of falling equipment	A	<i>Cleaning/ maintenance Contractor to provide a safe working method statement.</i> <i>Cleaning/ maintenance Contractor to ensure proper access equipment/scaffold available for all operation over 1.2 m.</i> <i>Access plant to be certified and properly serviced.</i> <i>Scaffold and ladders to be erected by experienced tradesmen to current codes of</i>	Access for maintenance to be developed. Health & safety file to be compiled.

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			<p><i>practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals.</i></p> <p><i>Use PPE and refer to HSE guidelines</i></p> <p><i>Erect barriers and signs diverting pedestrians around hazard.</i></p>	
Cleaning of gutters	<p>Risk of falling</p> <p>Risk of falling equipment</p>	A	<p><i>Cleaning/ maintenance Contractor to provide a safe working method statement.</i></p> <p><i>Cleaning/ maintenance Contractor to ensure proper access equipment/scaffold available for all operation over 1.2 m.</i></p> <p><i>Access plant to be certified and properly serviced.</i></p> <p><i>Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals.</i></p> <p><i>Use PPE and refer to HSE guidelines</i></p> <p><i>Erect barriers and signs diverting pedestrians around hazard.</i></p>	<p><i>Access for maintenance to be developed.</i></p> <p><i>Health & safety file to be compiled.</i></p>
Replacement of luminaries	<p>Risk of falling</p> <p>Risk of cuts and lacerations</p> <p>Risk of falling equipment</p>	SE	<p><i>Cleaning/ maintenance Contractor to provide a safe working method statement.</i></p> <p><i>Cleaning/ maintenance Contractor to ensure proper access equipment/scaffold available for all operation over 1.2 m.</i></p> <p><i>Access plant to be certified and properly serviced.</i></p> <p><i>Scaffold and ladders to be erected by experienced tradesmen to current codes of practice, scaffold/ladder inspection log kept up to date, and inspected at prescribed intervals.</i></p> <p><i>Use PPE and refer to HSE guidelines</i></p> <p><i>Erect barriers and signs diverting pedestrians around hazard.</i></p>	<p><i>Access for maintenance to be developed.</i></p> <p><i>Health & safety file to be compiled.</i></p>

Key: A = Architect

ST = Structural Engineer

SE = Services Engineer

PC = Principal Contractor

OTH = Other