

Date: 19 January 2023

Folkestone & Hythe District Council  
Civic Centre  
Castle Hill Avenue  
Folkestone  
Kent  
CT20 2QY  
Direct dial: [REDACTED]  
[REDACTED]

**Private and Confidential**

Attn: [REDACTED]  
GAS ADVISORY SERVICES LIMITED  
T/A Phoenix Compliancy Management  
1 WATERSIDE COURT GALLEON BOULEVARD  
CROSSWAYS BUSINESS PARK  
DARTFORD  
KENT  
DA2 6NX  
Company No. 03362259

Dear [REDACTED],

**JCT Minor Works contract for Technical Consultancy Services for Gas Heating Works (ref DN586166)**

The District Council of Folkestone and Hythe wishes to extend the above contractual agreement from 6 December 2023 by a further consecutive period of 11 months until 31 October 2024 (as provided for under item 2.2 of the Contract Particulars). The extension of the term of this Contract shall be on the basis that the Contract will continue to be the same terms and conditions as those previously agreed, without change.

If you agree to extend the contract by the proposed additional period, please sign and date one copy of this letter and return it to me directly at your earliest convenience. Please retain the second copy for your records.

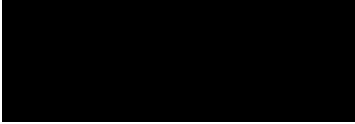
For and on behalf of  
**The District Council of Folkestone and Hythe**

[REDACTED]

[REDACTED]

Housing Asset Lead Specialist

*I confirm receipt of this extension notification and consent to the extension as detailed.*



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*(signature of authorised Signatory)*

*For and on behalf of*  
**Gas Advisory Services Limited**