**APPENDIX 3 – ESTABLISHMENTS AND DELIVERY REQUIREMENTS**

1. **Civic Cleaning**

**PLEASE NOTE:** The addresses that are highlighted in yellow are the buildings where more than one person would be placing orders. These are buildings where it is required that the successful bidder should set up 2 accounts.

| **Delivery Location**  **Establishment Address & Tel No.** | **Delivery frequency** | **Delivery Window**  **AM / PM** |
| --- | --- | --- |
| ABBEY HULTON LOCAL CENTRE,  Civic Cleaning Team,  Abbotts Road, Abbey Hulton,  Stoke on Trent, ST2 8DU | Every 3 months | 09:00 – 16:30 |
| BLURTON LOCAL CENTRE,  Civic Cleaning Team,  111 Finstock Avenue, Blurton,  Stoke on Trent, ST3 3JU | Every 3 months | 09:00 – 16:30 |
| BURSLEM ENTERPRISE CENTRE  Civic Cleaning Team,  Moorland Road, Burslem,  Stoke on Trent, ST6 1JQ | Every 3 months | 11:00 – 13:00 |
| Carmountside Crematorium,  Civic Cleaning Team,  Leek Road, Abbey Hulton,  Stoke on Trent, ST2 7AB | Every 3 months | 08:00 – 09:00 |
| BOOTH STREET DEPOT,  Civic Cleaning Team,  Booth Street, Stoke,  Stoke on Trent, ST4 4AL | Monthly | 08:00 – 09:00 |
| REGENT CENTRE,  Civic Cleaning Team,  Regent Road, Hanley,  Stoke on Trent, ST1 3EG | Every 2 months | 09:00 – 17:00 |
| SWIFT HOUSE,  Civic Cleaning Team,  Glebe Street, Stoke,  Stoke on Trent ST4 1HH | Every 3 months | 09:00 – 16:00 |
| CIVIC CENTRE,  Night Cleaners,  Glebe Street, Stoke,  Stoke on Trent, ST4 1HH | Every 2 weeks | 07:00 – 17:00 |
| HANLEY TOWN HALL,  Civic Cleaning Team,  Albion Street, Hanley,  Stoke on Trent, ST1 1XP | Every 2 months | 09:00 – 16:30 |
| STOKE TOWN HALL,  Request Cleaning Team,  Kingsway, Stoke,  Stoke on Trent, ST4 1JH | Every month | 07:00 – 17:00 |
| 1 Smithfield,  Civic Cleaning Team,  Leonard Coates Way, Hanley,  Stoke on Trent, ST1 4FA | To be confirmed | 09:00 – 16:30 |
| STEEL HOUSE,  Civic Cleaning Team,  Media Way, Hanley,  Stoke on Trent, ST1 5SZ | Every 2 months | 07:00 – 17:00 |
| STOKE LOCAL SERVICE CENTRE,  Civic Cleaning Team,  South Wolfe Street, Stoke,  Stoke on Trent, ST1 | Every 6 weeks | 09:00 – 17:00 |
| SWANN HOUSE,  Civic Cleaning Team,  Boothen Road, Stoke,  Stoke on Trent, ST4 4WA | Every month | 09:00 – 16:30 |
| UNISON,  Civic Cleaning Team,  Kingsway, Stoke,  Stoke on Trent, ST4 1JH | Every 6 months | Tuesday or Thursday between  14:00 and 15:00 |
| CROMER ROAD WEIGHBRIDGE,  Civic Cleaning Team,  Cromer Road, Northwood,  Stoke on Trent | Every 3 months | 15:15 – 20:00 |
| DORIS ROBINSON COURT,  Civic Cleaning Team,  Viscount Way, Meir,  Stoke on Trent, ST3 7TR | Every 3 months | 08:30 – 16:00 |
| YOUTH OFFENDING SERVICES,  Civic Cleaning Team,  Liberty House, Marsden Street, Hanley, Stoke on Trent, ST1 2BW | Every 3 months | 09:00 – 16:00 |
| FENTON LOCAL CENTRE,  Civic Cleaning Team,  Baker Street, Fenton,  Stoke on Trent, ST4 3AF | Every 3 months | 09:00 – 16:30 |
| FOREST COURT FLATS,  Civic Cleaning Team,  Union Street, Hanley,  Stoke on Trent, ST1 5PD | Every 3 months | 16:00 – 17:00 |
| GOLDENHILL COMMUNITY CENTRE,  Drummond Street, Goldenhill,  Stoke on Trent, ST6 5RF | Every 3 months | 09:00 – 11:00  Mondays only or by arrangement |
| GORDON HOUSE,  Civic Cleaning Team,  24-26 Kingsway, Stoke,  Stoke on Trent, ST4 1JH | Every 3 months | 09:00 – 16:00 |
| CITY CENTRAL LIBRARY,  Civic Cleaning Team,  Bethesda Street, Hanley,  Stoke on Trent,ST1 3RS | Every 3 months | 08:00 – 17:00 |
| HANLEY MARKET,  Civic Cleaning Team,  Potteries Shopping Centre,  Quadrant Road, Hanley,  Stoke on Trent, ST1 1PS | Every 2 months | 07:00 – 17:00 |
| LINDOP COURT,  Civic Cleaning Team,  Linfield Road, Hanley,  Stoke on Trent, ST1 2PE | Every 3 months | 11:30 – 13:30 |
| LADY BENNETT COURT,  Civic Cleaning Team,  Grosvenor Street, Longton,  Stoke on Trent, ST3 2NP | Every 3 months | 08:30 – 16:00 |
| LONGTON LIBRARY,  Civic Cleaning Team,  Sutherland Institute,  Lightwood Road, Longton,  Stoke on Trent, ST3 4HY | Every 3 months | 09:00 – 16:30 |
| LONGTON MARKET,  Civic Cleaning Team,  Transport Lane, Longton,  Stoke on Trent, ST3 1BZ | Every 2 months | 08:00 – 13:00  NOT MONDAYS |
| NEWHOUSE COURT,  Civic Cleaning Team,  Newhouse Road, Bucknall,  Stoke on Trent, ST2 8LT | Every 2 months | 08:30 – 10:00 |
| STOKE MARKET,  Civic Cleaning Team,  South Wolfe Street, Stoke,  Stoke on Trent, ST4 4AD | Every 2 months | 08:00 – 13:00  NOT MONDAYS |
| QUEEN ELIZABETH COURT,  Civic Cleaning Team,  Temple Street, Fenton,  Stoke on Trent, ST4 4NR | Every 3 months | 08:00 – 16:30 |
| POTTERIES MUSEUM & ART GALLERY,  Civic Cleaning Team,  Bethesda Street, Hanley,  Stoke on Trent, ST1 3DW | Every 3 months | 08:30 – 10:30 |
| TUNSTALL MARKET,  Civic Cleaning Team,  Butterfield Place, Tunstall,  Stoke on Trent, ST6 5TP | Every 3 months | 08:00 – 13:00  NOT MONDAYS |
| WOOLRIDGE COURT,  Civic Cleaning Team,  Pegasus Grove, Smallthorne,  Stoke on Trent, ST6 1QJ | Every 3 months | 09:00 – 11:30 |
| UNION COURT,  Civic Cleaning Team,  Union Street, Hanley,  Stoke on Trent, ST1 5AR | Every 3 months | 08:30 – 17:00 |
| WESTWOOD COURT,  Civic Cleaning Team,  Hardley Street, Hanley,  Stoke on Trent, ST1 2PE | Every 3 months | 11:30 – 13:30 |
| WOODVIEW,  Civic Cleaning Team,  170 Weston Coyney Road,  Weston Coyney,  Stoke on Trent, ST3 6ER | Every 3 months | 09:00 – 17:00 |
| MEIR LIBRARY,  Civic Cleaning Team  Sandon Road, Meir,  Stoke on Trent, ST3 7DJ | Every 3 months | 09:00 – 16:30 |

**APPENDIX 3 – ESTABLISHMENTS AND DELIVERY REQUIREMENTS**

**b) Schools Cleaning**

| **Delivery Location**  **Establishment Address & Tel No.** | **Delivery frequency** | **Delivery Window**  **AM / PM** |
| --- | --- | --- |
| Abbey Hill School & Performing Arts College Box Lane Meir  Stoke-on-Trent ST3 5PR 01782 234727/8 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Alexandra Infants' School Melville Road Normacot Stoke-on-Trent ST3 4PZ 01782 235505 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Alexandra Junior School Meir Road Normacot Stoke-on-Trent ST3 7JG 01782 235377 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Belgrave St Bartholomew's Academy Sussex Place Longton Stoke-on-Trent ST3 4TP 01782 235523 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Bentilee Nursery School (Nursery within Treehouse Children's Centre) Chelmsford Drive Bentilee Stoke on Trent ST2 0HW 01782 235065 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Blurton Children's Centre Oakwood Road Blurton Stoke-on-Trent ST3 3AR 01782 231815 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Blurton Primary School Poplar Drive Blurton Stoke-on-Trent ST3 3AZ 01782 235025 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Burnwood Nursery School Chell Heath Road Chell Heath Stoke on Trent ST6 6PB 01782 234416 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Burslem Children's Centre Hamil Road Burslem Stoke on Trent ST6 1AW 01782 238982 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Clarice Cliff Primary School Goldenhill Road Fenton Stoke-on-Trent ST4 3DP 01782 881480 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Cranberry Academy Cranberry Lane Alsager ST7 2LE 01270 685310 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Crescent Children's Centre Pinewood Crescent Meir Stoke-on-Trent ST3 6HZ  01782 596421 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Eaton Park Academy Arbourfield Drive Bucknall Stoke-on-Trent ST2 9PF 01782 234760 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Etruscan Primary Dundee Road Etruria Stoke-on-Trent  ST1 4BS 01782 235711 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Fenton Children's Centre Travers Court Temple Street Fenton  Stoke-on-Trent ST4 4NR 01782 237650 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Goldenhill Primary School Broadfield Road Goldenhill Stoke-on-Trent ST6 4QE 01782 235790 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Grange Children's Centre Normacot Grange Road Meir Stoke-on-Trent ST3 7AM 01782 233775 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Grange Nursery School c/o Sandon Primary Academy Normacot Grange Road Meir Stoke-on-Trent ST3 7AW 01782 319143 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Grove Junior School Turner Street Northwood Stoke-on-Trent ST1 2NL 01782 234550 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Hanford Children's Centre Jubilee Road Trentham Stoke-on-Trent ST4 8EF 01782 234024 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 10:30  All year round |
| Harpfield Primary Academy Palmers Green Hartshill Stoke-on-Trent ST4 6AP 01782 234984 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Heron Cross Primary School Grove Road Heron Cross Stoke-on-Trent ST4 4LJ 01782 233565 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Hope Children's Centre Garth Street Hanley Stoke-on-Trent ST1 2DA 01782 234357/231268 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Jackfield Infant School Jackfield Street Burslem Stoke-on-Trent ST6 1ET 01782 234450 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Kemball Special School Beaconsfield Drive Blurton Stoke-on-Trent ST3 3JD 01782 883120 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Kingsland Children's Centre Eaves Lane off Werrington Road Bucknall Stoke-on-Trent ST2 9AS 01782 238352 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Kingsland Nursery School  Eaves Lane off Werrington Road Bucknall Stoke-on-Trent ST2 9AS 01782 234564 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Kingsland CE (C) Primary School Eaves Lane off Werrington Road Bucknall Stoke-on-Trent ST2 9AS 01782 234430 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Meir Community Education Centre  Pickford Place  Meir Stoke-On-Trent ST3 7DY 01782 235150 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 09:30  All year round |
| MERIT Willeton Street Bucknall Stoke-on-Trent ST2 9JA 01782 236412 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Milton Primary School Leek Road Milton  Stoke-on-Trent ST2 7AF 01782 234780 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Milton Youth & Adult Centre Area Office Leek Road Milton Stoke-on-Trent ST2 7AF 01782 234787 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 09:30  All year round |
| Moorland Park Youth & Community Centre May Street Burslem Stoke-On-Trent ST6 1EP  01782 234445 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 09:30  All year round |
| Moorpark Junior School Park Road Burslem  Stoke-on-Trent ST6 1EL 01782 234440 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| New Horizon Sports Centre Uplands Avenue Chell Stoke-on-Trent ST6 6JT 01782 235037 | Approx. 1 delivery every 2 months | To be arranged at point of order |
| Newstead Primary Academy Waterside Drive Blurton Stoke-on-Trent ST3 3LQ 01782 235490 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Norton Children's Centre  St. Nicholas Avenue Norton Stoke-on-Trent ST6 8JW 01782 231096 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Our Lady's Catholic Academy Watkin Street Fenton Stoke-on-Trent ST4 4NP 01782 235385 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| REACH School Street off Newcastle Road Trent Vale Stoke-on-Trent ST4 6NS 01782 881081 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Sandford Hill Primary School Clayfield Grove Sandford Hill Stoke-on-Trent ST3 5AQ 01782 235511 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Sandon Primary Academy Normacot Grange Road Meir Stoke-on-Trent ST3 7AW 01782 319097 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Sonic Sound City Uth Centre 16 Stafford Street Hanley Stoke-on-Trent ST1 1JQ c/o 01782 237882 | Approx. 1 delivery every 2 months | To be arranged at point of order |
| St Margaret Ward Catholic Academy Little Chell Lane Tunstall Stoke-on-Trent ST6 6LZ 01782 883000 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| St Marks CE(A) Primary  Wood Terrace Shelton Stoke-on-Trent ST1 4LR  01782 234411 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| St Matthew's C E (A) Primary Academy Lightwood Road Rough Close Stoke-on-Trent ST3 7NE  01782 394890 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| St Nathaniel's Academy Westport Road Burslem Stoke-on-Trent  ST6 4JG  01782 234950 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| St Peter's Catholic Academy Waterloo Road Cobridge Stoke-on-Trent ST6 3HL  01782 235040 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| St Wilfrid's Catholic Academy Queen's Avenue Tunstall Stoke-on-Trent ST6 6EE 01782 235676 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Stoke Minster CE(A) Primary School Boothen Old Road Stoke-on-Trent ST4 4EE 01782 234800 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Stoke-on-Trent North Children's Centre  Bishop Road Chell Heath Stoke-on-Trent ST6 6QW 01782 232977 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Sutherland Primary Academy Beaconsfield Drive Blurton Stoke-on-Trent ST3 3DY 01782 233977 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| The Mount Education Support Centre Greatbatch Avenue Penkhull  Stoke-on-Trent ST4 7JU 01782 236140 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| The Willows Primary School Greatbatch Avenue Penkhull  Stoke-on-Trent ST4 7JU 01782 233280 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Thomas Boughey Children's Centre College Road Shelton Stoke-on-Trent ST4 2DQ 01782 237100 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Thomas Boughey Nursery c/o The Thomas Boughey Children's Centre College Road Shelton Stoke-on-Trent ST4 2DQ 01782 237125 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Treehouse Children's Centre Dawlish Drive Bentilee Stoke-on-Trent ST2 0HW 01782 233670 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Tunstall Children's Centre  Woodland Street Tunstall Stoke-on-Trent ST6 6AP 01782 236655 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Waterside Primary School  Eastwood Road Hanley Stoke-on-Trent ST1 3JS 01782 234630 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Westfield Children's Centre  Buccleuch Road Normacot Stoke-on-Trent ST3 4RF 01782 237500 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  All year round |
| Westfield Nursery School Queensberry Road Longton Stoke-on-Trent ST3 1QZ 01782 235405 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Whitfield Valley Primary School Oxford Road Fegg Hayes Stoke-on-Trent ST6 6TD 01782 234570 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30  Term time only |
| Cleaning Office  Lower Admin Block  Weighbridge Site  Cromer Road  Northwood  Stoke on Trent  ST1 6QN  01782 237882 | Approx. 1 delivery per month | Mon – Fri 09:30 – 14:30 |

**APPENDIX 3 – ESTABLISHMENTS AND DELIVERY REQUIREMENTS**

**c) City Catering Department**

**PLEASE NOTE: City Catering sites will order as and when required. This will normally take place every 2 to 4 weeks.**

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| --- | --- | --- |
|  |  |  |
| **Delivery Location** | **Delivery frequency** | **Delivery Window** |
|  |  | **AM / PM** |
| **Establishment Address & Tel No.** |  |  |
| Abbey Hill Special School, Box Lane Meir Stoke-on-Trent ST3 5PR | 1 x Fortnightly | 8:00 / 2:00 |
| Kemball Special School, Beaconsfield Drive Blurton Stoke-on-Trent ST3 3JD | 1 x Fortnightly | 8:00 / 2:00 |
| Portland School, Aynsley Drive Blythe Bridge Stoke-on-Trent ST11 9HJ | 1 x Fortnightly | 8:00 / 2:00 |
| Watermill School, Turnhurst Road Chell Stoke-on-Trent ST6 6NQ | 1 x Fortnightly | 8:00 / 2:00 |
| Sandon High School Business & Enterprise College, Sandon Road Meir Stoke-on-Trent ST3 7DF | 1 x Fortnightly | 8:00 / 2:00 |
| St Peter's Academy (Fenton) Fenton Manor Fenton Stoke-on-Trent ST4 2RR | 1 x Fortnightly | 8:00 / 2:00 |
| Trentham High School, Allerton Road Trentham Stoke-on-Trent ST4 8PQ | 1 x Fortnightly | 8:00 / 2:00 |
| Bentilee Nursery School, Dawlish Drive Bentilee Stoke-on-Trent ST2 0HW | 1 x Fortnightly | 8:00 / 2:00 |
| Burnwood Nursery School, Chell Heath Road Chell Heath Stoke-on-Trent ST6 6PB | 1 x Fortnightly | 8:00 / 2:00 |
| Grange Nursery School Harrowby Road Meir Stoke-on-Trent ST3 7AN | 1 x Fortnightly | 8:00 / 2:00 |
| Thomas Boughey Nursery School, College Road Shelton Stoke-on-Trent ST4 2DQ | 1 x Fortnightly | 8:00 / 2:00 |
| Westfield Nursery School, Queensberry Road Longton Stoke-on-Trent ST3 1QZ | 1 x Fortnightly | 8:00 / 2:00 |
| Abbey Hulton Primary School, School Road Abbey Hulton Stoke-on-Trent ST2 8BS | 1 x Fortnightly | 8:00 / 2:00 |
| Ash Green Primary School, Off Brough Lane Trentham Stoke-on-Trent ST4 8BX | 1 x Fortnightly | 8:00 / 2:00 |
| Ball Green Primary School, Whitfield Road Ball Green Stoke-on-Trent ST6 8AJ | 1 x Fortnightly | 8:00 / 2:00 |
| Belgrave St Bartholomew's Academy, Sussex Place Longton Stoke-on-Trent ST3 4TP | 1 x Fortnightly | 8:00 / 2:00 |
| Blurton Primary School, Poplar Drive Blurton Stoke on Trent ST3  3AZ | 1 x Fortnightly | 8:00 / 2:00 |
| Burnwood Primary School, Chell Heath Road Chell Heath Stoke on  Trent ST6 7LP | 1 x Fortnightly | 8:00 / 2:00 |
| Carmountside Academy, Woodhead Road Abbey Hulton Stoke-on-Trent ST2 8DJ | 1 x Fortnightly | 8:00 / 2:00 |
| Christchurch Primary School, William Street Fenton Stoke-on-Trent ST4 2JG | 1 x Fortnightly | 8:00 / 2:00 |
| Clarice Cliff Primary School, Goldenhill Road Fenton Stoke-on-Trent ST34 3DP | 1 x Fortnightly | 8:00 / 2:00 |
| Crescent Academy, Pinewood Crescent Meir Stoke-on-Trent ST3 6HZ | 1 x Fortnightly | 8:00 / 2:00 |
| Etruscan Primary School, Dundee Road Etruria Stoke-on-Trent ST1 4BF | 1 x Fortnightly | 8:00 / 2:00 |
| Forest Park Primary School, Woodhall Street Cobridge Stoke-on-Trent ST1 5ED | 1 x Fortnightly | 8:00 / 2:00 |
| Goldenhill Primary School, Broadfield Road Goldenhill Stoke-on-Trent ST6 4QE | 1 x Fortnightly | 8:00 / 2:00 |
| Greenways Primary School, Nursery Avenue Stockton Brook Stoke  on Trent ST9 9NY | 1 x Fortnightly | 8:00 / 2:00 |
| Grove Junior School, Turner Street Northwood Stoke on Trent ST1  2NL | 1 x Fortnightly | 8:00 / 2:00 |
| Hamilton Infants School, Barthomley Road Birches Head Stoke on  Trent ST1 6NW | 1 x Fortnightly | 8:00 / 2:00 |
| Harpfield Academy, Palmers Green Hartshill Stoke on Trent ST4  6AP | 1 x Fortnightly | 8:00 / 2:00 |
| Heron Cross Primary School, Grove Road Heron Cross Stoke on  Trent ST4 4LJ | 1 x Fortnightly | 8:00 / 2:00 |
| Hillside Primary School, Field Avenue Baddeley Green Stoke on  Trent ST2 7AS | 1 x Fortnightly | 8:00 / 2:00 |
| Holden Lane Primary School, Ralph Street Sneyd Green Stoke-on-Trent ST1 SJS | 1 x Fortnightly | 8:00 / 2:00 |
| Jackfield Infants School, Jackfield Street Burslem Stoke-on-Trent ST6 1ET | 1 x Fortnightly | 8:00 / 2:00 |
| Kingsland Primary & Nursery School, Werrington Road Bucknall Stoke-on-Trent ST2 9AS | 1 x Fortnightly | 8:00 / 2:00 |
| Mill Hill Primary School, Sunnyside Avenue Tunstall Stoke-on-Trent ST6 6ED | 1 x Fortnightly | 8:00 / 2:00 |
| Milton Primary School, Leek Road Milton Stoke-on-Trent ST2 7AF | 1 x Fortnightly | 8:00 / 2:00 |
| Moorpark Junior School, Park Road Burslem Stoke-on-Trent ST6 1EL | 1 x Fortnightly | 8:00 / 2:00 |
| Newford Primary School, Brownley Road Smallthorne Stoke-on-Trent ST6 1PY | 1 x Fortnightly | 8:00 / 2:00 |
| Newstead Primary Academy, Waterside Drive Blurton Stoke-on-Trent ST3 3LQ | 1 x Fortnightly | 8:00 / 2:00 |
| Northwood & Broom Community School, Keelings Road Northwood Stoke-on-Trent ST1 6QA | 1 x Fortnightly | 8:00 / 2:00 |
| Norton le-moors Primary Academy, Norton Lane Norton in the Moors Stoke-on-Trent ST6 8BZ | 1 x Fortnightly | 8:00 / 2:00 |
| Our Lady of Grace Catholic Academy, Woodland Street Biddulph Stoke-on-Trent ST8 6LW | 1 x Fortnightly | 8:00 / 2:00 |
| Our Ladys Catholic Primary Academy Watkin Street Fenton Stoke-on-Trent ST4 4NP | 1 x Fortnightly | 8:00 / 2:00 |
| Packmoor Primary School, Carr Street Packmoor Stoke-on-Trent ST7 4SP | 1 x Fortnightly | 8:00 / 2:00 |
| Park Hall Primary School, Carberry Way Weston Coyney Stoke-on-Trent ST3 5QU | 1 x Fortnightly | 8:00 / 2:00 |
| Priory Primary School, Jubilee Road Trentham Stoke-on-Trent ST4 8EF | 1 x Fortnightly | 8:00 / 2:00 |
| Reach Short Stay School, School Street Off Newcastle Rd Trent Vale Stoke-on-Trent ST4 6NS | 1 x Fortnightly | 8:00 / 2:00 |
| Sandford Hill Primary School, Clayfield Grove Longton, Stoke-on-Trent ST3 5AQ | 1 x Fortnightly | 8:00 / 2:00 |
| Smallthorne Primary School, Chetwynd Street Smallthorne Stoke-on-Trent ST6 1PR | 1 x Fortnightly | 8:00 / 2:00 |
| Sneyd Green Primary School, Sneyd Street Sneyd Green Stoke-on-Trent ST6 2NS | 1 x Fortnightly | 8:00 / 2:00 |
| St Augustine's Catholic Academy Sandon Road Meir Stoke-on-Trent ST3 7DF | 1 x Fortnightly | 8:00 / 2:00 |
| St Dominic's Catholic Primary, Station Road Stone Staffordshire ST15 8YG | 1 x Fortnightly | 8:00 / 2:00 |
| St George & St Martin's Catholic Academy Boulton Street Birches Head Stoke-on-Trent ST3 2NQ | 1 x Fortnightly | 8:00 / 2:00 |
| St Gregory's Catholic Academy Spring Garden Road Longton Stoke-on-Trent ST3 2QN | 1 x Fortnightly | 8:00 / 2:00 |
| St John's Primary School, Wheatley Avenue Trent Vale Stoke-on-Trent ST4 6SB | 1 x Fortnightly | 8:00 / 2:00 |
| St John The Evangelist Catholic Academy (Junior) Gloucester Road Kidsgrove Staffordshire ST7 4DJ | 1 x Fortnightly | 8:00 / 2:00 |
| St John The Evangelist Catholic Academy (Infants) The Avenue Kidsgrove Staffordshire ST7 1AE | 1 x Fortnightly | 8:00 / 2:00 |
| St Joseph's Catholic (Primary) Academy Mobberley Road Goldenhill Stoke-on-Trent ST6 5RN | 1 x Fortnightly | 8:00 / 2:00 |
| St Maria Goretti Catholic Academy Aylesbury Road Bentilee Stoke-on-Trent ST2 0LY | 1 x Fortnightly | 8:00 / 2:00 |
| St Mark's CE (A) Primary School Lawrence Street Shelton Stoke-on-Trent ST1 4QD | 1 x Fortnightly | 8:00 / 2:00 |
| St Mary's RC (A) Primary School, Ford Green Road Norton Stoke-on-Trent ST6 8EZ | 1 x Fortnightly | 8:00 / 2:00 |
| St Nathaniel's Academy (formerly John Baskeyfield) Westport Road Burslem Stoke-on-Trent ST6 4JG | 1 x Fortnightly | 8:00 / 2:00 |
| St Paul's CE Primary School, Byatts Grove Longton Stoke-on-Trent ST3 2RH | 1 x Fortnightly | 8:00 / 2:00 |
| St Peter's Catholic Academy (Primary) Waterloo Road Cobridge Stoke-on-Trent ST6 3HL | 1 x Fortnightly | 8:00 / 2:00 |
| St Wilfrid's Catholic Academy, Queen’s Avenue Tunstall Stoke-on-Trent ST6 6EE | 1 x Fortnightly | 8:00 / 2:00 |
| Stoke Minster Primary School, Boothen Old Road Stoke-on-Trent ST4 4EE | 1 x Fortnightly | 8:00 / 2:00 |
| Summerbank Primary School, Summerbank Road Tunstall Stoke-on-Trent ST6 5HA | 1 x Fortnightly | 8:00 / 2:00 |
| Sutherland Academy, Beaconsfield Drive Blurton Stoke-on-Trent ST3 3DY | 1 x Fortnightly | 8:00 / 2:00 |
| Willows Primary School Greatbatch Avenue Penkull Stoke-on-Trent ST4 7JU | 1 x Fortnightly | 8:00 / 2:00 |
| Waterside Primary School, Eastwood Road Hanley Stoke-on-Trent ST1 3JS | 1 x Fortnightly | 8:00 / 2:00 |
| Weston Heights Infant School, West Street Weston Coyney Stoke-on-Trent ST3 6PT | 1 x Fortnightly | 8:00 / 2:00 |
| Weston Coyney Junior School, Princess Drive Weston Coyney Stoke-on-Trent ST3 6NG | 1 x Fortnightly | 8:00 / 2:00 |
| Whitfield Valley Primary School, Oxford Road Fegg Hayes Stoke-on-Trent ST6 6TD | 1 x Fortnightly | 8:00 / 2:00 |
| **COMMERCIAL UNITS** |  |  |
| Central Production Unit, Weighbridge Site, Cromer Rd Northwood Stoke-on-Trent ST1 6QN | 1 x Fortnightly | 8:00 / 2:00 |
| Stanley Head Outdoor Education Centre, Tompkin Road Stanley Staffordshire ST9 9LY | 1 x Fortnightly | 8:00 / 2:00 |