**APPENDIX 3 – ESTABLISHMENTS AND DELIVERY REQUIREMENTS**

1. **Civic Cleaning**

**PLEASE NOTE:** The addresses that are highlighted in yellow are the buildings where more than one person would be placing orders. These are buildings where it is required that the successful bidder should set up 2 accounts.

| **Delivery Location** **Establishment Address & Tel No.** | **Delivery frequency**  | **Delivery Window****AM / PM** |
| --- | --- | --- |
| ABBEY HULTON LOCAL CENTRE, Civic Cleaning Team,Abbotts Road, Abbey Hulton, Stoke on Trent, ST2 8DU | Every 3 months | 09:00 – 16:30 |
| BLURTON LOCAL CENTRE, Civic Cleaning Team,111 Finstock Avenue, Blurton, Stoke on Trent, ST3 3JU | Every 3 months | 09:00 – 16:30 |
| BURSLEM ENTERPRISE CENTRECivic Cleaning Team,Moorland Road, Burslem, Stoke on Trent, ST6 1JQ | Every 3 months | 11:00 – 13:00 |
| Carmountside Crematorium,Civic Cleaning Team,Leek Road, Abbey Hulton,Stoke on Trent, ST2 7AB | Every 3 months | 08:00 – 09:00 |
| BOOTH STREET DEPOT, Civic Cleaning Team,Booth Street, Stoke,Stoke on Trent, ST4 4AL | Monthly | 08:00 – 09:00 |
| REGENT CENTRE,Civic Cleaning Team,Regent Road, Hanley, Stoke on Trent, ST1 3EG | Every 2 months | 09:00 – 17:00 |
| SWIFT HOUSE,Civic Cleaning Team,Glebe Street, Stoke,Stoke on Trent ST4 1HH | Every 3 months | 09:00 – 16:00 |
| CIVIC CENTRE,Night Cleaners,Glebe Street, Stoke, Stoke on Trent, ST4 1HH | Every 2 weeks | 07:00 – 17:00 |
| HANLEY TOWN HALL, Civic Cleaning Team,Albion Street, Hanley,Stoke on Trent, ST1 1XP | Every 2 months | 09:00 – 16:30 |
| STOKE TOWN HALL, Request Cleaning Team,Kingsway, Stoke, Stoke on Trent, ST4 1JH | Every month | 07:00 – 17:00 |
| 1 Smithfield,Civic Cleaning Team,Leonard Coates Way, Hanley, Stoke on Trent, ST1 4FA | To be confirmed | 09:00 – 16:30 |
| STEEL HOUSE,Civic Cleaning Team,Media Way, Hanley, Stoke on Trent, ST1 5SZ | Every 2 months | 07:00 – 17:00 |
| STOKE LOCAL SERVICE CENTRE, Civic Cleaning Team,South Wolfe Street, Stoke, Stoke on Trent, ST1 | Every 6 weeks | 09:00 – 17:00 |
| SWANN HOUSE, Civic Cleaning Team,Boothen Road, Stoke, Stoke on Trent, ST4 4WA | Every month | 09:00 – 16:30 |
| UNISON, Civic Cleaning Team,Kingsway, Stoke, Stoke on Trent, ST4 1JH | Every 6 months | Tuesday or Thursday between14:00 and 15:00 |
| CROMER ROAD WEIGHBRIDGE, Civic Cleaning Team,Cromer Road, Northwood, Stoke on Trent | Every 3 months | 15:15 – 20:00 |
| DORIS ROBINSON COURT, Civic Cleaning Team,Viscount Way, Meir, Stoke on Trent, ST3 7TR | Every 3 months | 08:30 – 16:00 |
| YOUTH OFFENDING SERVICES,Civic Cleaning Team,Liberty House, Marsden Street, Hanley, Stoke on Trent, ST1 2BW | Every 3 months | 09:00 – 16:00 |
| FENTON LOCAL CENTRE,Civic Cleaning Team,Baker Street, Fenton, Stoke on Trent, ST4 3AF | Every 3 months | 09:00 – 16:30 |
| FOREST COURT FLATS, Civic Cleaning Team,Union Street, Hanley, Stoke on Trent, ST1 5PD | Every 3 months | 16:00 – 17:00 |
| GOLDENHILL COMMUNITY CENTRE, Drummond Street, Goldenhill, Stoke on Trent, ST6 5RF | Every 3 months | 09:00 – 11:00 Mondays only or by arrangement |
| GORDON HOUSE, Civic Cleaning Team,24-26 Kingsway, Stoke, Stoke on Trent, ST4 1JH | Every 3 months | 09:00 – 16:00 |
| CITY CENTRAL LIBRARY, Civic Cleaning Team,Bethesda Street, Hanley, Stoke on Trent,ST1 3RS | Every 3 months | 08:00 – 17:00 |
| HANLEY MARKET, Civic Cleaning Team,Potteries Shopping Centre, Quadrant Road, Hanley, Stoke on Trent, ST1 1PS | Every 2 months | 07:00 – 17:00 |
| LINDOP COURT, Civic Cleaning Team,Linfield Road, Hanley, Stoke on Trent, ST1 2PE | Every 3 months | 11:30 – 13:30 |
| LADY BENNETT COURT, Civic Cleaning Team,Grosvenor Street, Longton, Stoke on Trent, ST3 2NP | Every 3 months | 08:30 – 16:00 |
| LONGTON LIBRARY, Civic Cleaning Team,Sutherland Institute,Lightwood Road, Longton, Stoke on Trent, ST3 4HY | Every 3 months | 09:00 – 16:30 |
| LONGTON MARKET, Civic Cleaning Team,Transport Lane, Longton, Stoke on Trent, ST3 1BZ | Every 2 months | 08:00 – 13:00NOT MONDAYS |
| NEWHOUSE COURT, Civic Cleaning Team,Newhouse Road, Bucknall, Stoke on Trent, ST2 8LT | Every 2 months | 08:30 – 10:00 |
| STOKE MARKET, Civic Cleaning Team,South Wolfe Street, Stoke, Stoke on Trent, ST4 4AD | Every 2 months | 08:00 – 13:00NOT MONDAYS |
| QUEEN ELIZABETH COURT, Civic Cleaning Team,Temple Street, Fenton, Stoke on Trent, ST4 4NR | Every 3 months | 08:00 – 16:30 |
| POTTERIES MUSEUM & ART GALLERY, Civic Cleaning Team,Bethesda Street, Hanley, Stoke on Trent, ST1 3DW | Every 3 months | 08:30 – 10:30 |
| TUNSTALL MARKET, Civic Cleaning Team,Butterfield Place, Tunstall, Stoke on Trent, ST6 5TP | Every 3 months | 08:00 – 13:00NOT MONDAYS |
| WOOLRIDGE COURT, Civic Cleaning Team,Pegasus Grove, Smallthorne, Stoke on Trent, ST6 1QJ | Every 3 months | 09:00 – 11:30 |
| UNION COURT, Civic Cleaning Team,Union Street, Hanley, Stoke on Trent, ST1 5AR | Every 3 months | 08:30 – 17:00 |
| WESTWOOD COURT, Civic Cleaning Team,Hardley Street, Hanley, Stoke on Trent, ST1 2PE | Every 3 months | 11:30 – 13:30 |
| WOODVIEW, Civic Cleaning Team,170 Weston Coyney Road, Weston Coyney, Stoke on Trent, ST3 6ER | Every 3 months | 09:00 – 17:00 |
| MEIR LIBRARY, Civic Cleaning TeamSandon Road, Meir, Stoke on Trent, ST3 7DJ | Every 3 months | 09:00 – 16:30 |

**APPENDIX 3 – ESTABLISHMENTS AND DELIVERY REQUIREMENTS**

**b) Schools Cleaning**

| **Delivery Location** **Establishment Address & Tel No.** | **Delivery frequency**  | **Delivery Window****AM / PM** |
| --- | --- | --- |
| Abbey Hill School & Performing Arts CollegeBox LaneMeir Stoke-on-TrentST3 5PR01782 234727/8 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Alexandra Infants' SchoolMelville RoadNormacotStoke-on-TrentST3 4PZ01782 235505 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Alexandra Junior SchoolMeir RoadNormacotStoke-on-TrentST3 7JG01782 235377 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Belgrave St Bartholomew's AcademySussex PlaceLongtonStoke-on-TrentST3 4TP01782 235523 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Bentilee Nursery School (Nursery within Treehouse Children's Centre)Chelmsford DriveBentileeStoke on TrentST2 0HW01782 235065 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Blurton Children's CentreOakwood RoadBlurtonStoke-on-TrentST3 3AR01782 231815 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Blurton Primary SchoolPoplar DriveBlurtonStoke-on-TrentST3 3AZ01782 235025 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Burnwood Nursery SchoolChell Heath RoadChell HeathStoke on TrentST6 6PB01782 234416 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Burslem Children's CentreHamil RoadBurslemStoke on TrentST6 1AW01782 238982 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Clarice Cliff Primary SchoolGoldenhill RoadFentonStoke-on-TrentST4 3DP01782 881480 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Cranberry AcademyCranberry LaneAlsagerST7 2LE01270 685310 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Crescent Children's CentrePinewood CrescentMeirStoke-on-TrentST3 6HZ 01782 596421 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Eaton Park AcademyArbourfield DriveBucknallStoke-on-TrentST2 9PF01782 234760 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Etruscan PrimaryDundee RoadEtruriaStoke-on-Trent ST1 4BS01782 235711 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Fenton Children's CentreTravers CourtTemple StreetFenton Stoke-on-TrentST4 4NR01782 237650 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Goldenhill Primary SchoolBroadfield RoadGoldenhillStoke-on-TrentST6 4QE01782 235790 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Grange Children's CentreNormacot Grange RoadMeirStoke-on-TrentST3 7AM01782 233775 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Grange Nursery School c/o Sandon Primary AcademyNormacot Grange RoadMeirStoke-on-TrentST3 7AW01782 319143 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Grove Junior SchoolTurner StreetNorthwoodStoke-on-TrentST1 2NL01782 234550 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Hanford Children's CentreJubilee RoadTrenthamStoke-on-TrentST4 8EF01782 234024 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 10:30All year round |
| Harpfield Primary AcademyPalmers GreenHartshillStoke-on-TrentST4 6AP01782 234984 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Heron Cross Primary SchoolGrove RoadHeron CrossStoke-on-TrentST4 4LJ01782 233565 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Hope Children's CentreGarth StreetHanleyStoke-on-TrentST1 2DA01782 234357/231268 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Jackfield Infant SchoolJackfield StreetBurslemStoke-on-TrentST6 1ET01782 234450 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Kemball Special SchoolBeaconsfield DriveBlurtonStoke-on-TrentST3 3JD01782 883120 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Kingsland Children's CentreEaves Laneoff Werrington RoadBucknallStoke-on-TrentST2 9AS01782 238352 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Kingsland Nursery SchoolEaves Laneoff Werrington RoadBucknallStoke-on-TrentST2 9AS01782 234564 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Kingsland CE (C) Primary SchoolEaves Laneoff Werrington RoadBucknallStoke-on-TrentST2 9AS01782 234430 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Meir Community Education CentrePickford Place MeirStoke-On-TrentST3 7DY01782 235150 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 09:30All year round |
| MERITWilleton StreetBucknallStoke-on-TrentST2 9JA01782 236412 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Milton Primary SchoolLeek RoadMilton Stoke-on-TrentST2 7AF01782 234780 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Milton Youth & Adult CentreArea OfficeLeek RoadMiltonStoke-on-TrentST2 7AF01782 234787 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 09:30All year round |
| Moorland Park Youth & Community CentreMay StreetBurslemStoke-On-TrentST6 1EP 01782 234445  | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 09:30All year round |
| Moorpark Junior SchoolPark RoadBurslem Stoke-on-TrentST6 1EL01782 234440 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| New Horizon Sports CentreUplands AvenueChellStoke-on-TrentST6 6JT01782 235037 | Approx. 1 delivery every 2 months | To be arranged at point of order  |
| Newstead Primary AcademyWaterside DriveBlurtonStoke-on-TrentST3 3LQ01782 235490 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Norton Children's Centre St. Nicholas AvenueNortonStoke-on-TrentST6 8JW01782 231096 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Our Lady's Catholic AcademyWatkin StreetFentonStoke-on-TrentST4 4NP01782 235385 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| REACHSchool Streetoff Newcastle RoadTrent ValeStoke-on-TrentST4 6NS01782 881081 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Sandford Hill Primary SchoolClayfield GroveSandford HillStoke-on-TrentST3 5AQ01782 235511 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Sandon Primary AcademyNormacot Grange RoadMeirStoke-on-TrentST3 7AW01782 319097 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Sonic Sound City Uth Centre16 Stafford StreetHanleyStoke-on-TrentST1 1JQc/o 01782 237882 | Approx. 1 delivery every 2 months | To be arranged at point of order |
| St Margaret Ward Catholic AcademyLittle Chell LaneTunstallStoke-on-TrentST6 6LZ01782 883000 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| St Marks CE(A) Primary Wood TerraceSheltonStoke-on-TrentST1 4LR01782 234411 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| St Matthew's C E (A) Primary AcademyLightwood RoadRough CloseStoke-on-TrentST3 7NE01782 394890 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| St Nathaniel's AcademyWestport RoadBurslemStoke-on-Trent ST6 4JG01782 234950 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| St Peter's Catholic AcademyWaterloo RoadCobridgeStoke-on-TrentST6 3HL01782 235040 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| St Wilfrid's Catholic AcademyQueen's AvenueTunstallStoke-on-TrentST6 6EE01782 235676 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Stoke Minster CE(A) Primary SchoolBoothen Old RoadStoke-on-TrentST4 4EE01782 234800 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Stoke-on-Trent North Children's Centre Bishop RoadChell HeathStoke-on-TrentST6 6QW01782 232977 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Sutherland Primary AcademyBeaconsfield DriveBlurtonStoke-on-TrentST3 3DY01782 233977 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| The Mount Education Support CentreGreatbatch AvenuePenkhull Stoke-on-TrentST4 7JU01782 236140 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| The Willows Primary SchoolGreatbatch AvenuePenkhull Stoke-on-TrentST4 7JU01782 233280 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Thomas Boughey Children's CentreCollege RoadSheltonStoke-on-TrentST4 2DQ01782 237100 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Thomas Boughey Nurseryc/o The Thomas Boughey Children's CentreCollege RoadSheltonStoke-on-TrentST4 2DQ01782 237125 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Treehouse Children's CentreDawlish DriveBentileeStoke-on-TrentST2 0HW01782 233670 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Tunstall Children's Centre Woodland StreetTunstallStoke-on-TrentST6 6AP01782 236655 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Waterside Primary School Eastwood RoadHanleyStoke-on-TrentST1 3JS01782 234630 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Westfield Children's Centre Buccleuch RoadNormacotStoke-on-TrentST3 4RF01782 237500 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30All year round |
| Westfield Nursery SchoolQueensberry RoadLongtonStoke-on-TrentST3 1QZ01782 235405 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Whitfield Valley Primary SchoolOxford RoadFegg HayesStoke-on-TrentST6 6TD01782 234570 | Approx. 1 delivery every 2 months | Mon – Fri 08:30 – 14:30Term time only |
| Cleaning Office Lower Admin BlockWeighbridge SiteCromer RoadNorthwoodStoke on TrentST1 6QN01782 237882 | Approx. 1 delivery per month | Mon – Fri 09:30 – 14:30 |

**APPENDIX 3 – ESTABLISHMENTS AND DELIVERY REQUIREMENTS**

**c) City Catering Department**

**PLEASE NOTE: City Catering sites will order as and when required. This will normally take place every 2 to 4 weeks.**

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| --- | --- | --- |
|  |  |  |
| **Delivery Location**  | **Delivery frequency**  | **Delivery Window** |
|  |  | **AM / PM** |
| **Establishment Address & Tel No.** |   |   |
| Abbey Hill Special School, Box Lane Meir Stoke-on-Trent ST3 5PR | 1 x Fortnightly | 8:00 / 2:00 |
| Kemball Special School, Beaconsfield Drive Blurton Stoke-on-Trent ST3 3JD | 1 x Fortnightly | 8:00 / 2:00 |
| Portland School, Aynsley Drive Blythe Bridge Stoke-on-Trent ST11 9HJ  | 1 x Fortnightly | 8:00 / 2:00 |
| Watermill School, Turnhurst Road Chell Stoke-on-Trent ST6 6NQ | 1 x Fortnightly | 8:00 / 2:00 |
| Sandon High School Business & Enterprise College, Sandon Road Meir Stoke-on-Trent ST3 7DF | 1 x Fortnightly | 8:00 / 2:00 |
| St Peter's Academy (Fenton) Fenton Manor Fenton Stoke-on-Trent ST4 2RR | 1 x Fortnightly | 8:00 / 2:00 |
| Trentham High School, Allerton Road Trentham Stoke-on-Trent ST4 8PQ | 1 x Fortnightly | 8:00 / 2:00 |
| Bentilee Nursery School, Dawlish Drive Bentilee Stoke-on-Trent ST2 0HW | 1 x Fortnightly | 8:00 / 2:00 |
| Burnwood Nursery School, Chell Heath Road Chell Heath Stoke-on-Trent ST6 6PB | 1 x Fortnightly | 8:00 / 2:00 |
| Grange Nursery School Harrowby Road Meir Stoke-on-Trent ST3 7AN | 1 x Fortnightly | 8:00 / 2:00 |
| Thomas Boughey Nursery School, College Road Shelton Stoke-on-Trent ST4 2DQ | 1 x Fortnightly | 8:00 / 2:00 |
| Westfield Nursery School, Queensberry Road Longton Stoke-on-Trent ST3 1QZ | 1 x Fortnightly | 8:00 / 2:00 |
| Abbey Hulton Primary School, School Road Abbey Hulton Stoke-on-Trent ST2 8BS | 1 x Fortnightly | 8:00 / 2:00 |
| Ash Green Primary School, Off Brough Lane Trentham Stoke-on-Trent ST4 8BX | 1 x Fortnightly | 8:00 / 2:00 |
| Ball Green Primary School, Whitfield Road Ball Green Stoke-on-Trent ST6 8AJ | 1 x Fortnightly | 8:00 / 2:00 |
| Belgrave St Bartholomew's Academy, Sussex Place Longton Stoke-on-Trent ST3 4TP | 1 x Fortnightly | 8:00 / 2:00 |
| Blurton Primary School, Poplar Drive Blurton Stoke on Trent ST33AZ | 1 x Fortnightly | 8:00 / 2:00 |
| Burnwood Primary School, Chell Heath Road Chell Heath Stoke onTrent ST6 7LP | 1 x Fortnightly | 8:00 / 2:00 |
| Carmountside Academy, Woodhead Road Abbey Hulton Stoke-on-Trent ST2 8DJ | 1 x Fortnightly | 8:00 / 2:00 |
| Christchurch Primary School, William Street Fenton Stoke-on-Trent ST4 2JG  | 1 x Fortnightly | 8:00 / 2:00 |
| Clarice Cliff Primary School, Goldenhill Road Fenton Stoke-on-Trent ST34 3DP | 1 x Fortnightly | 8:00 / 2:00 |
| Crescent Academy, Pinewood Crescent Meir Stoke-on-Trent ST3 6HZ | 1 x Fortnightly | 8:00 / 2:00 |
| Etruscan Primary School, Dundee Road Etruria Stoke-on-Trent ST1 4BF | 1 x Fortnightly | 8:00 / 2:00 |
| Forest Park Primary School, Woodhall Street Cobridge Stoke-on-Trent ST1 5ED | 1 x Fortnightly | 8:00 / 2:00 |
| Goldenhill Primary School, Broadfield Road Goldenhill Stoke-on-Trent ST6 4QE | 1 x Fortnightly | 8:00 / 2:00 |
| Greenways Primary School, Nursery Avenue Stockton Brook Stokeon Trent ST9 9NY | 1 x Fortnightly | 8:00 / 2:00 |
| Grove Junior School, Turner Street Northwood Stoke on Trent ST12NL | 1 x Fortnightly | 8:00 / 2:00 |
| Hamilton Infants School, Barthomley Road Birches Head Stoke onTrent ST1 6NW | 1 x Fortnightly | 8:00 / 2:00 |
| Harpfield Academy, Palmers Green Hartshill Stoke on Trent ST46AP | 1 x Fortnightly | 8:00 / 2:00 |
| Heron Cross Primary School, Grove Road Heron Cross Stoke onTrent ST4 4LJ | 1 x Fortnightly | 8:00 / 2:00 |
| Hillside Primary School, Field Avenue Baddeley Green Stoke onTrent ST2 7AS | 1 x Fortnightly | 8:00 / 2:00 |
| Holden Lane Primary School, Ralph Street Sneyd Green Stoke-on-Trent ST1 SJS | 1 x Fortnightly | 8:00 / 2:00 |
| Jackfield Infants School, Jackfield Street Burslem Stoke-on-Trent ST6 1ET | 1 x Fortnightly | 8:00 / 2:00 |
| Kingsland Primary & Nursery School, Werrington Road Bucknall Stoke-on-Trent ST2 9AS | 1 x Fortnightly | 8:00 / 2:00 |
| Mill Hill Primary School, Sunnyside Avenue Tunstall Stoke-on-Trent ST6 6ED | 1 x Fortnightly | 8:00 / 2:00 |
| Milton Primary School, Leek Road Milton Stoke-on-Trent ST2 7AF | 1 x Fortnightly | 8:00 / 2:00 |
| Moorpark Junior School, Park Road Burslem Stoke-on-Trent ST6 1EL | 1 x Fortnightly | 8:00 / 2:00 |
| Newford Primary School, Brownley Road Smallthorne Stoke-on-Trent ST6 1PY | 1 x Fortnightly | 8:00 / 2:00 |
| Newstead Primary Academy, Waterside Drive Blurton Stoke-on-Trent ST3 3LQ | 1 x Fortnightly | 8:00 / 2:00 |
| Northwood & Broom Community School, Keelings Road Northwood Stoke-on-Trent ST1 6QA | 1 x Fortnightly | 8:00 / 2:00 |
| Norton le-moors Primary Academy, Norton Lane Norton in the Moors Stoke-on-Trent ST6 8BZ | 1 x Fortnightly | 8:00 / 2:00 |
| Our Lady of Grace Catholic Academy, Woodland Street Biddulph Stoke-on-Trent ST8 6LW | 1 x Fortnightly | 8:00 / 2:00 |
| Our Ladys Catholic Primary Academy Watkin Street Fenton Stoke-on-Trent ST4 4NP | 1 x Fortnightly | 8:00 / 2:00 |
| Packmoor Primary School, Carr Street Packmoor Stoke-on-Trent ST7 4SP | 1 x Fortnightly | 8:00 / 2:00 |
| Park Hall Primary School, Carberry Way Weston Coyney Stoke-on-Trent ST3 5QU  | 1 x Fortnightly | 8:00 / 2:00 |
| Priory Primary School, Jubilee Road Trentham Stoke-on-Trent ST4 8EF | 1 x Fortnightly | 8:00 / 2:00 |
| Reach Short Stay School, School Street Off Newcastle Rd Trent Vale Stoke-on-Trent ST4 6NS | 1 x Fortnightly | 8:00 / 2:00 |
| Sandford Hill Primary School, Clayfield Grove Longton, Stoke-on-Trent ST3 5AQ | 1 x Fortnightly | 8:00 / 2:00 |
| Smallthorne Primary School, Chetwynd Street Smallthorne Stoke-on-Trent ST6 1PR | 1 x Fortnightly | 8:00 / 2:00 |
| Sneyd Green Primary School, Sneyd Street Sneyd Green Stoke-on-Trent ST6 2NS | 1 x Fortnightly | 8:00 / 2:00 |
| St Augustine's Catholic Academy Sandon Road Meir Stoke-on-Trent ST3 7DF | 1 x Fortnightly | 8:00 / 2:00 |
| St Dominic's Catholic Primary, Station Road Stone Staffordshire ST15 8YG | 1 x Fortnightly | 8:00 / 2:00 |
| St George & St Martin's Catholic Academy Boulton Street Birches Head Stoke-on-Trent ST3 2NQ | 1 x Fortnightly | 8:00 / 2:00 |
| St Gregory's Catholic Academy Spring Garden Road Longton Stoke-on-Trent ST3 2QN | 1 x Fortnightly | 8:00 / 2:00 |
| St John's Primary School, Wheatley Avenue Trent Vale Stoke-on-Trent ST4 6SB | 1 x Fortnightly | 8:00 / 2:00 |
| St John The Evangelist Catholic Academy (Junior) Gloucester Road Kidsgrove Staffordshire ST7 4DJ | 1 x Fortnightly | 8:00 / 2:00 |
| St John The Evangelist Catholic Academy (Infants) The Avenue Kidsgrove Staffordshire ST7 1AE | 1 x Fortnightly | 8:00 / 2:00 |
| St Joseph's Catholic (Primary) Academy Mobberley Road Goldenhill Stoke-on-Trent ST6 5RN | 1 x Fortnightly | 8:00 / 2:00 |
| St Maria Goretti Catholic Academy Aylesbury Road Bentilee Stoke-on-Trent ST2 0LY | 1 x Fortnightly | 8:00 / 2:00 |
| St Mark's CE (A) Primary School Lawrence Street Shelton Stoke-on-Trent ST1 4QD  | 1 x Fortnightly | 8:00 / 2:00 |
| St Mary's RC (A) Primary School, Ford Green Road Norton Stoke-on-Trent ST6 8EZ | 1 x Fortnightly | 8:00 / 2:00 |
| St Nathaniel's Academy (formerly John Baskeyfield) Westport Road Burslem Stoke-on-Trent ST6 4JG | 1 x Fortnightly | 8:00 / 2:00 |
| St Paul's CE Primary School, Byatts Grove Longton Stoke-on-Trent ST3 2RH | 1 x Fortnightly | 8:00 / 2:00 |
| St Peter's Catholic Academy (Primary) Waterloo Road Cobridge Stoke-on-Trent ST6 3HL | 1 x Fortnightly | 8:00 / 2:00 |
| St Wilfrid's Catholic Academy, Queen’s Avenue Tunstall Stoke-on-Trent ST6 6EE | 1 x Fortnightly | 8:00 / 2:00 |
| Stoke Minster Primary School, Boothen Old Road Stoke-on-Trent ST4 4EE | 1 x Fortnightly | 8:00 / 2:00 |
| Summerbank Primary School, Summerbank Road Tunstall Stoke-on-Trent ST6 5HA | 1 x Fortnightly | 8:00 / 2:00 |
| Sutherland Academy, Beaconsfield Drive Blurton Stoke-on-Trent ST3 3DY | 1 x Fortnightly | 8:00 / 2:00 |
| Willows Primary School Greatbatch Avenue Penkull Stoke-on-Trent ST4 7JU | 1 x Fortnightly | 8:00 / 2:00 |
| Waterside Primary School, Eastwood Road Hanley Stoke-on-Trent ST1 3JS | 1 x Fortnightly | 8:00 / 2:00 |
| Weston Heights Infant School, West Street Weston Coyney Stoke-on-Trent ST3 6PT | 1 x Fortnightly | 8:00 / 2:00 |
| Weston Coyney Junior School, Princess Drive Weston Coyney Stoke-on-Trent ST3 6NG | 1 x Fortnightly | 8:00 / 2:00 |
| Whitfield Valley Primary School, Oxford Road Fegg Hayes Stoke-on-Trent ST6 6TD | 1 x Fortnightly | 8:00 / 2:00 |
| **COMMERCIAL UNITS** |   |   |
| Central Production Unit, Weighbridge Site, Cromer Rd Northwood Stoke-on-Trent ST1 6QN | 1 x Fortnightly | 8:00 / 2:00 |
| Stanley Head Outdoor Education Centre, Tompkin Road Stanley Staffordshire ST9 9LY | 1 x Fortnightly | 8:00 / 2:00 |