Application for Tenancy/Lease (Limited Company Applications)

***\*Please enclose a copy of your business plan with your application\****

Blackpool Council undertakes a due diligence exercise as part of its tenancy process. To enable it to undertake this exercise, it is necessary to collect some information from you.

The information you provide on this form is the minimum information required. Blackpool Council is the Data Controller for the information provided. It is held securely in line with the current data protection legislation. When it is no longer necessary the information will be destroyed through secure shredding or deletion.

We will not share the information you provide with any other organisation or disclosure the information to others unless required to do so by law.

If you consent to Blackpool Council obtaining and processing your data for the above purpose, please indicate here [ ]

**Property Information**

|  |  |
| --- | --- |
| Proposed Property Address: | Click here to enter text.  |
| Proposed Use: | Click here to enter text. |
| Length of Tenancy/Lease: |   |
| Rent: | Click here to enter text. |
| Other Requirements: | Click here to enter text. |

**Personal Information**

|  |  |
| --- | --- |
| Name: | Click here to enter text. |
| Date of Birth: | Click here to enter a date. |
| Address:Please provide Previous Address if less than 3 Years | Click here to enter text. |
| Length of Time at Current Address: | Click here to enter text. |
| Do you occupy the above property as: | Sole Owner [ ]  Joint Owner [ ]  Tenant [ ]  Other [ ] (Please State)  |
| Phone Number: | Click here to enter text. |
| Email Address: | Click here to enter text. |
| National Insurance Number: | Click here to enter text. |
| Bank Name and Address:Account Number:Sort Code: | Name: Click here to enter text.Address: Click here to enter text.Click here to enter text.Click here to enter text. |
| Have you ever been declared bankrupt? | Yes [ ]  No [ ]  |

**Company Information (If applicable)**

|  |  |
| --- | --- |
| Trading Name: | Click here to enter text. |
| Trading Address: | Click here to enter text. |
| Do you occupy the above property as: | Sole Owner [ ]  Joint Owner [ ]  Tenant [ ] Other [ ] (please state) Click here to enter text. |
| Length of time at Address: | Click here to enter text. |
| Main Business Activities: | Click here to enter text. |
| Date Business Established: | Click here to enter a date. |

**Proposal**

***\*Please enclose a copy of your business plan with your application\****

|  |  |
| --- | --- |
| Brief details of proposed fitting out or other works: | Click here to enter text. |
| Likely number of Employees: | Click here to enter text. |
| Likely number of Vehicles: | Click here to enter text. |

**Referencing**

|  |  |
| --- | --- |
| Trade Reference 1: | Name: Click here to enter text.Address: Click here to enter text.Telephone: Click here to enter text.Email:Click here to enter text. |
| Trade Reference 2: | Name: Click here to enter text.Address: Click here to enter text.Telephone: Click here to enter text.Email:Click here to enter text. |
| Contact Details of Solicitors:  | Name: Click here to enter text.Address:Click here to enter text.Telephone:Click here to enter text.Email:Click here to enter text. |
| Have you ever applied for a Tenancy/Business Tenancy with Blackpool Council ? | Click here to enter text. |
| Please give details of tenancies and or any unsuccessful applications?  | Click here to enter text. |

**Please enclose a copy of Passport or Driving Licence with completed application form to the following Address:**

Blackpool Council

Property Services

Property and Asset Management

Number One

Bickerstaffe House

Blackpool

FY1 3AH

I can confirm that the above information is correct:

Signed………………………………………….

Date…………………………………………….