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|  | **CONTRACT PARTICULARS** | | |
| 1. | **Name of Parties** | | |
|  | **Employer**  The Borough Council of Wellingborough | | |
|  | **Contractor**  TBA | | |
| 2. | **Roles** | | |
|  | **Contract Administrator**  Lisa Sheppard | | |
| 3. | **Description of Works** | | |
|  | Design, supply and installation of a memorial wall scheme at Nene Valley Crematorium, Doddington Road, Wellingborough (Under the direction of: Contract Administrator) | | |
| 4. | **Drawings/ Plans** | | |
|  | TBC | | |
| 5. | **Type of document that describes the works** | | |
|  | Work Schedule | | |
| 6. | **Contractor to Visit the Site** | | |
|  | The Contractor shall visit the site(s) so as to be thoroughly conversant with the position, conditions, character and extent of the proposed works on this site with restricted means of access to the site, as no further claim beyond the allowance in the ITT will be entertained in this connection.  Please contact Lisa Sheppard if you require carrying out a Site visit.  [LSheppard@nenevalleycrematorium.co.uk](mailto:LSheppard@nenevalleycrematorium.co.uk) | | |
| 7. | **Form, Type and Conditions of Contract** | | |
|  | The form and type of contract will be the JCT Minor Works Building Contract 2016 with Contractor’s Design Edition and will be executed as a deed. | | |
|  | **The Recitals** |  | |
|  | First Recital | The Employer wishes to have the following work carried out:  Refer to 3 above  At Refer to 3 above. | |
|  | Architect/ Contract Administrator | Contract Administrator: Refer to 2 above | |
|  | Second Recital | The Works include the design and construction of a Memorial Wall Scheme at Nene Valley Crematorium in Wellingborough | |
|  | Third Recital | The Employer has had the following documents prepared which show and describe the work to be done:  Refer to 4 and 5 above. | |
|  | **The Articles** |  | |
|  | Article 2 | Contract Sum: [TBC]  Delete “or such other sum as becomes payable under this Contract”. | |
|  | Article 3 | Contract Administrator | |
|  | Article 4 | The Principal Designer for the purposes of the CDM Regulations is the Contract Administrator | |
|  | Article 5 | The Principal Contractor for the purposes of the CDM Regulations is the Contractor | |
|  | **Contract Particulars** |  | |
|  | Fifth Recital and Schedule 2 | Base Date – 10 days prior to tender submission | |
|  | Fifth Recital and clause 4.2 | Employer at the Base Date:   * is a ‘contractor’ | |
|  | Sixth Recital | The project:   * is notifiable | |
|  | Seventh Recital | Are there any Frameworks: Does not Apply | |
|  | Eighth Recital and Schedule 3 | Collaboration working – Provision 1 | Applies |
|  |  | Health and Safety – Provision 2 | Applies |
|  |  | Cost savings and value improvements – Provision3 | Applies |
|  |  | Sustainable development and environmental considerations – Provision 4 | Applies |
|  |  | Performance Indicators and monitoring – Provision 5 | Applies |
|  |  | Notification and negotiation of disputes – Provision 6 | Applies |
|  | Nominees | Employer’s nominee: Lisa Sheppard  Contractor’s nominee: TBC | |
|  | Article 7 | Article 7 and Schedule 1 (Arbitration):  Do Not Apply | |
|  | 2.3– Work Commencement Date | Target date June 2018 | |
|  | 2.3 - Date for Completion | 16th September 2018 | |
|  | 2.9 - Liquidated Damages | N/A | |
|  | 2.11 - Rectification period | 12 months from the date of practical completion | |
|  | 4.3 – Interim Payments | The first Interim Valuation Date is:  one month from Work Commencement Date | |
|  | 4.3 – Payments due prior to practical completion - percentage of total value of work etc. | 95% | |
|  | 4.3 – Payments becoming due on or after practical completion - percentage of the total amount to be paid to the Contractor | 97.5% | |
|  | 4.3and 4.8 – Fluctuations provision | No fluctuations provision apply | |
|  | 4.3 and 4.8 - Percentage addition for Schedule 2 | N/A | |
|  | 4.8.1 - Supply of documentation for computation of amount to be finally certified | Three weeks from the date of practical completion. | |
|  | 5.3 – Contractor’s Public Liability insurance: | £10,000,000 (five million pounds) | |
|  | 5.4A, 5.4B and 5.4C - Insurance of the Works etc- alternative provisions | Clause 5.4A | |
|  | 5.4A and 5.4B - Percentage to cover professional fees | 15% | |
|  | 5.4C – Insurance arrangements – details of the required policy or policies | Are set out in the following documents(s):  N/A | |
|  | 7.2 – Adjudication | The Adjudicator is | |
|  | 7.2 – Nominating Body | * The Royal Institution of Chartered Surveyors | |
|  | Schedule 1 **(**paragraph 2.1) - Arbitration – appointer of Arbitrator (and of any replacement) | President or a Vice-President:   * The Royal Institution of Chartered Surveyor | |
|  | Execution Page | Deed | |
| 10. | **Additional Amendments** |  | |
|  | New Article 9 –  Incorporation of Additional Amendments:  The modifications to the Articles of Agreement and the Conditions set out below are hereby incorporated in this Contract and the provisions of the Articles of Agreement, the Conditions and Supplementary Conditions shall have effect as so modified. If there is any discrepancy or conflict between the Articles of Agreement, Conditions and Supplementary Conditions and the Additional Amendments the wording of the Additional Amendments shall prevail. | | |
|  | A1. TRANSPARENCY  A1.1 The Contractor acknowledges that the Employer has an obligation to publish information as set out in the Local Government Transparency Code 2015, which is regulated by the Local Government (Transparency Requirements) (England) Regulations 2015.  A1.3 The Contractor agrees that the Contract and the tender documents and any information including but not limited to requests for quotes, advertisement issued by the Employer seeking expressions of interest, the invitation to tender (the “Procurement Information”) issued by the Employer which led to its creation may be published by the Employer save where to do so would disclose information the disclosure of which would:    (i) contravene a binding confidentiality undertaking; and /or  (ii) is exempt from disclosure in accordance with the provisions of the Freedom of Information Act 2000.  A1.4 If any of the situations in Conditions A1 apply the Contractor consents to the Contract or Procurement Information being redacted by the Employer to the extent necessary to remove or obscure the relevant material and being published subject to those redactions. | | |
|  | A2. COLLATERAL WARRANTY  A2.1 Within fourteen (14) days of a request from the Employer, the Contractor and or any sub-contractor shall execute and deliver a deed or deeds of collateral warranty in favour of the beneficiary and or the Employer and or any individual land owner in the form of the relevant deed of collateral warranty attached.  A2.2 Where the Employer has given notice to the Contractor under clause A2.1 then the Contractor may not (without the persons referred to in those notices' consent) amend or vary clauses A2.1 to A2.2 (inclusive) or the relevant part of parts of the form of warranty.  A2.3 Notwithstanding any other provisions of the Contract the Employer may withhold any payment due to you under the Contract until such time as any outstanding warranties which have been requested but not provided within the fourteen (14) day period have been satisfactorily executed and delivered to us or our nominated representative. | | |
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