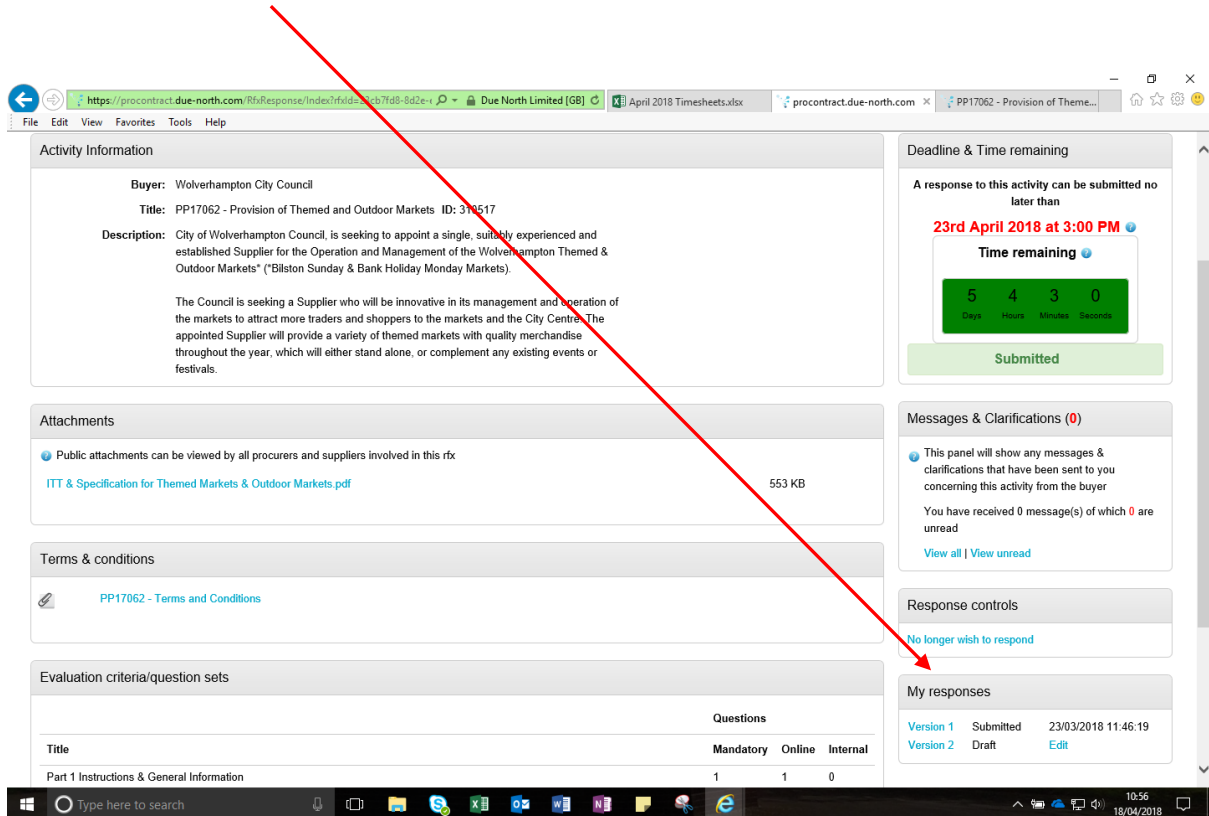


Important Information

All of the information and attachments at this point are provided to allow potential bidders to make a decision on whether to bid or not. If bidders wish to submit a bid then this can be done by going to My responses where all the online questions can be found (see example below).



The screenshot displays a web browser window with the URL <https://procontract.due-north.com/RfsResponse/Index?rfsid=cb71d8-8d2e>. The page is titled "Activity Information" and contains the following sections:

- Activity Information:** Buyer: Wolverhampton City Council; Title: PP17062 - Provision of Themed and Outdoor Markets ID: 319517; Description: City of Wolverhampton Council, is seeking to appoint a single, suitably experienced and established Supplier for the Operation and Management of the Wolverhampton Themed & Outdoor Markets ("Bilston Sunday & Bank Holiday Monday Markets").
- Attachments:** Public attachments can be viewed by all procurers and suppliers involved in this rtx. ITT & Specification for Themed Markets & Outdoor Markets.pdf (553 KB).
- Terms & conditions:** PP17062 - Terms and Conditions.
- Evaluation criteria/question sets:** A table with columns for Title, Mandatory, Online, and Internal. The row "Part 1 Instructions & General Information" shows 1 Mandatory, 1 Online, and 0 Internal questions.
- Deadline & Time remaining:** A response to this activity can be submitted no later than 23rd April 2018 at 3:00 PM. A timer shows 5 days, 4 hours, 3 minutes, and 0 seconds remaining.
- Messages & Clarifications (0):** This panel will show any messages & clarifications that have been sent to you concerning this activity from the buyer. You have received 0 message(s) of which 0 are unread.
- Response controls:** No longer wish to respond.
- My responses:** Version 1 Submitted 23/03/2018 11:46:19; Version 2 Draft Edit.

A red arrow points from the text above to the "My responses" section in the screenshot.

It is important to check the online questions as there maybe documents attached in those that relate to the question.

If bidders have any questions about the opportunity then they must be directed via the messages function on the e-tendering portal.

All submissions must also be made via the e-tendering portal. Bidders must only submit the documents required/asked for.

When submitting, bidders must ensure they allow themselves sufficient time to answer all questions and upload all documents.