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| Invitation to Tender |
| HPE Support Agreement for HP Server Hardware |
|  |
| Contract Reference: DN317476 |
| |  | | --- | | ***RETURN OF INVITATION TO TENDER RESPONSE*** | | **The closing date for tender submissions is:**  ***12 noon on 14/02/2018*** | | [**http://www.the-chest.org.uk**](http://www.the-chest.org.uk/) | |

**Tenderers must read the “Instructions for Tenderers” attached to the online supplier questionnaire on The Chest.**

***CONTACT AND QUERIES***

If any tenderer wishes to raise any queries which may have a bearing on the offer to be made or have any specific questions regarding this process, please liaise with Wirral Council Corporate Procurement **via The Chest** at the earliest opportunity, and in any case **not later than 12 noon, 3 working days prior to the closing date**. Questions raised after this time may not be responded to. Tenderers must ensure anonymity when raising questions.

Tenderers are advised that where such enquiries have been made, and it is appropriate to do so, the Council will distribute to all tenderers a copy of the enquiry and the written reply, with anonymity preserved, via The Chest. It is the tenderers responsibility to ensure that they check for any new information.

**PLEASE DO NOT CONTACT OFFICERS VIA ANY OTHER METHOD AS A RESPONSE WILL NOT BE PROVIDED.**

**Tenderers or bidders are required to indicate those parts of their submission that they regard as commercially sensitive in the event that information requests are received from third parties.**

***USING THE CHEST***

Supplier Guides on how to use The Chest can be found by clicking on the “Help” button at the top right hand side of the screen.

In the event of any TECHNICAL problems using The Chest, please contact:

[**procontractsuppliers@proactis.com**](mailto:procontractsuppliers@proactis.com)

**Telephone: 0330 005 0352**

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| |  | | --- | | **Section 1 - Scope** | |

**1.1 Scope**

This contract is primarily for delivery of goods or services to council establishments in Wirral. Wirral is a Metropolitan Borough of Merseyside in the North West of England with a population of approx 300,000 over 60 square miles. Further information about Wirral is available on our website ([www.wirral.gov.uk](http://www.wirral.gov.uk)).

Wirral are seeking a 3 year HPE Support Agreement for HP server hardware.

A mixture of floor standing servers, rack mounted servers, blade servers and blade server enclosures and associated hardware.

Support coverage for 24x7 and Next Business Day (NBD) on selected hardware.

There are a number of sites spread across Wirral which have servers located within these buildings.

See supporting document for list of servers, model numbers, product numbers and serial numbers for hardware to be covered.

The supported hardware will be subject to an annual review a month before renewal.

Wirral Council will choose whether or not to engage in future HPE Support Agreement purchases at our discretion and will have no tie-in to that reseller for future purchases.

**1.2 Wirral Council Strategic Review**

Wirral Council is currently undergoing a strategic review and due to the uncertainty of services required in the future, there is no guarantee as to the level of business under this contract.

**1.3 Contract Duration**

The contract is for 3 years starting on 1st March 2018, to be renewed on an annual basis at same price originally offered  ( or price offered plus increase agreed / in line with increase in CPI maximum to maximum of 3 years duration in total).

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| **Section 2 - Specification** |

**2.1 Specification**

Wirral are seeking a 3 year HPE Support Agreement for HP Server Hardware (to be renewed on an annual basis).

A mixture of floor standing servers, rack mounted servers, blade servers and blade server enclosures and associated hardware.

Some of the hardware has expired from support, other hardware might expire part way through the contract so this hardware will require co-terming to expire at the same time.

Requirements:

* 24 x 7 support on selected servers
* NBD support on selected servers
* HP Certified engineer to attend site as required
* Access to HP firmware and system updates as directed by HPE support
* Access to HP firmware and system updates as required for HP SIM updates
* Online call logging via HPE support portal
* 24 hour access to log calls
* HP Certified replacement parts
* Support with HPE and not via a 3rd party
* Ability to remove servers from support as required i.e when servers reach End of Life as identified by the business
* Ability to add servers to support as required i.e current spare servers might be added to the contract as required by business needs
* Annual billing for each year of support
* Indicate when the cost will change when flexing up/down the number of servers

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| **Section 3 - Evaluation** |

**3.1 Evaluation**

The award of this Contract will be on the basis of the most economically advantageous tender taking into consideration the following award criteria:

Price 70%

Quality 30%

Tenderers responses to the compliance and method statement sections will be used towards the assessment of the 30% Quality criteria.

All Quality and Pricing information submitted will form the overall evaluation for calculating a bids final score.

It is important to note that these replies will form part of the tender submission, and if accepted, will form part of the contract specification.

**3.2 Scoring Mechanism**

If tenderers score 2 or less on 2 or more of the method statements, Wirral Council reserves the right to exclude the tenderer.

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| **Section 4 - Compliance** |

Tenderers are required to confirm their level of compliance with each of the requirements by ticking the appropriate box.

Compliance questions will be marked as ***pass*** or ***fail****.*

If you do not “Fully Comply” with any of the requirements, please provide details of why below and the Evaluation Team will consider if your response is acceptable.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Description** | **Non Comply** | **Part Comply** | **Fully Comply** |
| 1 | MANDATORY REQUIREMENT  [The tenderer must have procedures in place for call logging, progression, escalation and clearance. Please indicate what procedures are in place for call logging i.e HPE direct via web support or telephone, progression, escalation and clearance](https://www.the-chest.org.uk/procontract/wirral_evaluate.nsf/dsp_frm_adv_question_summary/ADVCONEVALQUES-NWCE-8ZDPMX?editdocument&from=frm_adv_template_summary&login) and indicate if the call logging is backed off direct to HPE |  |  |  |
| 2 | MANDATORY REQUIREMENT The Council requires that all items specified in the Scope section are covered for the full period of this contract. Please identify any item, (As specified in the Scope section), that cannot be covered for the full period of this contract. |  |  |  |
| 3 | MANDATORY REQUIREMENT Where replacement parts are fitted, it is the responsibility of the supplier to ensure that they meet the correct manufacturer’s modification and revision level to suit the device to which they are being fitted |  |  |  |

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| **Section 5 – Method Statements** |

Tenderers must provide a method statement for each question below, taking into consideration the requirements outlined in the specification.

Attachments may only be included when they are asked for and must support your method statement response. Please ensure that you clearly reference the method statement number and your company name.

N.B. This information will form a critical part of the appraisal process. Failure to provide method statements may result in your submission being rejected

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| **MS No** | **Weighting**  **%** | **MS Description** |
| 1 | 25% | **Engineer Process**  [The tenderer must have procedures in place for call logging, progression, escalation and clearance. Please indicate what procedures are in place for call logging i.e HPE direct via web support or telephone, progression, escalation and clearance](https://www.the-chest.org.uk/procontract/wirral_evaluate.nsf/dsp_frm_adv_question_summary/ADVCONEVALQUES-NWCE-8ZDPMX?editdocument&from=frm_adv_template_summary&login) and indicate if the call logging is backed off direct to HPE |
|  |
| 2 | 25% | **Service Infrastructure**  Where replacement parts are fitted, it is the responsibility of the supplier to ensure that they meet the correct manufacturer’s modification and revision level to suit the device to which they are being fitted |
|  |
| 3 | 50% | **Contract Management**  The Council require that all items specified in the Scope section are covered for the full period of this contract. Please identify any item, (As specified in the Scope section), that cannot be covered for the full period of this contract. Please provide two case studies for supply of Support Agreement contract. |
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| Section 6 – Pricing Schedule |

Tenderers are requested to complete the pricing table below.

***TABLE OF PRICES***

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SA ID** | **Response  level** | **Server model** | **Serial number** | **Product  number** | **Location** | **Support Date From** | **Support Date To** | **Cost** | **Notes** |
|  | NBD Resp  08:00-17:00 M-F | HP DL360 Gen9  E5-2630v3 Base SAS | CZJ6110JTQ | 755262-B21 | MMR |  |  |  |  |
| 1080 8520 6776 | 4 Hr Onsite  Resp 24x7 | HP BLc7000 CTO  Enclosure | GB8833YVKL | 412152-B21 | MMR |  |  |  |  |
|  | NBD Resp  08:00-17:00 M-F | HP DL165G7 SFF CTO Server | GB8051BVM0 | 592227-B21 | MMR |  |  |  |  |
|  | NBD Resp 08:00-17:00 M-F | HP DL385G7 SFF  CTO Server | CZ2129078Y | 573122-B21 | MMR |  |  |  |  |
|  | Foundation  Care 24x7 | HP DL360p Gen8  TV2 E5-2620v2 EU | CZJ50307FT | 737287-425 | MMR |  |  |  |  |
|  | Foundation  Care 24x7 | HP DL360p Gen8  TV2 E5-2620v2 EU | CZJ50309N7 | 737287-425 | DC3 |  |  |  |  |
| **SA ID** | **Response  level** | **Server model** | **Serial number** | **Product  number** | **Location** | **Support Date From** | **Support Date To** | **Cost** | **Notes** |
|  | Foundation Care 24x7 | HP DL360p Gen8 TV2 E5-2620v2 EU | CZJ50307FM | 737287-425 | MMR |  |  |  |  |
|  | Foundation  Care 24x7 | HP DL360p Gen8 TV2 E5-2620v2 EU | CZJ50309MX | 737287-425 | MMR |  |  |  |  |
|  | NBD Resp  08:00-17:00 M-F | HP DL360p Gen8  E5-2630 Base EU | CZJ44809JJ | 646901-421 | MMR |  |  |  |  |
|  | 4 Hr Onsite  Resp 24x7 | HP DL360p Gen8  E5-2650 Perf EU | CZJ32900ND | 646904-421 | MMR |  |  |  |  |
|  | 4 Hr Onsite  Resp 24x7 | HP DL360p Gen8  E5-2650 Perf EU | CZJ3281D62 | 646904-421 | MMR |  |  |  |  |
|  | Proactive  care 24x7 | HP DL360p Gen8  8-SFF CTO Server | CZJ52503QB | 654081-B21 | MMR |  |  |  |  |
|  | 4 Hr Onsite  Resp 24x7 | HP DL360p Gen8  E5-2603v2 Entry EU | CZJ4120CD8 | 733732-421 | DC3 |  |  |  |  |
|  | Foundation  Care 24x7 | HP DL360p Gen8  E5-2603v2 Entry EU | CZJ439000H | 733732-421 | MMR |  |  |  |  |
|  | Proactive  care 24x7 | HP DL360p Gen8  8-SFF CTO Server | CZJ52503QC | 654081-B21 | MMR |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **SA ID** | **Response  level** | **Server model** | **Serial number** | **Product  number** | **Location** | **Support Date From** | **Support Date To** | **Cost** | **Notes** |
|  | 4 Hr Onsite  Resp 24x7 | ProLiant DL360p  Gen8 | CZJ412019L | 646900-421 | AR |  |  |  |  |
|  | 4 Hr Onsite Resp 24x7 | ProLiant DL360p  Gen8 | CZJ412019G | 646900-421 | RF |  |  |  |  |
|  | 4 Hr Onsite Resp 24x7 | ProLiant DL360p  Gen8 | CZJ41005Q1 | 646900-421 | WTH |  |  |  |  |
|  | 4 Hr Onsite Resp 24x7 | ProLiant DL360p Gen8 | CZJ417038G | 646900-421 | MPF |  |  |  |  |
|  | 4 Hr Onsite Resp 24x7 | ProLiant DL360p Gen8 | CZJ338137M | 646904-421 | MMR |  |  |  |  |
|  | 4 Hr onsite 13x5 | ProLiant DL380p Gen8 | CZ24170QLD | 709943-421 | Pensby |  |  |  |  |
|  | 4 Hr onsite  13x5 | ProLiant DL380p  Gen8 | CZ24170QL1 | 709943-421 | AR |  |  |  |  |
|  | 4 Hr onsite  13x5 | ProLiant DL380p Gen8 | CZ24170QM4 | 709943-421 | RF |  |  |  |  |
|  | 4 Hr onsite  13x5 | ProLiant DL380p Gen8 | CZ24170QL2 | 709943-421 | WTH |  |  |  |  |
|  | 4 Hr onsite  13x5 | ProLiant DL380p Gen8 | CZ24170QL5 | 709943-421 | MMR |  |  |  |  |
| **SA ID** | **Response  level** | **Server model** | **Serial number** | **Product  number** | **Location** | **Support Date From** | **Support Date To** | **Cost** | **Notes** |
|  | 4 Hr Onsite Resp 24x7 | ProLiant DL380p  Gen8 | CZ223200Y2 | 653200-B21 | FP |  |  |  |  |
| 108369660900 |  | ProLiant DL360p  Gen9 | CZJ6110JTN | 755252-B21 | MPF |  |  |  |  |
| 108369660900 |  | ProLiant DL360p Gen9 | CZJ6320C90 | 755262-B21 | MMR |  |  |  |  |
| 108369660900 |  | ProLiant DL360p  Gen9 | CZJ6320C95 | 755262-B21 | MPF |  |  |  |  |
| 108369660900 |  | ProLiant DL360p Gen9 | CZJ6320C91 | 755262-B21 | MPF |  |  |  |  |
| 108369660900 |  | ProLiant DL360p  Gen9 | CZJ6320C94 | 755262-B21 | MPF |  |  |  |  |
| 108369660900 |  | ProLiant DL360p  Gen9 | CZJ6320C92 | 755262-B21 | MPF |  |  |  |  |
| 108369660900 |  | ProLiant DL380p  Gen9 | CZJ6320F3B | 719061-B21 | MPF |  |  |  |  |
| 108369660900 |  | ProLiant DL360p Gen9 | CZJ6320C8Z | 755262-B21 | MPF |  |  |  |  |
|  |  | ML350ML Gen9 | CZ3631HHDE | 754536-B21 | Landican |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **SA ID** | **Response  level** | **Server model** | **Serial number** | **Product  number** | **Location** | **Support Date From** | **Support Date To** | **Cost** | **Notes** |
| 1081 3390 4696 | NBD Resp  08:00-17:00 M-F | HP DL385G6 CTO  Chassis | GB8001EPAL | 512431-B21 | MMR |  |  |  |  |
|  | 4 Hr 24x7 | ProLiant BL460c Gen8 | CZJ3410LKW | 666162-B21 | MMR |  |  |  |  |
|  | NBD Resp  08:00-17:00 M-F | HP DL385G7 SFF  CTO Server | GB8051BVSC | 573122-B21 | MMR |  |  |  |  |
| 1081 3390 4696 | NBD Resp 08:00-17:00 M-F | HP DL385G6  CTO Chassis | GB8018TVAK | 572431-B21 | MMR |  |  |  |  |
| 1081 3390 4696 | NBD Resp  08:00-17:00 M-F | HP DL320 G6  CTO Server | CZ30382T88 | 505768-B21 | MMR |  |  |  |  |
|  | NBD Resp  08:00-17:00 M-F | HP DL320 G6  CTO Server | CZ30382T87 | 505768-B21 | MMR |  |  |  |  |
|  | NBD Resp  08:00-17:00 M-F | HP DL380G5 5160  4G Performance | CZC70129P3 | 418315-421 | MMR |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **SA ID** | **Response  level** | **Server model** | **Serial number** | **Product  number** | **Location** | **Support Date From** | **Support Date To** | **Cost** | **Notes** |
|  | NBD Resp  08:00-17:00 M-F | HP Proliant DL380 | CZC7482XGP | 433524-421 | MMR |  |  |  |  |
| 1078 0465 0370 | 4 Hr Onsite  Resp 08:00-21:00 M-F | HP BLc3000 2 AC  4 Fan Full ICE Kit | CZC8096ZYY | 437504-B21 | BHL |  |  |  |  |
| 1082 2888 4900 | NBD Resp 08:00-17:00 M-F | HP BL460c G1  E5320 2G 1P Svr | CZJ81501T7 | 435457-B21 | BHL |  |  |  |  |
| 1082 2888 4900 | NBD Resp 08:00-17:00 M-F | HP BL460c G1  E5320 2G 1P Svr | CZJ81501TD | 435457-B21 | BHL |  |  |  |  |
| 1082 2888 4900 | NBD Resp  08:00-17:00 M-F | HP BL460c G1  E5320 2G 1P Svr | CZJ81501TH | 435457-B21 | BHL |  |  |  |  |
| 1082 2888 4900 | NBD Resp  08:00-17:00 M-F | HP BL460c G1  E5320 2G 1P Svr | CZJ81501TA | 435457-B21 | BHL |  |  |  |  |
| 1082 2888 4900 | NBD Resp  08:00-17:00  M-F | HP BL460c  E5520 1P SP7129TV | CZJ94102PN | AX362A | BHL |  |  |  |  |
| **SA ID** | **Response  level** | **Server model** | **Serial number** | **Product  number** | **Location** | **Support Date From** | **Support Date To** | **Cost** | **Notes** |
| 1078 0458 1031 | 4 Hr Onsite  Resp  08:00-21:00 M-F | HP BLc7000  CTO 3 IN LCD Encl | GB8809CW78 | 412152-B21 | MMR |  |  |  |  |
| 1080 8520 6776 | 4 Hr Onsite Resp 24x7 | HP BLc7000 CTO  3 IN LCD ROHS  Encl | GB8949B5E1 | 507019-B21 | DC3 |  |  |  |  |
|  | 4 Hr Onsite  Resp 24x7 | ProLiant BL465c Gen8 | CZJ414073R | 699045-B21 | DC3 |  |  |  |  |
|  | 4 Hr Onsite  Resp 24x7 | ProLiant BL465c  Gen8 | CZJ414073Y | 699045-B21 | DC3 |  |  |  |  |
|  | 4 Hr Onsite  Resp 24x7 | ProLiant BL465c  Gen8 | CZJ414073W | 699045-B21 | DC3 |  |  |  |  |
|  | 4 Hr Onsite  Resp 24x7 | ProLiant BL465c Gen8 | CZJ4140746 | 699045-B21 | DC3 |  |  |  |  |
|  | 4 Hr Onsite  Resp 24x7 | ProLiant BL460c Gen8 | CZJ412013P | 641016-B21 | DC3 |  |  |  |  |
|  | 4 Hr Onsite Resp 24x7 | ProLiant BL460c Gen8 | CZJ412013R | 641016-B21 | DC3 |  |  |  |  |
|  | 4 Hr Onsite  Resp 24x7 | ProLiant BL460c Gen8 | CZJ412013S | 641016-B21 | DC3 |  |  |  |  |
| **SA ID** | **Response  level** | **Server model** | **Serial number** | **Product  number** | **Location** | **Support Date From** | **Support Date To** | **Cost** | **Notes** |
|  | 4 Hr Onsite  Resp 24x7 | ProLiant BL460c Gen8 | CZJ34401GY | 666162-B21 | DC3 |  |  |  |  |
|  | 4 Hr Onsite  Resp 24x7 | ProLiant BL460c Gen8 | CZJ41702H2 | 641016-B21 | DC3 |  |  |  |  |
|  | Foundation  Care 24x7 | ProLiant BL465c Gen8 | CZJ5160DDL | 699047-B21 | DC3 |  |  |  |  |
|  | Foundation  Care 24x7 | ProLiant BL465c Gen8 | CZJ5160DDJ | 699047-B21 | DC3 |  |  |  |  |
|  | Foundation  Care 24x7 | ProLiant BL465c Gen8 | CZJ5160DDM | 699047-B21 | DC3 |  |  |  |  |
|  | Foundation  Care 24x7 | ProLiant BL460C Gen9 | CZ2701061H |  | DC3 |  |  |  |  |
|  | Foundation  Care 24x7 | ProLiant BL460C Gen9 | CZ2701061G |  | DC3 |  |  |  |  |
|  | Foundation  Care 24x7 | ProLiant BL460C Gen9 | CZ2701061F |  | DC3 |  |  |  |  |
| 1080 8520 6776 | 4 Hr Onsite  Resp 24x7 | HP BLc7000 CTO 3  IN LCD ROHS Encl | GB8949B6D4 | 507019-B21 | MMR |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **SA ID** | **Response  level** | **Server model** | **Serial number** | **Product  number** | **Location** | **Support Date From** | **Support Date To** | **Cost** | **Notes** |
|  | NBD Resp  08:00-17:00  M-F | ProLiant BL495c G6 | GB8949B39R | 539810-B21 | MMR |  |  |  |  |
|  | Foundation  Care 24x7 | ProLiant BL495c G8 | CZJ5160DDK | 699047-B21 | MMR |  |  |  |  |
|  | Foundation  Care 24x7 | ProLiant BL495c G8 | CZJ5160DDG | 699047-B21 | MMR |  |  |  |  |
|  | Foundation  Care 24x7 | ProLiant BL495c G8 | CZJ5160DDH | 699047-B21 | MMR |  |  |  |  |
|  | NBD Resp 08:00-17:00  M-F | ProLiant BL495c G6 | GB8949B39H | 539810-B21 | MMR |  |  |  |  |
|  | 4 Hr 24x7 | ProLiant BL465c Gen8 | CZJ42102BL | 699045-B21 | MMR |  |  |  |  |
|  | 4 Hr 24x7 | ProLiant BL465c Gen8 | CZJ42102BJ | 699045-B21 | MMR |  |  |  |  |
|  | 4 Hr 24x7 | ProLiant BL465c Gen8 | CZJ42102BH | 699045-B21 | MMR |  |  |  |  |
|  | 4 Hr 24x7 | ProLiant BL465c Gen8 | CZJ414074H | 699045-B21 | MMR |  |  |  |  |
| **SA ID** | **Response  level** | **Server model** | **Serial number** | **Product  number** | **Location** | **Support Date From** | **Support Date To** | **Cost** | **Notes** |
| 1080 8520 6776 | 4 Hr Onsite  Resp 24x7 | HP BLc7000 CTO  3 IN LCD Encl | GB8948ATCY | 507019-B21 | MMR |  |  |  |  |
|  | 4 Hr 24x7 | ProLiant BL460c Gen8 | CZJ412013Q | 641016-B21 | MMR |  |  |  |  |
|  | 4 Hr 24x7 | ProLiant BL460c Gen8 | CZJ41702H1 | 641016-B21 | MMR |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

**Site address location details**

The hardware list includes SAIDs if known, the level of support required along with model numbers and serial numbers.

Site location details are included but in short code form.

The codes are as follows

**MMR**Wirral Council  
Treasury Building  
Argyle Street  
Birkenhead  
Wirral  
CH41 1AH

**DC3**Wirral Council c/o  
Merseytravel,   
Georges Dock Server room  
PO Box 1976  
Liverpool  
L69 3HN

**Pensby**Wirral Council  
Pensby and Thingwall Children's Centre  
Fishers Lane  
Pensby  
CH61 8SD

**AR**Wirral CouncilMoreton Municipal Building  
Knutsford Road  
Moreton  
Wirral  
CH46 8TN

**RF**Wirral Council  
Rock Ferry One Stop Shop  
257 Old Chester Road  
Rock Ferry  
CH42 3TD

**WTH**Wirral Council  
Seacombe One Stop Shop  
Dave Jackson Suite (Town Hall)  
Brighton Street  
Wallasey  
CH44 8ED

**MPF**Merseyside Pension Fund  
Castle Chambers,  
43 Castle St,  
Liverpool  
L2 9SH

**FP**Floral Pavilion Theatre  
Marine Promenade,  
New Brighton,  
Wirral  
Merseyside  
CH45 2JS

**Landican**Landican Cemetery and Crematorium  
Arrowe Park Road  
Woodchurch  
Wirral  
CH49 5LW

**BHL**Birkenhead Central Library  
Borough Road  
Birkenhead  
Wirral  
CH41 2XB

For further details on pricing, please refer to our guidance notes below.

* All prices in the tender submission must be quoted in GBP.
* All prices quoted must exclude VAT.
* All prices must include installation costs, consumables e.g. Professional services, management reports and Contract Review Meetings.
* Any other costs must be specified.

All products supplied must remain competitively priced. The Council seeks to maximise opportunities for improved pricing due to technology changes, which will be reviewed during Contract Review Meetings.

Wirral Borough Council will not recognise any charges made by the supplier for the duration of the contract that were not received as part of this quotation, unless they represent additional costs brought about by a change of client needs.

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| **Section 7 - Declaration** |

I/We the undersigned, hereby quote to supply the goods / service / products detailed in this tender, at the respective prices quoted. (Prices must not include VAT).

I certify that as far as I know, the information I have supplied is accurate.

I/We agree that this tender shall remain open to be accepted or not by the Council for a period of six months from the closing date for the receipt of tenders.

I/We agree that the Council may discontinue the tendering arrangements at any time before a tender has been accepted.

I/We accept the specification and standard terms and conditions embodied in the request for tender and undertake to be bound by them if my/our tender is accepted by Wirral Borough Council.

I/We certify that I/we have not now or will in the future, canvassed or solicited any member, officer or employee of the council and any other companies in the group of which the council forms part, in connection with this tender and that to the best of our knowledge and belief no person employed by me/us or acting on my/our behalf has done such an act.

I/We understand that the Council is not bound to accept any tender and will not be liable under any circumstances whatsoever for the costs I/we have incurred in preparing the tender.

The tender submitted herewith is a bona fide tender intended to be competitive.

We have not fixed or adjusted the amount of the tender by or under or in accordance with any collusive agreement or arrangement with any other person.

| **NAME OF CONTACT:** |  |
| --- | --- |
| **DESIGNATION:** |  |
| **COMPANY NAME:** |  |
| **ADDRESS (including postcode)** |  |
| **TELEPHONE:** |  |
| **FAX:** |  |
| **EMAIL:** |  |
| **SIGNATURE:** |  |
| **DATE:** |  |