06 March 2019

Dear Sir/Madam

**Planning Policy**

Planning and Regeneration Services

Gosport Borough Council

Town Hall

Gosport

Hampshire

PO12 1EB

Phone: (023) 92545488

Email: Jayson.grygiel@gosport.gov.uk

Ref:GBLP2036/evidence study/towncentre

**Gosport Borough Local Plan 2036 – Invitation to Quote: Retail and Town Centre Uses, Leisure and Tourism Study for Gosport**

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| --- |
| Gosport Borough Council wishes to commission the above study as part of its evidence base for the review of the Gosport Borough Local Plan which will cover the plan period up to 2036.  I am pleased to invite you to quote for the above study. The approximate amount available is £30,000. The exact amount will be agreed before the commencement of the study. I attach details of the project brief which sets out the Council’s requirements and a ‘Model Consultancy Agreement’ which includes the Council’s standard contract and terms and conditions for your consideration.  Quotations should be returned in a sealed envelope marked: ‘Quotes for the Gosport Retail and Town Centre Uses, Leisure and Tourism Study 2019’ ***no later than 5.00 p.m. on Friday 5th April 2019*** and addressed to myself at the above address. Regrettably quotes received after this date and time will not be considered. |

In the meantime if you have any queries about the study, please do not hesitate to contact either myself or my colleague Kim Catt, her direct line is 02392 545228.

Yours faithfully



Jayson Grygiel

**Planning Policy Manager**