

## 1920-0180 – One to One (1:1) Support, Day Opportunities and Activities Framework for People with Disabilities

Islington Council invites suitable expressions of interest from providers for a framework agreement for the provision of one to one (1:1) support, day opportunities and activities for people with disabilities.

Islington Council is not placing a limit on the number of providers it is seeking to appoint to the framework agreement. Individual contracts commissioned via the framework agreement shall follow the terms of the framework agreement including how a contract is awarded. How a contract is awarded is explained within the invitation to tender documentation.

Each individual contract will be monitored against a range of outcome based indicators which the provider will be expected to achieve. The details of these indicators will be included within the contract specification and the successful organisation will need to demonstrate they have the capability and capacity to meet these requirements.

### Current status / Background

In Islington, one to one (1:1) support, day opportunity and activity services for children, young people and adults with disabilities are commissioned separately via a range of spot purchase, framework and block contract arrangements. Having these various approaches does not necessarily support:

- a clear understanding of need
- a strong local marketplace that is responsive and dynamic
- smooth transfers from children's to adult services
- a diverse, high-quality, outcomes-focussed local offer

Where the local offer is unable to meet need, there is a requirement to seek services from outside of the borough.

### The requirement

Our vision is for people with disabilities to lead safe, happy and meaningful lives:

- We want people to have ready access to a range of high quality, local, community-based services that build on independent living skills and facilitate access to meaningful, age-appropriate activity that draws on peoples' interests.
- We want people to be able to choose from this range of services when they need it and for this support to be flexible to changing needs, including reducing or ending when it is no longer required.
- We want services to be able to support people from childhood, into adolescence and through to adulthood; reducing the amount of change and the number of transition points that young people experience.

One to one (1:1) support, day opportunities and activities are important parts of our local offer for people with disabilities. We want to formalise our relationships with providers of these services who are committed to delivering high quality, flexible and personalised services to meet identified local needs.

Establishing a framework agreement from which to purchase these services is an opportunity to increase the range of services available for people to choose from and to drive innovation, value for money and an increased focus on outcomes.

This framework agreement is intended to develop a wider range of local services. Providers will therefore ensure, where applicable, that the service has activity bases in Islington or within a suitable distance to minimise transport time and transport costs.

## **Lots**

The contract will be divided in to four lots:

Lot 1 One to One (1:1) Support for people with low to moderate needs

Lot 2 One to One (1:1) Support with enhanced requirements around physical health needs

Lot 3 One to One (1:1) Support with enhanced requirements around challenging behaviour, complex autism (with or without LD) and mental health

Lot 4 Day opportunities and activities

## **TUPE [Transfer of Undertakings (Protection of Employment) Regulations]**

Potential providers must be aware that TUPE may or may not apply to this service. Further details will be available in the invitation to tender.

## **Term of the Framework Agreement**

The term of the framework agreement will be for twenty-four (24) months from the estimated start date of 6 January 2020 with no further option to extend.

## **Value of the Framework Agreement**

The estimated value of the services that may be awarded by Islington Council under the framework agreement is estimated at between £0 and £2m over the twenty-four (24) month period.

The Council and its partners will be under no obligation to utilise the framework agreement. No guarantee is given towards volume or value of work under this framework agreement.

## **Award criteria**

The framework agreement will be awarded to the Most Economically Advantageous Tender (MEAT) in accordance with the Public Contracts Regulations. MEAT for this framework

agreement is quality 80% and cost 20%. Further details will be provided in the invitation to tender.

**Cost: 20%**

**Quality: 80%**

**Quality made up of:**

Description of service model	25%
Proposed approach to delivery of outcomes	25%
Proposed approach to quality assurance and safeguarding	20%
Proposed approach to social value	10%

**Total 100%**

## **Procurement Process**

This procurement will be based on the Open Procedure. The Open Procedure means that all bidders who successfully express an interest will automatically be invited to tender and have access to the tender documents. Those who submit a tender and meet the minimum requirements will have their full tender, method statements and pricing evaluated. Successful bidders will be admitted to a framework, from which individual contracts will be awarded via direct award, based on service user choice. Mini competitions may be used in the future, where the need arises.

## **How to express an interest**

If you wish to apply for this contract, please follow the steps below:

Register your company free of charge via the **London Tenders Portal**.

Link: <https://procontract.due-north.com>

Await acceptance. You will receive an email confirming your username and password.

Use your username and password to log into the London Tenders Portal and express your interest in 1920-0180 – One to One (1:1) Support, Day Opportunities and Activities Framework for People with Disabilities - category 85000000 Health and Social Work Services

Shortly after you have expressed interest, you will receive a second email containing a link to access the tender documents.

## **Deadlines**

The deadline for expressions of interest is: **11.59 Friday 22 November 2019**

Submission of ITT by: **12 noon Friday 22 November 2019**

Late submissions will not be accepted.

## **Additional information**

- Islington Council and its partners are committed to work towards a 'Fairer Islington', for more information see [www.islington.gov.uk](http://www.islington.gov.uk).
- Please **do not** include any publicity material with your submissions.

- Islington Council aims to provide equality of opportunity and welcomes applicants who meet the qualitative selection from black and minority ethnic communities and disabled groups.
  - The Council encourages all types of organisation who meet the qualitative selection including Voluntary and Community Sector (VCS) organisations, Social Enterprises or not for profit enterprises and small to medium enterprises (SME) to tender.
  - Your submission will be marked in stages. Only applicants who meet the requirements at each stage will progress to the next stage. Further details will be contained in the tender documents.
  - Please include the Contract Number of this tender process when communicating with the Council in any way.
  - Applicants are advised that all costs incurred either directly or indirectly in preparation, submission or otherwise related to this advertisement will be borne by them, and in no circumstances will the council be responsible for any such costs. Applicants are also advised that the council at its sole discretion acting reasonably and in good faith reserves the right to abandon the procurement at any stage prior to contract award.
  - As part of a commitment to transparency the council is now publishing all spend over £500 each month. This includes spend on contracts, so the successful contractor should expect details of spend against the contract to appear on the council website [Islington Council: Council contracts](#). The council is also committed to publishing tender and contract documentation after contract award stage. Commercially sensitive information will be redacted from documentation. What constitutes commercially sensitive information is a matter for the council's sole discretion. However, tenderers will be invited to identify information they consider to be commercially sensitive in their tender return and this will be taken into account in the council forming a view.
- 