



## *Sandgate Parish Council*

# **SPECIFICATION**

## **SANDGATE PARISH GROUND MAINTENANCE SERVICES – June 2024 to July 2028**

**SANDGATE PARISH COUNCIL IS INVITING QUOTATIONS FOR THE GROUNDS MAINTENANCE WORKS TO SANDGATE PARK, THE VILLAGE GREEN, WILBERFORCE ROAD GREEN, BATTERY POINT, FREMANTLE ROAD PARK, REAR OF SANDGATE LIBRARY, MILITARY ROAD WAR MEMORIAL, ST JOHN MOORE MEMORIAL, THE BENCH & VILLAGE SIGN ON SANDGATE HILL**

### **Sandgate Park:**

- To carry out grass cutting of all principal areas on a fortnightly basis during growing season (March to October).
- To carry out strimming as required to maintain a tidy appearance around obstacles and edges.
- To cut grass to roadside bank to maintain a tidy appearance.
- Include the maintenance of the new wildflower area
- To keep the bank below the dog walking area tidy, and to cut all once a season.
- To cut grass in dog walking area on a fortnightly basis including edges.
- To keep ditches, clear at all times so as not to restrict flowing water.
- To carry out cutting of all hedges twice per season and the far boundary (Chichester Road) once per season.
- To carry out annual maintenance of the bank containing the trees, shrubs etc., which runs parallel with Military Road.
- To treat as required all paths, hardstanding's, MUGA play areas and car park with weed killer to maintain weed free.
- Leaf clearance of the pitches included
- To carry out an inspection of play equipment once a month, submitting a report to the clerk (proof of ROSPA certification is required).
- Top up and maintain as required the Boules Pitch play area, material cost to be quoted separately.

*All debris to be removed from site.*

### **Village Green, High Street, Sandgate:**

- To carry out grass cutting including edges on a fortnightly basis.
- To maintain borders on a four-weekly cycle, to include pruning of shrubs and dead-heading as required.
- Keep hard standings weed free.
- To apply weed and feed to grass.

*All debris including grass cuttings to be removed from site.*

### **Wilberforce Road Green**

- To carry out grass cutting including edges on a fortnightly basis.
- To maintain borders on a four-weekly cycle, to include pruning of shrubs and dead-heading as required.

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- Keep hardstanding weed free.
- To apply weed and feed to grass.

*All debris including grass cuttings to be removed from site.*

### **Battery Point:**

- To carry out grass cutting including edges on a fortnightly basis.
- To carry out strimming as required to maintain a tidy appearance.

### **Fremantle Road Park:**

- To carry out grass cutting of all principal areas on a fortnightly basis. Prior to grass cutting litter picking is to be undertaken.
- To carry out strimming as required to maintain a tidy appearance around obstacles and edges.
- To carry out cutting of all hedges twice per season.
- To treat as required all paths and hardstanding's with weed killer to maintain weed free.
- To carry out an inspection of play equipment once a month, submitting a report to the clerk (proof of certification is required).

*All debris to be removed from site.*

### **Rear of Sandgate Library:**

- To treat as required all paths, hard standings, and car park with weed killer to maintain weed free.
- Maintain raised bed.

### **Military Road War Memorial:**

- To treat as required all paths and hard standings with weed killer to maintain weed free.

### **St John Moore Memorial:**

- To treat as required all paths & hard standings with weed killer to maintain weed free.

### **Bench & Village Sign on Sandgate Hill:**

- To carry out strimming as required to maintain a tidy appearance around both.

**The contract period will be for four years, subject to the normal break clauses.**

### **Please send your quotation to:**

Gaye Thomas- Parish Clerk/Librarian

Email: [clerk@sandgatepc.org.uk](mailto:clerk@sandgatepc.org.uk) or post to the address below.

### **Please include:**

- Proof of £5 million Public Liability Insurance
- Method statement
- Proof of ROSPA Certification
- Proof of Waste Carriers Certification

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**We will be assessing quotations according to the following criteria:**

- Quality/experience (please supply references)
- Capacity (vehicles, equipment, workforce, storage yard/unit)
- Price
- Environmental and Social

**Deadline for submissions: 12 noon on 26<sup>th</sup> April 2024**