**INORMATION TO ORGANISATIONS**

Gateshead Council and Newcastle Gateshead Clinical Commissioning Group (NGCCG) will shortly be undertaking a tender process to appoint suitably qualified and experienced organisations for the Provision of All Age Carers Services in Gateshead.

**The aim of the service will be to:-**

Keep carers informed

Support carers to look after their health and well being

Offer carers a break from caring

Raise awareness of the role of carers

**The contract will be divided into 3 Lots:-**

Lot 1 - Young Carers Service

Lot 2 - Adult Carers Service

Lot 3 - Carer Relief

The tender process will consist of a Selection and Award stage.

The Selection Questionnaire will be evaluated on a **PASS/FAIL** basis and only bidders that achieve a pass at the Selection stage can be eligible to be awarded the Contract.

Therefore, to assist potential bidders to prepare for the tender process and have an understanding of the mandatory requirements needed to achieve a PASS at the Selection stage, organisations are invited to review the attached draft Selection Questionnaire (which is the form mandated by the Crown Commercial Service pursuant to PPN 08/16).

This questionnaire is for **INFORMATION PURPOSES ONLY**. Providers are NOT required to complete or return the questionnaire at this stage. This questionnaire is simply for providers information to understand the requirements of the Council in terms of safeguarding and health and safety etc. in advance of the tender being published. The tender for this contract will be published in due course. When this is published providers will be invited to tender at this stage.

Any queries you may have regarding the questionnaire should be raised via the messaging section within this project and responses, unless commercially sensitive, will be shared with all organisations.