

# Devon County Council

CP1329-16

OJEU REF – 2017/S 042-076945

## Transport Guidelines

CP1329–16 Supporting Independence.

(Appendix C)

This document is for information only and must not be used for responding to this tender

## Definitions:

<b>Authorised Officer(s)</b> shall mean:	A member of DCC or DPT care management staff who is making a Referral and/or arranging a Package of Care and Support.
<b>(the) Commissioner</b> shall mean:	Either Devon County Council or Devon Partnership Trust, responsible for administering the budget in relation to social care services.
<b>Invitation to Tender (ITT)</b> shall mean:	The ITT for CP1329-16 Supporting Independence.
<b>My Care and Support Plan(s)</b> shall mean:	For DCC a document which contains personal information, the individual needs of the Service User and what Outcomes need to be achieved through the provision of a Package of Care and Support.  For this purpose DPT use a Community Care Plan instead of a My Care and Support Plan, however for the purposes of the Specification, ITT or this schedule shall be referred to as a My Care and Support Plan.
<b>Package(s) of Care and Support</b> shall mean:	The services required by a Service User(s) following social care assessment to determine if there is Eligible Need. In relation to Lot 2 Individualised Care and Support - A Package of Care and Support can be either a Flexible Package(s) or Scheduled Package(s).
<b>Personal Budget(s)</b> shall mean:	The monetary sum allocated via social care eligibility assessment. For more information on assessment and eligibility see: <a href="https://new.devon.gov.uk/adultsocialcareandhealth/assessments-for-care/">https://new.devon.gov.uk/adultsocialcareandhealth/assessments-for-care/</a> For more information on Personal budgets see: <a href="https://new.devon.gov.uk/adultsocialcareandhealth/assessments-for-care/after-your-assessment/personal-budgets/">https://new.devon.gov.uk/adultsocialcareandhealth/assessments-for-care/after-your-assessment/personal-budgets/</a> .
<b>Provider(s)</b> shall mean:	The supplier who has successfully passed selection and quality standards as defined in the ITT and any Associated Documents and has been approved to supply under the Open Framework Agreement for Lot 1 or Lot 2 under the contract CP1329-16 Supporting Independence.
<b>Service User(s)</b> shall mean:	Any person using the service supplied by a Provider of Lot 1 – Group Based Care and Support and/or Lot 2 Individualised Care and Support Open Framework Agreement under the contract CP1329-16 Supporting Independence, irrespective of which Service User group they may be classified as.
<b>TCS</b> shall mean:	Devon Transport Coordination Service <a href="https://www.devon.gov.uk/social_care_transport">https://www.devon.gov.uk/social_care_transport</a>
<b>Transport Provider</b> shall mean:	A third party organisation supplying transport only approved by TCS

The Commissioner will determine, through its transport eligibility criteria, Service Users who are eligible for transport assistance to and from the Care and Support Service.

Transport provided as part of the activity programme delivered to Service Users must be reflected in the overall price charged for the session.

Where Service Users are eligible, their Personal Budget will be supplemented by a contribution to travel costs and the following will apply:

- (1) The Authorised Offer will book approved transport via the Devon Transport Coordination Service (TCS).
- (2) Any transport Provider used must be approved by TCS. The cost of transport is paid directly by The Commissioner to the transport Provider via TCS.
- (3) The Commissioner will not be liable for any costs for transport booked other than through TCS.

Transport will be paid directly by the Commissioner to the transport Provider unless the following applies:

- (4) The Provider uses their own vehicles to provide transport (provided the Commissioner has authorised this as the most cost-effective way for a person to get to the support). Any transport provided in this way must comply with The Council's Standard Conditions of Contract for Passenger Transport and the Provider should contact TCS for more information.
- (5) The Provider providing assisted travel (i.e. escorts / driver). The Provider should contact TCS for more information.
- (6) The Provider may provide assisted travel (i.e. escorts) on public transport

For points (4), (5) and (6) there will be an agreed transport cost, for eligible Service Users, which will be invoiced by the Care and Support Provider along with, but separate to, the provision of the Care and Support invoice.

For further advice regarding DCC Transport policy and eligibility criteria:

[https://www.devon.gov.uk/social\\_care\\_transport](https://www.devon.gov.uk/social_care_transport)