**ANNEX 2: INFORMATION FOR APPLICANTS to the DPS for the Provision of Accommodation and Support for Care Leavers**

**This contains important information about the operation of the DPS and must be read by all interested Providers.**

**DPS COMMENCEMENT DATE:** 1 March 2018

**DPS DURATION:** 36 months with optional extension clause of up to 36 months.

**AIMS of the DYNAMIC PURCHASING SYSTEM**

The Council wants to achieve better outcomes for care leavers and all young people through having the right level of support and quality of placements available locally and out of area, if required, with support focused on outcomes which will enable young people to thrive.

**SERVICE CATEGORIES**

- Single-unit ‘Low Profile’ Support and Accommodation (24 hour support + on-site sleep-in provision)

- Shared ‘Low Profile’ Support and Accommodation (24 hour support + on-site sleep-in provision)

- ‘Complex’ Support and Accommodation (24 hour support with on-site sleep-in support plus additional 1:1 key-working support based on need)

- Accommodation and Support for over 18’s (accommodation plus visiting support)

**APPLICATION SUBMISSION ARRANGEMENTS**

Applications to join the DPS can be submitted at any time, however, following the success of the earlier Rounds (Round 1 – 13) establishing a comprehensive list of Providers, from October 2019 applications to join the DPS will be evaluated annually.

**The current round (13) will end on 1st October 2019 as advised previously.**

**Applications for round 13 will be evaluated in October 2019.**

**The next round (14) will close on 1st October 2020.**

**Applications for round 14 will be evaluated in October 2020.**

Evaluation of submissions will be undertaken, resulting in

* Award of any contracts and inclusion on the DPS *or*
* Feedback to providers whose submission does not meet the minimum performance threshold.

**NOTIFICATION**

You will be notified of the outcome of your tender submission in writing as soon as is practicably possible following the evaluation process.

**INDIVIDUAL CONTRACTS**

Once on the DPS, individual contracts will be arranged directly via an ‘Individual Placement Agreement’. (IPA) (Appendix 2) Please see Annex 1 ‘How Services will be commissioned using the Dynamic Purchasing System.

**EVALUATION DATES FOR APPLICATIONS FROM PROVIDERS for inclusion on the DPS for accommodation and support provision for care leavers**

The timetable below is indicative only and the Council reserves the right in its absolute discretion to amend any of the dates set out in the indicative timetable or elsewhere in these instructions to Tenderers. \*Each round will close annually on the first day of October; where this date falls on a non-working day, the round will close on the first working day following the first of the month.

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| **Dynamic Purchasing System Round** | **Round closing date\*** | **Notification of results** |
| Round 13  | 01-10-19  | October 2019  |
| Round 14  | 01.10.20  | October 2020  |
| Round 15  | 01-10-21  | October 2021 |
| Round 16  | 01-10-22 | October 2022 |
| Round 17  | 01-10-23  | October 2023 |
| Subsequent rounds to be advised |