

PP17146 – Treasury Management Scope/Specification

1 City of Wolverhampton Council Strategy

- 1.1 Information relating to City of Wolverhampton Council's Treasury Management Strategy can be found at the following:

<http://wolverhampton.moderngov.co.uk/ieListDocuments.aspx?CId=130&MId=5994&Ver=4>

- 1.2 The Treasury Management Annual Report 2016-2017 and Quarter One Monitoring 2017-2018 Report can be found at the following:

<http://wolverhampton.moderngov.co.uk/ieListDocuments.aspx?CId=130&MId=7532&Ver=4>

- 1.3 The Statement of Accounts 2016-2017 for City of Wolverhampton Council can be found at the following:

<http://www.wolverhampton.gov.uk/article/3049/Corporate-finance>

2 Role of the Advisor

- 2.1 The successful company is to attend at least two strategy meetings per year to review the Council's financial position having regard to its objectives, strategy, current financial circumstances, assets and liabilities.
- 2.2 The successful company will provide interest rate forecasts and advise on the formulation of suitable borrowing and investment strategies utilising the strategic options available to it appropriate to the Council's financial objectives.
- 2.3 Regular updates on economic, regulatory and political changes which may impact on and require modification to the Council's borrowing and investment strategies shall be provided.
- 2.4 Forecasts of movements in Public Works Loan Board (PWLB) rates which affect the timing of borrowing shall be provided.
- 2.5 The successful company will advise on debt rescheduling, volatility and maturity profile analysis.
- 2.6 Advice on investment counterparty creditworthiness, including provision of prudent parameters established in light of information from the UK's leading credit rating agencies, various other analysts as appropriate and other appropriate market

intelligence in light of recent Audit Commission and Chartered Institute Public Finance and Accountancy (CIPFA) publications shall be provided to City of Wolverhampton Council. Reports and analyses are to be provided weekly or when practicable. Details of any individual counterparty credit rating changes to be advised, as a matter of urgency, as they occur.

- 2.7 The successful company is to provide advice and assistance to structure an appropriate investment strategy.
- 2.8 At least one day's onsite training to treasury management staff and at least two places at training seminars for client staff per annum shall be required.
- 2.9 The successful company shall advise on the implementation and application within the Council of the CIPFA "Prudential Code for Capital Finance in Local Authorities" and other associated legislation, guidance, etc. Specifically regarding prudential indicators and benchmarking of performance.
- 2.10 The successful company shall provide template documents and advice on:
 - 2.10.1 treasury management strategy report
 - 2.10.2 annual review report
 - 2.10.3 treasury management policy statement
 - 2.10.4 treasury management practices
 - 2.10.5 investment strategy report
- 2.11 Advice on the Local Government accounting regime associated with treasury management activity e.g. financial instruments / leases / Minimum Revenue Provision (MRP) / soft loans / impact on debt of Housing Revenue Account stock transfers / the financial impact of creating wholly owned companies etc., shall be provided.