**SEND Information, Advice and Support Service (IASS)**

Oldham Council & Oldham Clinical Commissioning Group have agreed to work in collaboration to tender the SEND Information, Advice and Support Service (IASS).

**Aims and Objectives**

The Children and Families Act 2014 places duties on local authorities to make arrangements for children and young people with SEN or disabilities whom they are responsible for, and their parents to be provided with information and advice about matters relating to their SEN or disabilities, including matters relating to health and social care. The current SEND IASS contract will expire on 31st March 2020 with no option to extend.

Oldham Council will be working in collaboration with Oldham Carers to lead the tender and selection process for this service and as such would like to take the opportunity to invite interested parties to a market engagement event on **Friday 25th October 2019** at the Civic Centre.

The aim of this event is to provide a more detailed scope of the service requirements to assist potential tenderers when completing their proposals.

If you are interested in attending this session please complete and return the attendance booking form below to confirm your place by no later than noon on Thursday 24th October 2019.

Please note places will be restricted to 2 delegates per organisation on a first come first served basis.

**Market Engagement Session details**

Friday 25th October 2019, 9.30am – 12.30pm

The Venue:

Oldham Council

Civic Centre

West Street

Oldham

OL1 1UT

Car Parks available:  Civic Centre and Bloom Street

Closest Tram Stop:  King Street

Closest Train Station:  Mills Hill

Bus stop – Directly outside

**Proposed Agenda**

1. **Refreshments and Registration (9.30-9.45am)**
2. **Welcome, Purpose and Introductions (9.45am)**
3. **Key presentations (10.00am – 12.00pm)**
* Current Provision
* Outline of IASS minimum and quality standards
* Key expectations
* Procurement process and registration on the CHEST procurement portal
* Successful Bid Writing
* Formulating your Questions
1. **Next steps and close (12-12.30 pm)**
* Questions and Answer Session
* Next Steps

*Procurement support will be available throughout the day*

*Subject matter experts will be available throughout the day*

The opportunity will be advertised on the following Tendering portal. Interested providers will need to be registered with the portal to view and respond to the opportunity. Registration can be accessed by following the link below:

*https://www.the-chest.org.uk/*

**Market Engagement Event Registration:**

There are space limitations at the venue so we would respectfully request that those planning to attend do complete the attached enrolment form.

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| **Name**  | **Role** | **Organisation**  | **Email address** |
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