

## Clarification of requirements for Leytonstone Future High Street 2030 Engagement and Costed Suite of Projects Commission

### Clarified requirements for commission:

1. **Key Output:** an identified suite of costed projects for future bids and delivery (*please note that a delivery plan or actual delivery of projects is NOT part of this commission*).
2. Outputs and costed suite of projects to be framed in a style able to be easily replicated across other local town centres.
3. Engagement and co-creation with nominated local business forum (Leytonstone Town Team), voluntary sector communities (Transition Leytonstone and Our Pledge) and local leaders through anticipated 3-4 focus group sessions, not wider community engagement.
4. Develop an outline strategy setting out achievements and recommended next steps for Highways (Business Low Neighbourhoods (BLEN), Green Links and ZED bike projects), Waste Management and SME Business Advice on sustainable business operations.
5. Additional information shown in Appendix 1 below will be shared as part of inception session with successful consultancy or consortium

### Confirmed budget envelope:

Up to £50,000

Given the weighting mechanism shown in the original ITQ, tenderers are encouraged not to use the maximum budget, but to quote efficiently via targeted and suitably priced consultancy support.

### Appendix 1:

1. [GLA Future Neighbourhoods 2030](#)
2. LBWF Wide Behaviour Change research 2022
3. [Retrofit-accelerator](#)
4. NLWA No single use plastic waste pilot evaluation 2018
5. Leytonstone Area Framework consultation [Commonplace](#)
6. [Our 15-minute neighbourhoods](#)
7. [Fair Deal for Waltham Forest](#)