Invitation to Tender

For

Aids and Adaptations (DFG) – Extension

107 Algar Road, Springfields, Stoke-on-Trent, ST4 6RS

Introduction

Unitas are pleased to invite you to tender for the extension at 107 Algar Road, Springfields, Stoke-on-Trent, ST4 6RS.

This tender is for works in connection with Disabled Facilities Grant.

A disabled facilities grant (DFG) is a financial grant that helps towards the costs of adapting a private property where a disabled person lives to ensure they can remain living in their own home.

Attached is the drawing (2443/20/03) identifying the proposed extension and alterations that are required. Contractors are to include for all drawn and written information contained within this drawing.

It is advisable that the contractor undertakes a site visit with Unitas Site Manager before submitting a quotation (Site manager contact details – Nick Callaghan 07586479626).

The extension at the above mentioned property shall be completed within 12 weeks of the commencement.

Before the works commence on site the contractor is required to submit a permit to dig to Unitas.

If required the following documents are to be provided on completion:

- Electrical Works Certificate
- Gas Certificate
- Building Control Completion Certificate

Building control notice will be completed by Stoke on Trent City Council, however it is the responsibly of the contractor to notify building control when starting the works and to get building control out to sign works off as required.

All of the above are to be completed and supplied to Unitas within 10 days of completion of the extension.

Quality Control

From time to time, as part of ongoing service improvements, staff members of Unitas will accompany the contractor during works.

Following completion, a staff member of Unitas will attend site to complete a final inspection certificate to ensure all works are complete to a satisfactory standard.

Should any poor workmanship be identified by Unitas necessary corrective action is required to be complete within 5 days.

Contract Period

The Contract period is from August 2020.

Specification

See attached drawing (2443/20/03)

Health and Safety

The Sub-Contractor must comply with the Health and Safety at Work Act 1974 and all subsequent associated, relevant legislation. In addition, the Sub-Contractor will:

- Adhere to Unitas' health and safety policy, standards and minimum standards (where applicable) which are available on request at the offices of Unitas
- Adhere to Standards for PPE
- Submit pre-start risk assessments and method statements for approval to Unitas prior to commencement on site
- Include for all necessary site supervision

Unitas will provide the necessary scaffolding required to carry out the works, however the contractor should allow for the following in their tender submission:

- The removal of all waste from site – all debris from the works carried out must be removed from site and suitably disposed
- The protection of unfinished/uncomplete works i.e. fencing around all excavations – the site must be left in a safe and secure manner at the end of each working day.
- All plant and tools necessary to carry put the works.
- Any platforms/hop ups required before scaffolding is erected.

Tender Submission

All tender must be submitted through the e-portal, Pro Contract.

Tenders shall remain open for acceptance until the Contract commencement date.